



**Jefferson County Clerk's Office**  
175 Arsenal Street  
Watertown, NY 13601

**Gizelle J. Meeks**  
County Clerk/RMO  
[gmeeks@co.jefferson.ny.us](mailto:gmeeks@co.jefferson.ny.us)

**Jaime S. Thompson**  
Deputy County Clerk  
[jthompson@co.jefferson.ny.us](mailto:jthompson@co.jefferson.ny.us)

**REQUEST FOR MILITARY DISCHARGE – DD214**

*(Form MUST be signed before a Notary Public)*

Name of Veteran: \_\_\_\_\_

Branch: \_\_\_\_\_ Year Discharged: \_\_\_\_\_

Instrument/File Number: \_\_\_\_\_ Year Discharge Filed: \_\_\_\_\_

Requestor Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Relationship to Veteran\*: \_\_\_\_\_

*\*Documentation proving relationship may be required to receive a copy of a relatives discharge.*

Non-Certified Copy Needed

Certified Copy Needed

\_\_\_\_\_  
*Signature of Requestor*

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed & Sworn to  
Before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
*Notary Public*

- Please call **(315) 785-3200** prior to sending your request with any questions you may have.
- Include a copy of your valid photo ID that includes a signature.
- Send a self-addressed, stamped envelope to receive your copy.

**Please complete this request and mail to:    Jefferson County Clerk's Office**  
**ATTN: Recording Dept.**  
**175 Arsenal Street**  
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