



Jefferson County Clerk's Office
 175 Arsenal Street
 Watertown, NY 13601

Gizelle J. Meeks
 County Clerk/RMO
gmeeks@co.jefferson.ny.us

Jaime S. Thompson
 Deputy County Clerk
jthompson@co.jefferson.ny.us

An “**Oath of Office**” must be signed and filed in the office of the County Clerk at the time of each election, re-election or re-appointment. The oath must be filed **within 30 days** of one of these occurrences **BEFORE** you perform any official duties or participate in any voting situations.

Oath of Office

State of New York }
 } ss:
 County of Jefferson }

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of _____ according to the best of my ability.

Signature

Sworn to before me this _____
 Day of _____, 20__

Notary Signature

Information of Individual taking Oath:

Name: _____ Address: _____
 Phone: _____
 Full Term: _____

Please be advised that this **original** “**Oath of Office**” must be returned to the Jefferson County Clerk’s office for recording. There is no cost for recording and you may present it either personally or via mail to the above address. The “**Oath of Office**” must be signed before a Notary Public **ONLY** with proper identification. The Jefferson County Clerk’s Office offers free Notary services to those who need it. If you have any questions, please feel free to contact the Jefferson County Clerk’s Office at (315)785-3200.

Recording Department
 Phone: (315)785-3200
jeffcclerksoffice@co.jefferson.ny.us

Department of Motor Vehicles
 Phone: (315)785-3023
 Fax: (315)785-5048

Records Management
 Phone: (315)785-5149
recordscenter@co.jefferson.ny.us