

**RESOLUTION TO RECLASSIFY POSITION IN  
IOWA COUNTY COMMISSION ON AGING OFFICE**

**WHEREAS**, the Iowa County Commission on Aging Office is currently staffed with a Secretary/Clerk/Typist who performs, in part, supervision of the daily operation of the Commission on Aging Office, duties associated with being an assistant to the Commission on Aging Director and duties associated with coordination of transportation services provided by the Commission on Aging Office; and

**WHEREAS**, the Committee on Salary and Personnel as well as the Commission on Aging Board believe reclassification of the Secretary/Clerk/Typist position in the Commission on Aging Office, this being in Range 7 of the Salary Schedule outlined in the Collective Bargaining Agreement, to that of Administrative Assistant/Transportation Coordinator, this position being in Range 3 of the Salary Schedule outlined in the Collective Bargaining Agreement, would appropriately classify the position commensurate with the duties and responsibilities of said position; and

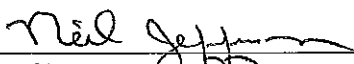
**WHEREAS**, the Committee on Salary and Personnel further recommends that the aforementioned reclassification take effect January 1, 1999 and remain a 35-hour-per-week position with revenue to supplement the additional wage and benefits allocated from the Commission on Aging Office 1999 fiscal year budget; and


**WHEREAS**, it is the intent of the Committee on Salary and Personnel that this resolution be presented for adoption to the Iowa County Board of Supervisors on November 10, 1998;

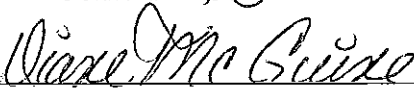
**NOW, THEREFORE, BE IT RESOLVED BY THE IOWA COUNTY BOARD OF SUPERVISORS**, that the Secretary/Clerk/Typist position in the Iowa County Commission on Aging Office, this position being in Range 7 of the Salary Schedule outlined in the Collective Bargaining Agreement, be reclassified as recommended by the Committee on Salary and Personnel to that of Administrative Assistant/Transportation Coordinator, this position being in Range 3 of the Salary Schedule outlined in the Collective Bargaining Agreement, and that revenues be allocated to finance said position, effective January 1, 1999.


Presented to and Approved by the Salary and Personnel Committee.

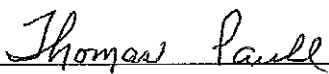
**COMMITTEE ON SALARY & PERSONNEL**

  
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Neil Jefferson, Chairman

  
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David Gollon

  
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Diane McGuire

  
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Jerome Laufenberg

  
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Thomas Paull