

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
Serving Iowa and Lafayette Counties, aka The SUN Program
BOARD OF DIRECTORS MEETING MINUTES JANUARY 18, 2018

- 1. Meeting Called to Order-** at 1:13 p.m. by acting Chairman Marjorie Bomkamp, at the Health & Human Services building, 303 W. Chapel St., Dodgeville, WI 53533.
- 2. Roll Call-** Iowa County Board: Marjorie Bomkamp, Jeremy Meeks and Dan Nankee. Lafayette County Board: John Bartels, and Carol Korn. **Others Present-** Cecile McManus, Executive Director; Jay Loop, Financial Asst. **Absent:** Lafayette County Board Leon Wolfe; Valerie Hiltbrand, ADRC Manager Iowa County and Robert Schroeder, ADRC Manager, Lafayette County.
- 3. Certification of Compliance with Open Meeting Law-** Loop stated that on Thursday, January 11, 2018 prior to the meeting, the agenda was posted at the HHS Building and via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Bomkamp requested the records show that the meeting was properly posted.*
- 4. Approval of the Agenda for January 18, 2018 – a.)** Motion to approve the Agenda was made by Korn. Seconded by Bartels. Motion carried.
- 5. Approval of the Minutes of December 21, 2017 Board Meeting-** motion to approve the minutes was made by Nankee. *Seconded by Korn. Motion carried.*
- 6. Reports from other Board members; opportunity for members of the audience to address the Board-** Meeks brought up the fact of having the Director and one other Board member continue to have to sign payroll checks. He thought it seemed unnecessary to have a Board Member have to drive over every other week just to have two signatures. The Board decided McManus should check with the accountants as to the risks involved. The discussion was tabled until next meeting.
- 7. Aging Resource Center and County Aging Unit Reports- a.)** Bob Schroeder, ADRC Manager, had no report. **b.)** Hiltbrand by written e-mail, read by McManus, shared the following updates: February 6th AT 5:00p.m. Medicare Presentation at Health & Human Services. Healthy Living with Diabetes starting at Lands' End on February 20th. (Leaders Kari and Stacey). AARP Free Tax Preparation Service starting February 1st on Thursdays in Dodgeville. Over the next 6 months, ADRC will be gathering public input to develop the 2019-2021 Aging Plan. ARDC is working on scheduling a technology presentation for the community: geared towards older adults and people with disabilities, to use the internet safely; presentation likely to be held late spring. ADRC will be starting to add Bi-Monthly Caregiver Posts to the Regional ADRC Facebook page as part of a 2018 Aging Plan Goal. The Regional Office has decided to move forward with "Dementia Live" which is similar to the "Virtual Dementia Tour. Training for ADRC staff will take place in February. Stepping On will be held in Barneveld in March. (Leaders: Kari & Janet).
- 8. Monthly reports-possible action- a.)** Cash Flow Statement showed beginning balance on December 21, 2017 of 43,270.21, donations of \$2,825, Site transfers \$7,800, with total deposits of \$97463.76, minus total vouchers of \$57,656.90, leaving an ending balance of \$83,077.07. CD's showed interest of \$546.88 added, making new total for Set-Aside funds of 75,060.47. **b.)** Budget Reports for the month of December showed total income of \$52,521.47 and total expenses of \$39956.25, leaving a net decrease of \$12,565.22. YTD shows a net decrease of \$51,995.75;

mostly the result of the GWAAR funding allocation. **c.)** Monthly Participant Numbers for December showed 3893 meals were served. Total donations received were \$16533.87. The meal counts continue to rise with Dodgeville (787), Argyle (439) and Belmont (372) remaining strong. Arena (227) and Benton (418) are showing signs of doing much better. The total meals for 2018 was 46,410 the highest total in 9 years. Motion to approve reports was made by Bartels. Seconded by Nankee. Motion carried.

- 9. Staff/Site Issues/Reports possible action-**a). Belmont manager's position had originally 4 candidates; none resulted in interviews. After a second round of advertising yielded no candidates, a referral from Farrah Morrissey, Kendall Krumrei, was interviewed by McManus, Bartels, Wolfe and Margaret Hentrich, current manager. A decision will be made soon. Margaret has been wonderful throughout the whole process.
- 10. New Policy: Dissolution Clause-review-**After checking with an attorney, a motion to accept the statement, as presented by McManus, was made by Meeks. Seconded by Korn. Motion carried.
- 11. Annual Appeal-Report-** The total collected to date is \$3,975.
- 12. Grant Update-** We received \$6,000, from the Jenny Olson Grant. We received \$300 from DUWI Special Projects fund for musical Entertainment at Darlington, as fiscal agent. Farrah Morrissey and McManus are working to become part of the Dubuque Racing grants.
- 13. Director Report-** McManus has a meeting set up with Todd Greenway and Mary Crook, of Bloomfield Health & Rehab, to discuss possible options concerning Linden Site and Cobb etc., along with any present concerns with Dodgeville. McManus is exploring options for Avoca site since Grant County will no longer service there after May. McManus stated she is very happy with the quality staff she has presently at all sites.
- 14. Training Request-possible action-** The State Conference, Wisconsin Academy of Nutrition and Dietetics. Approximately \$350 to \$400 in cost. A motion was made to approve by Bartels. Seconded by Korn. Motion Carried.
- 15. Chairman's Report-** Bomkamp advised the Board this will be her last term and will finish in April.
- 16. Vouchers-possible action-**A motion to approve all vouchers was made by Nankee. Seconded by Meeks. Motion carried.
- 17. Next Meeting & Adjournment-** The next meeting will be February 21, 2018 at Belmont Community Building, 222 S. Mound St. Belmont, WI, 53510 following lunch at Noon. A motion to adjourn was made by Meeks. Seconded by Bartels. Motion carried. Adjourned 2:38 p.m.