

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
Serving Iowa and Lafayette Counties, aka The SUN Program
BOARD OF DIRECTORS MEETING MINUTES April 19, 2018

- 1. Meeting Called to Order-** at 12:52 p.m. by Chairman, Leon Wolfe, at the VFW Building, Main Street, Benton, WI 53803.
- 2. Roll Call-** Iowa County Board: Marjorie Bomkamp, Jeremy Meek and Dan Nankee; Lafayette County Board: Leon Wolfe, John Bartels, and Carol Korn. **Others Present-** Cecile McManus, Executive Director; Jay Loop, Financial Asst. Valerie Hiltbrand, ADRC Manager Iowa County (Arrived Late) and Robert Schroeder, ADRC Manager, Lafayette County.
- 3. Certification of Compliance with Open Meeting Law-** Loop stated that on Thursday, April 12, 2018 prior to the meeting, the agenda was posted at the HHS Building and via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
- 4. Election of Officers-***Moved to next meeting.*
- 5. Approval of the Agenda for April 19, 2018 – a.)** Motion to approve the Agenda was made by Nankee. Seconded by Korn. Motion carried.
- 6. Approval of the Minutes of March 22, 2018 Board Meeting-** Motion to approve the minutes was made by Bomkamp. *Seconded by Bartels. Motion carried.*
- 7. Reports from other Board members; opportunity for members of the audience to address the Board-** Vicky Farey, (PAC Member-Benton), demonstrated the pocket liners they made for home delivery. Cecile will present the pocket liners at the next PAC meeting and Staff meeting. Nankee commented on what a great job Farrah Morrissey is doing at the Benton site; a lot for extra effort. Nankee commented on McManus's article on gluten and the effects it can have on the people affected by it. McManus gave an update on the installation of the new dishwasher at the Dodgeville site. There is some coordination needed between electrician and the Church before it can be installed.
- 8. Aging Resource Center and County Aging Unit Reports- a.)** Bob Schroeder, Lafayette Representative, stated there is a Public Forum at the Town Bank, discussing Transportation for the next 5 years, part of SW Regional Planning. The April 12th Appreciation had to be moved to next Wednesday as a result of weather. The Senior Social will at the Wheel Inn in Shullsburg on May 9th, 50 people attended last year. Stepping-On program will run May 3rd through May 31st at the Belmont Community Center. There will be a dairy breakfast at the UW Platteville farm during May which is Older American Month. **b.)** Valerie Hiltbrand, Iowa County Representative stated the Views & Views will now be delivered by the Post Office starting in May. Dementia Live Presentation done for the Mineral Point Rescue Squad on April 16, 2018. Public Hearing for Transportation Services at the HHS Building on May 1, 2018. Volunteer Banquet will be April 24th at the Walker House in Mineral Point. Medicare Presentation at Dodgeville Public Library will be on April 25, 2018. "Tech Basics for Seniors" at the Barneveld Library on April 26, 2018 at 2:00pm. May is ADRC Month and Older American's Act Month-theme is "Engage at Every Age." Aging Advocacy Day is May 16th at the State Capital. Knee Pain presentation by Upland Hills will be held at HHS Building on May 22, 2018 at 11:00am.
- 9. Monthly reports-possible action- a.)** Cash Flow Statement showed beginning balance on March

22, 2018, of \$40,004.04, donations of \$8809.50, with total deposits of \$26,416.10, minus total vouchers of \$24,193.43, leaving an ending balance of \$42,226.71. CD's showed interest of \$1.21 added, making new total for Set-Aside funds of \$75,064.04. **b.)** Budget Reports for the month of March showed total income of \$32,991.02 and total expenses of \$44,800.76, leaving a net decrease of \$23,344.07. YTD shows a net increase of \$11,140.00, mostly the result of receiving the County Levy from Lafayette County and Iowa County. **c.)** Monthly Participant Numbers for March showed 4409 meals were served. Total meal donations received were \$16167.62. The meal counts continue to rise with Dodgeville (900), Argyle (502), Benton (426), Mineral Point (379) and Arena really showing progress at (272). Total meals YTD are 12,636. Motion to approve reports was made by Nankee. Seconded by Bartels. Motion carried.

10. Staff/Site Issues/Reports possible action- **a).** Avoca, Linden-update-McManus met with the Linden staff, Eunice Naeger (Manager) and Stan Cutler (Volunteer Driver) about picking the meals from UW Platteville at Arthur. One Sub driver Tom Faull will not drive to Arthur to pick up meals. Bloomfield is willing to prepare meals for Linden if needed. It would cost about 50 cent more per meal, but the extra miles that are involved would make it come out the same. As of the end of May, Grant County will no longer service Avoca. McManus stated she is trying to work with the Nursing home in Muscoda but as of yet has not heard a final answer from them. **b.)** Policy V.- Relationship in regard to Selection and Hiring of Personnel: Driver Position, Dodgeville- Korn made a motion to waive the restriction to hire Sonia's daughter. Seconded by Bartels. Motion carried.

11. Annual Appeal-Report- The total collected to date is \$4,825.00

12. Grant Update- Mineral Point and South Wayne are the next Grants to be submitted. Grant ceremony for Blanchardville/Hollandale is no May 2nd.

13. Director Report- McManus stated that Farrah Morrissey, Kendall Krumrei and McManus attended the Sysco Food show in Wisconsin Dells. Also Paula Van Lent, Candy Wilson and McManus completed the Serve-Save class and test. McManus attended the WAND State Conference in Wausau, and State Dietetic Conference. Some of the topics covered were "Alternative Treatments for Seniors", what's at the Root of the Problem" and more personalized treatment Through Functional & Integrative Nutrition. McManus attended a class on "back to more scratch cooking". Program from State in Adams County on Cancer issues, and eating the right food. Pam from GWAAR discussed dry beans and the need to include beans in the diet once a week. There is a change to less baked desserts and more fruit. The Annual Volunteer appreciation will be September 20, 2018 at the Walker House in Mineral Point.

14. Training Request-possible action- None at this time.

15. Chairman's Report- Wolfe thanked Farrah Morrissey for all her extra work and great meal.

16. Vouchers-possible action-A motion to approve all vouchers was made by Bartels. Seconded by Korn. Motion carried.

17. Next Meeting & Adjournment- The next meeting will be May 17, 2018 at The Viking Café, 210 S. Main, Blanchardville, WI ,53516 following lunch at 11:30am. A motion to adjourn was made by Bartels. Seconded by Nankee. Motion carried. Adjourned 3:10 p.m.

