

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
***Serving Iowa and Lafayette Counties, aka The SUN Program***  
**BOARD OF DIRECTORS MEETING MINUTES May 17, 2018**

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- 1. Meeting Called to Order-** at 12:45 p.m. by Chairman, Leon Wolfe, at the Viking Café, 210 S. Main St., Blanchardville, WI, 53516.
- 2. Roll Call-** Iowa County Board: Justin O'Brien and Dan Nankee (Filling in for James Griffiths); Lafayette County Board: Leon Wolfe, John Bartels, and Carol Korn. **Others Present-** Cecile McManus, Executive Director; Jay Loop, Financial Asst., Kay Schulte, Lafayette County, (filling in for Robert Schroeder), ADRC Manager, Lafayette County. Absent: Valerie Hiltbrandt, Manager ADRC, Iowa County and Bruce Haag, new board member, Iowa County.
- 3. Certification of Compliance with Open Meeting Law-** Loop stated that on Thursday, May 10, 2018 prior to the meeting, the agenda was posted at the HHS Building and via email to-Iowa County: The Dodgeville Chronicle and Deputy County Clerk. Lafayette County: The Republican Journal, County Clerk, and Deputy County Clerk. *Chairman Wolfe requested the records show that the meeting was properly posted.*
- 4. Introduction of new board members-***Justin O'Brien, new board member, lives in Mineral Point. Originally from the Chicago area, he was in advertising and a free-lance writer. Wolfe (Darlington) has been part of the board for almost 12 years. Korn (Shullsburg) has been on 9 years and Bartels, local farmer, from South Wayne area, has been a long time board member.*
- 5. Election of Officers-** – Bartels nominated Wolfe for Board Chairman, seconded by Korn. Korn made a motion to close nominations, seconded by Bartels. Motion carried. Nankee nominated O'Brien for Vice Chairman, seconded by Bartels. Korn made a motion to close nominations, seconded by Bartels. Motion carried. Bartels nominated Korn for Secretary, seconded by Nankee. Nankee made a motion to close nominations, seconded by O'Brien. Motion carried.
- 6. Approval of the Agenda for May 17, 2018 meeting-** Motion to approve agenda was made by Bartels. Seconded by Korn. Motion carried.
- 7. Approval of the Minutes for April 19, 2018 Board Meeting-** Motion to approve minutes for April 19, 2018 Board Meeting was made by Korn. Seconded by Nankee. Motion carried.
- 8. Reports from Board members; opportunity for members of the audience to address the Board-** Nankee expressed how much he enjoyed working with the Board and wanted to personally thank everyone for the opportunity. All board members stated how much they will miss his input and presence. McManus also thanked Nankee for his service and his preparation for each meeting.
- 9. Aging Resource Center & County Aging Unit Reports-** a.) Kay Schulte stated Lafayette County new APS Coordinator Julie Meyers started Monday, May 14<sup>th</sup>. Aging Advocacy Day in Madison was on May 16<sup>th</sup> and Bob Schroeder attended. The Annual Senior Social was held last week in Shullsburg at the Wheel Inn with over 20 vendors and a good turnout of attendees. SUN provided the meal and they received great feedback. Dairy Breakfast will be on Saturday, June 9, at UW Platteville Farms. (ADRC will have a Booth for outreach.) ADRC is working on gaining interest in the "Stepping On" class over the summer months. Power Tools for Caregivers is getting started in July at Belmont. ARDC will be working\collaborating with Health Dept. on the program. Korn expressed a concern about SUN providing the food at the Wheel Inn since their business is serving food. Schulte stated all was agreed upon and the Wheel Inn received compensation for dishes; SUN and ARDC provided the wait staff and the Wheel Inn was happy with that arrangement.

Preparations are being started for the Lafayette County Fair, starting the second week of July. Friday the 13<sup>th</sup> is Senior Day. The Fair will include the Annual Pie Contest, and the Local Bank will provide free root beer floats again. McManus stated how great it was to have Kay Schulte visiting all the sites. Nankee shared that he and his wife, took the ADRC bus to the Bell Tower and it was a very rough ride. The play was great. **b.)** Valerie Hiltbrand was not in attendance.

**10. Monthly reports-possible action- a.)** Cash Flow Statement showed beginning balance as of April 19, 2018, of \$42,226.71, donations of \$ 8,836.00, with total deposits of \$16,502.38, minus total vouchers of \$46,256.00, leaving an ending balance of \$12,473.09. CD's showed interest of \$1.41 added, making new total for Set-Aside funds of \$75,065.45. **b.)** Budget Reports for the month of April showed total income of \$26,310.50 and total expenses of \$46,184.58, leaving a net decrease of \$19,874.08. YTD shows a net decrease of \$8,734.08, mostly the result of GWAAR allocations running slow. **c.)** Monthly Participant Numbers for April showed 4195 meals were served. Total meal donations received were \$14,706.65. The meal counts continue to rise with Dodgeville (929), Argyle (549), Benton (344), Mineral Point (400) and Arena really showing progress at (337). Total meals YTD are 16,834. Motion to approve reports was made by Nankee. Seconded by Bartels. Motion carried.

**11. Staff/Site Issues/Reports possible action- a).** Avoca, Linden update-Grant County will continue to service Linden with a new drop site. Avoca will now get meals from Highland (Grandma's Kitchen) starting June 1<sup>st</sup>. Tony Kaster and Ann Peterson will deliver the meals to Avoca on Monday, Wednesday and Friday.

**12. Annual Appeal-Report-** The total collected to date is \$5,425.

**13. Grant Update-** We received grants from Blanchardville for the \$900 requested, for electric bags, and South Wayne for \$1,000, for mileage for home delivered meals; applied for Shullsburg.

**14. Director Report-** McManus stated the PAC meeting will be May 22 in Blanchardville, at the Viking Café at 10:00 AM. The ARDC Volunteer event at the Walker House in Mineral Point was well attended, and a very nice place. SUN will be holding our Volunteer Appreciation there later this year. The Iowa Co. Health Department received a grant for rural health needs, (HEART) to do a Survey to assess County needs. McManus is part of that group.

**15. Training Request-possible action-** None at this time.

**16. Chairman's Report-** Nothing additional at this time.

**17. Vouchers-possible action-**A motion to approve all vouchers was made by Bartels. Seconded by Korn. Motion carried.

**18. Next Meeting & Adjournment-** The next meeting will be June 21, 2018 at the HHS Building, 303 W. Chapel Street, Dodgeville, following lunch at 11:30 at the Dodgeville Site, Hidden Valley Church, 605 N. Bennett Road, Dodgeville, WI, 53533. A motion to adjourn was made by Korn; Seconded by O'Brien. Motion carried. Adjourned at 2:15 PM.