



**APPROVED MINUTES**  
**Bloomfield Commission**  
**Tuesday, April 24, 2018, 1:30 p.m.**  
**Bloomfield Healthcare and Rehabilitation Center**  
**3151 County Rd CH**  
**Dodgeville, Wisconsin**

**Iowa  
County  
Wisconsin**

1	Meeting was called to order at 1:32 p.m.
2	<b>Roll Call:</b> Present: Jinkins; Deal; Griffiths; Paull and Thomas. Others present: Greeneway; Smith; Tarrell and Oellerich. Grady entered the meeting at 2:55 pm.
3	Approve the agenda for this April 24, 2018 meeting. Motion by Griffiths to approve the agenda of the April 24, 2018 meeting. Motion second by Paull. Aye: 5; Nay: 0. Motion carried.
4	Approve the minutes of the March 27, 2018 meeting. Motion by Paull to approve the minutes of the March 27, 2018 meeting. Motion second by Thomas. Aye: 3; Abstain: 2. Motion carried.
5	<b>Report from committee members and an opportunity for members of the audience to address the Committee.</b> No action will be taken. Paull commented that at the recent HHS committee meeting Marsh Country Health Alliance had made part of their building into a mental health facility. Also, at a recent Substance Abuse meeting the Dodgeville School counselor talked about mental health issues and the SSM mental health facility is closing. St. Mary's has a 22-bed facility for mental health. After considering this information, Bloomfield may grow in different directions. Paull also mentioned that Maureen Mahoney, attorney had mentioned that double bunking could make more money. Griffiths attended a Restorative Justice Conference in Platteville in which mental health issues along the same lines were expressed and wonders who we are and who do we want to be. Jinkins has inquiries out about Prairie Village Care status. Thomas feels there is no direction for the future and studies may be flawed. Griffiths would like to have this point on a future agenda. Discussion ensued into studies and showing different forecasts. Jinkins offered condolences to Nursing Home Administrator Todd Greeneway on the passing of his mother.
6	<b>Social Services Report:</b> Emily Smith reported that in March 2018 there were 20 referrals received with four accepted/admitted; 11 denied; four accepted/lost and one lost. There were four residents discharged to home. Discussion ensued regarding the hospital referrals and processes. Greeneway stated Leading Age is offering webcasts on the trend of denials and tools available to take higher acuity residents along with looking at staffing needs. Smith commented that Bloomfield staff are making more on-site visits to referrals sources. Griffiths feels the county board has a responsibility to Iowa County citizens. Greeneway further explained bariatric care, nursing acuity; safety to staff and staffing patterns. Currently, there are two full-time C.N.A. openings on the PM shift.

7	<p><b>Environmental Services Report:</b> Bloomfield has received their new permit starting 4/1/18 for sewer plant operation. The biggest change is phosphorus levels. The initial level is 3.6 ml/L, which we cannot currently meet without chemical feed. Samples are sent two times per week to LV Labs. In 5 years, that level will eventually fall to 1.1ml/L. Tarrell would like to see that level obtained sooner than later. Davy Engineering feels this can be done with chemical feed. A garden shed may have to be put inside the current building. Ferric chloride is the chemical, which will be used to obtain the lower phosphorus levels. In the next budget year, there will be \$10,000 - \$15,000 budgeted plus a monthly recurring charge. Initially, .075 ml/L was the level that was forecasted to be obtained. That would have been costly. Discussion ensued into nearby farmers and waste discharge into creeks, plans for farmland preservation, villages buying nearby farm property and land conservation involvement. Tarrell reported capital project of window replacement and \$25,000 is in the current budget for window replacement. Thomas asked about other equipment and the upcoming CMAR report. Tarrell will report next month on those subjects.</p>
8	<p><b>Chairman's Report:</b> None.</p>
9	<p><b>Staffing Adjustment plan/resolution questions &amp; answers:</b> Greeneway explained that a comparison was done to other county nursing homes based on bed size and PPD was determined for all departments. Bloomfield exceeded the average county nursing home expenses and worked to get ratios in line with other county benchmarks. The resolution was approved by the county board last Tuesday night and goes into effect in May. Thomas asked how cuts were being made. Greeneway stated nursing was able to internally shift with openings. Griffiths felt the county administrator and nursing home administrator should be able to make these decisions. The authority of the Bloomfield Commission was discussed. Griffiths would like this committee to sit down and get in writing the detailed changes that need to be made.</p>
10	<p><b>Brochure/logo update:</b> Oellerich explained that a grant was obtained by Kristin Mitchell Design for the logo design. The commission reviewed the new brochure. Suggestions were to include Facebook and Snapchat in the contact area. Griffiths suggested a ribbon on the Iowa County website for Balloon Fest. Brochures will be sent to County Board members in the near future.</p>
11	<p><b>Balloon Fest update:</b> Greeneway shared that Balloon Fest is scheduled for Thursday, June 7 from 5-8 pm. Grady expanded on the plans including: parade; food stand; games; petting zoo; and cake walk. The ADRC has volunteered to help with the food stand. Entertainment will be from 5-7 pm. A quilt made by Karen Whitaker, Sassy Stitches will be the featured raffle prize. Oellerich stated the raffle tickets are ready for sale, donation letters have been sent and parade letters will go out next week. A volunteer needs list was distributed and commission members asked that it be e-mailed to them, with a second e-mail of areas not filled by mid-May. Advertising on Facebook was discussed as to pop-up ads or boosting posts.</p>
12	<p><b>Employee Satisfaction survey update:</b> Greeneway stated the two key areas identified were teamwork and communication. Greeneway has met with various departments to expand on those areas. Currently there is a vacancy for Director of Nursing and current Nurse Manager Laura Strause is Interim DON and Tracy Scott, MDS Nurse is picking up some Nurse Manager duties. There were three interviews last week for DON. Paull likes using interns. Griffiths would like a copy of the budget for 2018. Financials were reviewed at this time.</p>

13	<b>Administrator's Report:</b> Greeneway reported the average March census was 52.5 and the average census for 2018 is 50.2. Key pay sources were discussed. Griffiths stated moving the rehab department was the biggest improvement he has seen in a long-time. Openings include two full-time C.N.A. PM shifts. Marketing opportunities include: radio interviews; satisfaction interviews for marketing purposes and testimonials. Suggestions on marketing included podcasts on our website or a link on Facebook and WRCO interviews. Jinkins inquired about pharmacy issues.
14	<b>Other Business.</b> Thomas questioned the hot spot charges and would it be better to own the hot spots and pay a low monthly cost. Greeneway suggested Tarrell could look into options and cost comparisons with IT. The other donated funds and that balance update should be scheduled for the next meeting.
14	<b>Next meeting date.</b> The next meeting date is Tuesday, May 15 at 1:30 p.m.
15	<b>Adjournment.</b> Motion by Paull to adjourn the meeting. Motion second by Griffiths. Aye: 5; Nay: 0. Motion carried. Meeting adjourned at 4:08 p.m.