

MUB MEETING MINUTES

December 19, 2017

7:30 AM

Attendees included: Ken Sabers, MUB President; Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Greg Barnier, City Attorney; Liz Wunderlich, City Engineer; Dale Olson, Water Superintendent; Rick Bush, Public Works Director, Fay Bueno, Finance Officer, Daniel Ainslie, City Manager, Brett Burditt, Meade School District, Bruce Hubbard, Meade School District

1. Meeting called to order by Ken Sabers.

2. a.) Carstensen made a motion to approve the December agenda, second by Mechling. All approved.

b.) Carstensen made the motion to approve the November minutes. Mechling seconded. All approved

c.) Carstensen made a motion to approve the November claims. Mechling seconded. All approved

4. City Finance Office- Fay provided the board with a list of write off accounts just so they were aware. Fay informed the board that City Hall is updating the Caselle software and there have been some issues with the updates. She is hoping to have all the issues resolved before billing comes out

5. Customer Concerns- SBHS is asking for a variance to drill a well for irrigation purposes at the high school sports fields. The board suggested looking at other options. The board made a motion to partner with the school to allow irrigation water for 2018. Due to time constraints, the Board agrees to allow a variance to allow a public institution for a public use to abandon its existing landscaping wells and replace them with a new well as long as the City cannot provide similar services. The staff will work with the School to see if there are other alternatives including using effluent. The City staff will provide an update if there are any potential workable alternatives by the January MUB meeting. Shawn seconded the motion. All approved.

6. Water Superintendent Report- Dale and Liz are in the process of documenting all water service lines throughout the city. They would like to have uniform instructions on regulations/specifications

7. No Public Hearings scheduled.

8. Old Business: Palisades Water lines- Daniel informed the board that there could be some issues with the service lines that were installed by the developer. The City allowed the developer to install a shared service line for each four plex to a master curb stop and then four individual

service lines to branch off from there. This is not authorized by the regulations but was allowed to assist the developer to complete the project. Now the development would like to subdivide the fourplexes and make them townhomes. The developer would like to leave the existing non-conforming service lines in place. This would mean that there would be shared water lines beyond the master curb. The Board agreed to review a proposal submitted by the developer as to how the private financial responsibility of the shared service lines would be memorialized and documented. This would allow the project to proceed and not increase the City's responsibility beyond the master curb stop. It was noted that this was not ideal and is a reminder that significant variations to the regulations should be far more carefully reviewed before approved. The developer should bring draft documents illustrating the proposal to the Board for consideration.

9. New Business: none

10. Executive Session: none

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Mechling made the motion to adjourn the meeting at 8:30 AM. Carstensen seconded and all approved

The next meeting will be Tuesday, January 23 at 7:30 AM in the front conference room at City Hall.

Ken Sabers, President

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