

## MUB MEETING MINUTES

November 28, 2017

7:30 AM

**Attendees included:** Ken Sabers, MUB President; Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Greg Barnier, City Attorney; Liz Wunderlich, City Engineer; Dale Olson, Water Superintendent; Rick Bush, Public Works Director, Fay Bueno, Finance Officer,

1. Meeting called to order by Ken Sabers.
2. a.) Mechling made a motion to approve the November agenda, second by Carstensen. All approved.  
  
b.) Carstensen made the motion to approve the October minutes. Mechling seconded. All approved  
  
c.) Carstensen made a motion to approve the October claims. Mechling seconded. All approved
4. City Finance Office- Fay gave an update on the third quarter financials. **Revenue is about the same for the same time period last year.** She informed the board that we have 345 customers on Xpress Pay and 85 of those customers are paperless billing.
5. Customer Concerns- Days End Campground- The board agreed to visit with the owner when he returns next spring to look for leaks. Mark had a customer concern regarding a fire hydrant on Butte View. He said that it is very wet around the hydrant. Dale informed him that there had been a water line leak in the area.
6. Water Superintendent Report- Dale reported that the Water Department crew have been doing maintenance on curb stops throughout town for the last few months and logging all the curb stops in to their ledger. He let MUB know that they check all seven PRV's every week and document any repairs done
7. No Public Hearings scheduled.
8. Old Business: Update on MUB regulations regarding Mr. Bachand- no further action taken at this time
9. New Business: none
10. Executive Session: none

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Mechling made the motion to adjourn the meeting at 8:30 AM. Carstensen seconded and all approved

The next meeting will be Tuesday, December 19 at 7:30 AM in the front conference room at City Hall.

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Ken Sabers, President

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