

MUB MEETING MINUTES

October 24, 2017

7:30 AM

Attendees included: Ken Sabers, MUB President; Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Daniel Ainslie, City Manager; Greg Barnier, City Attorney; Liz Wunderlich, City Engineer; Dale Olson, Water Superintendent; Rick Bush, Public Works Director, Fay Bueno, Finance Officer, Mike Bachand, customer

1. Meeting called to order by Ken Sabers.
2. a.) Mechling made a motion to approve the October agenda, second by Carstensen. All approved.

b.) Carstensen made the motion to approve the September minutes. Mechling seconded. All approved

c.) Payment for Weston for Well #7. Mark motioned to approve, Shawn seconded. Approved. Department claims were not available for meeting. The claims were emailed to the Board later on the 24th, after which Carstensen made a motion to approve. Seconded by Mechling and Sabers. All approved
4. City Finance Office- nothing due to Fay being out on sick leave, she will have quarterly report available for next meeting. She did let the board know that we have 289 customers on Express Pay and ¼ of those customers are paperless billing.
5. Customer Concerns- Carol Agosto- resolved before meeting. Mike Bachand- requested a change to the regulations to allow a shut off of one of two homes on a single service line. This would allow one home to have a availability fee and the second to have full service. The current regulations do not authorize this. Following discussion, it was agreed in this situation a lock could be placed on a single home to shut the water off. A lock could be placed for a regular service call fee and removed for a regular service fee. If a home were locked out, it could be charged the availability fee only. The Board asked the Attorney to provide a revised regulation to include this option at the next meeting.
6. Water Superintendent Report- Dale reported that the dams have been drained and some of the valves have issues, other are broken. They will install a plug in the drain pipe. They are in the process of refilling the dams
7. No Public Hearings scheduled.
8. Old Business: none

9. New Business: none

10. Executive Session: none

Rick brought handouts to show members the sanitation/water the rates of surrounding communities.

Ken made the motion to adjourn the meeting at 8:15 AM. Shawn seconded and all approved

The next meeting will be Tuesday, November 28 at 7:30 AM in the front conference room at City Hall.

Ken Sabers, President

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