

STURGIS PUBLIC LIBRARY
POLICY FOR LOST LIBRARY MATERIALS

Patrons who have lost library materials will be assessed the current replacement cost of the item plus a \$2.00 processing fee. If the patron chooses to replace the item, it must be of equal quality and approved by library staff. The \$2.00 fee will still be assessed.

If the item is returned within 6 months of payment, the replacement cost will be refunded.

First Reading: ____8/29/07____

Second Reading: ____9/26/07____

Third Reading: ____10/31/07____

Reviewed/No Updates 2/27/13