

MUB MEETING MINUTES

February 27, 2018

7:30 AM

Attendees included: Mark Carstensen, MUB Member; Shawn Mechling, MUB member; Greg Barnier, City Attorney; Liz Wunderlich, City Engineer; Dale Olson, Water Superintendent; Rick Bush, Public Works Director, and Daniel Ainslie, City Manager

Absent: Ken Sabers, MUB President; Fay Bueno, Finance Officer,

1. Meeting called to order by Mark Carstensen.

2. a.) Mechling made a motion to approve the February agenda, second by Carstensen. All approved.

b.) Mechling made the motion to approve the January minutes. Carstensen seconded. All approved

c.) Mechling made a motion to approve the February claims. Carstensen seconded. All approved

4. City Finance Office- Daniel shared the 4th quarter financials with the board. Even after making final payments on a couple of very big projects the Water Department is doing well.

5. Customer Concerns-

Grinstad- asking for late fees to be suspended due to disputed water bill. Motion made by Mechling to suspend late fees from the time of their notification to the Water Department until after Grinstad has had a chance to get back to property in late April and determine the cause of the high water bill. It will be readdressed at the May or June MUB meeting. Motion seconded by Carstensen and all approved

RC Properties- Would like an adjustment on water bill due to his rental house having a water leak due to heating system failure. Mechling made a motion to deny request, seconded by Carstensen. Motion to deny was approved. It was suggested that he contact the Finance Office regarding payment options for paying the bill.

6. Water Superintendent Report- Dale went over the 2017 Annual Report with the board. The 2017 total water pumped was 341,897,000 gallons. The total accountable water was 317,842,690 gallons which is a 7% loss. One of the lowest amounts in the last 10 years due to repairs on about 18 different water leaks, 7 were city responsibility and 11 were owner responsibility.

7. Public Hearings: None

8. Old Business: Greg reported that he has had discussions with the School board and is currently working on a contract to state that we agree to allow the well to be drilled at the High School with the conditions that within two years after city water is made available to the school, they can either abandon the current wells or the city can meter them, the school can continue to use them and pay the city for the water usage. When the contract is finalized the City Manager will sign for the MUB/City.

Rick informed the board that during the Public Works Campus construction, the waterman will be inoperable for about 12 months. This will be an inconvenience for many people and the City will be getting phone calls concerning the waterman. It will be back up and running when the new building is finished. In the meantime, people can go to Whitewood, or surrounding communities to get their water if needed.

Mark informed the board that recently Campbell's Supply has some water and sewer issues that the City was called out for. He said that manager at Campbell's Supply told him that the help from the City staff was outstanding while dealing these issues.

9. New Business: none

10. Executive Session: none

Mechling made the motion to adjourn the meeting at 8:16 AM. Carstensen seconded and all approved

The next meeting will be Tuesday, March 27, 2018 at 7:30 AM in the front conference room at City Hall.

Ken Sabers, President

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