

**HUDSONVILLE CITY COMMISSION**  
**City Commission Minutes**

May 9, 2017

Mayor Northrup called the Regular Session of the Hudsonville City Commission to order at 7:00 P.M., May 9, 2017. The Pledge of Allegiance was stated and Commissioner Holtrop gave the invocation.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, Holtrop, Raterink, Steigenga, City Manager Waterman, City Attorney Wendt, Account Clerk Chrisman and City Clerk VanSlyke.

Absent: Commissioner Leerar.

CONSENT AGENDA

8814. The Consent Agenda consisting of the following was approved:

1. Minutes of City Commission Regular session dated April 11, 2017.
2. Minutes of City Commission Work session dated April 25, 2017.
3. Minutes of the Planning Commission dated April 19, 2017.
4. Minutes of the Downtown Development Authority dated February 1, 2017.
5. Minutes of the Terra Square Advisory Committee dated April 12, 2017.
6. Minutes of the Library Advisory Board dated April 18, 2017.
7. Minutes of the Act 198 Committee dated April 20, 2017.
8. Minutes of the Local Officers Compensation Commission dated April 26, 2017.

All aye, motion carried.

**NEW BUSINESS**

**Public Safety**

8815. Fire, Police and Emergency Management statistical reports for April 2017 received as information.

8816. Traffic Control Orders  
Motion by Brandsen, seconded by Raterink, to approve Temporary Traffic Control Order No. 17-02 for closure of a portion of School Ave. on Wednesdays

and Saturdays 8:00 AM – 1:00 PM June through September for the Terra Square Farmers Market.

Yea 6, Nay 0, motion carried.

**Finance**

8817. Finance Director's Financial Reports for March 2017 were presented.

8818. Payment of Bills.  
Motion by Brandsen, seconded by Holtrop, to confirm the payment of the bills in the amount of \$1,486,667.26 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 6, Nay 0, motion carried.

8819. ACH Funds Distribution.  
Motion by Brandsen, seconded by Holtrop, to confirm the funds distributed via automated clearing house in the amount of \$49,282.46 which were distributed between meetings and reviewed by the City Manager.

Yea 6, Nay 0, motion carried.

**Act 198 Committee**

8820. Industrial Development District Request – Altron Automation.  
Motion by Holtrop, seconded by Steigenga, to approve Resolution No. 17-1618 to set a public hearing for June 13, 2017 to consider the request of Altron Automation to establish an industrial development district for Parcel 70-18-05-225-013.

Yea 6, Nay 0, motion carried.

8821. Apex Controls, Inc. – IFT Application.  
Motion by Holtrop, seconded by Steigenga, to approve Resolution No. 17-1619 to set a public hearing for June 13, 2017 to consider the request of Apex Controls, Inc. for an Industrial Facilities Exemption Certificate.

Yea 6, Nay 0, motion carried.

8822. HTC Logistics, Inc. – IFT Application.  
Motion by Holtrop, seconded by Steigenga, to approve Resolution No. 17-1620 to set a public hearing for June 13, 2017 to consider the request of HTC Logistics, Inc. for an Industrial Facilities Exemption Certificate.

Yea 6, Nay 0, motion carried.

8823. Altron Automation – IFT Application.  
Motion by Holtrop, seconded by Steigenga, to approve Resolution No. 17-1621 to set a public hearing for June 13, 2017 to consider the request of Altron Automation for an Industrial Facilities Exemption Certificate.

Yea 6, Nay 0, motion carried.

### Administration

8824. Local Officers Compensation Commission Recommendation.  
Motion by Brandsen, seconded by Holtrop, to accept the recommendation of the Local Officers Compensation Commission to increase by \$10 the monthly and regular meeting rates for the Mayor and City Commissioners and to increase the per diem pay by \$10 per day with a maximum of six days per year.

Yea 6, Nay 0, motion carried.

8825. Draft Lease Agreement with Sonder Provisions, LLC.  
Motion by Steigenga, seconded by Brandsen, to adopt Resolution 17-1622 approving and authorizing execution of a lease with Sonder Provisions, LLC for space in Terra Square.

Yea 6, Nay 0, motion carried.

8826. Creekside Shore Tentative Preliminary Plat approval.  
Motion by Raterink, seconded by Brandsen, for tentative approval of the Creekside Shores Preliminary Plat located at 3441 New Holland Street in accordance with Section 21-13 of the Subdivision Control Ordinance from the City Code of Ordinances, including a 56' wide right-of-way, 26' wide roadway, and 1,612' distance to the farthest point of the loop road from New Holland Street. Approval includes the following conditions:

1. Prior to Final Plat approval, the developer will provide a performance guarantee for items that have not been completed, including \$30,000 to cover sidewalk installation.
2. The plat infrastructure, including the storm water design, streetlights, and sidewalks will be installed as submitted prior to any parcels being sold.
3. Prior to Final Plat approval, the required plat documents will be approved and recorded.
4. Add more flexibility for being able to increase the amount of the annual lot assessment in the Declaration of Restrictions.
5. Insert in the Homeowners Association document that if they have not maintained the common areas as required, the city will give them 10 days' notice prior to performing the maintenance and will invoice the association. This language cannot be removed without the approval of the city.
6. Eliminate Article 4, Section 3. (f) from the Declaration of Restrictions related to individual sewage disposal or water supply systems.

Yea 6, Nay 0, motion carried.

8827. Partial Release of Drainage Easement –3523 Highland Drive, Altron Automation  
Motion by Raterink, seconded by Holtrop, to approve Resolution No. 17-1617 accepting the partial release of easement related to public utilities at 3523 Highland Drive.

Yea 6, Nay 0, motion carried.

8828. Distribution of Proposed 2017-2018 Budget.  
Motion by Brandsen, seconded by Bolhuis, to receive a copy of the itemized proposed 2017-2018 Budget.

All aye, motion carried.

### **ADJOURNMENT**

8829. Motion by Raterink, seconded by Holtrop, to adjourn at 7:33p.m.

All aye, motion carried.

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Diana VanSlyke  
Hudsonville City Clerk

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Mayor Northrup