

**HUDSONVILLE CITY COMMISSION**  
**City Commission Minutes**

June 13, 2017

Mayor Northrup called the Regular Session of the Hudsonville City Commission to order at 7:00 P.M., June 13, 2017. The Pledge of Allegiance was stated and Commissioner Leerar gave the invocation.

Present: Mayor Northrup, Commissioners Brandsen, Holtrop, Leerar, Raterink, Steigenga, City Manager Waterman, City Attorney Wendt, Finance Director Sal, and City Clerk VanSlyke

Absent: Commissioner Bolhuis

Public Comments

8830. Shana DeWent, from Sunrise Ministries was present and informed the City Commission of several of their programs that are taking place within the city. These community programs are available resources for low income families and at risk children.

Amanda Price, District Director for Senator Arlan Meekhof, was present and introduced herself to the City Commission. She also gave an update on the State budget and will follow-up again when she has more information.

Consent Agenda

8831. Motion by Holtrop, seconded by Raterink, to approve the Consent Agenda consisting of the following:

1. Minutes of City Commission regular session dated May 9, 2017.
2. Minutes of Planning Commission regular session dated May 17, 2017.
3. Minutes of the Terra Square Advisory Board regular session dates May 10, 2017 (with the correction of adding next meeting date of 6/14/2017)

All aye, motion carried.

**PUBLIC HEARING**

8832. Public Hearing on Proposed Budget for Fiscal Year 2017-2018.

Mayor Northrup opened a public hearing at 7:15 p.m. after a motion by Leerar, seconded by Brandsen, on the Fiscal Year 2017-2018 Budget. City Manager Waterman gave a presentation on the proposed budget.

Receiving no public comments, the hearing was declared closed.

Motion by Leerar, seconded by Brandsen, to approve Ordinance No. 17-309 adopting the Annual Budget for Fiscal Year 2017/2018, approving millage levies and other matters related thereto.

Yea 6, Nay 0, motion carried.

8833. Public Hearing on Industrial Development District for Altron Automation.

Mayor Northrup opened a public hearing at 7:56 p.m. after a motion by Holtrop, seconded by Leerar, to consider the request for an Industrial Development District for Altron Automation. Arnold (Spike) Lacombe Jr., Vice President of Altron Automation, Inc. was present.

Receiving no public comments, the hearing was declared closed after a motion by Holtrop, seconded by Leerar.

Motion by Holtrop, seconded by Brandsen, to approve Resolution No. 17-1624 establishing an Industrial Development District requested by Altron Automation, Inc. for 3523 Highland Drive. (Parcel number 70-18-05-225-013.)

Yea 6, Nay 0, motion carried.

8834. Public Hearing on Industrial Facilities Exemption Certificate for Apex Controls, Inc.

Mayor Northrup opened a public hearing at 7:59 p.m. after a motion by Holtrop, seconded by Leerar, to consider an application for an IFT Certificate for Apex Controls, Inc. Mike TeBos, President of Apex Controls, Inc. was present.

Receiving no public comments, the hearing was declared closed after a motion by Holtrop, seconded by Leerar.

Motion by Holtrop, seconded by Brandsen, to approve Resolution No. 17-1625 approving the application of Apex Controls, Inc. for an Industrial Facilities Exemption Certificate for real property in the amount of \$205,500 for a period of 6 years with a possible 6 year extension.

Yea 6, Nay 0, motion carried.

8835. Public Hearing on Industrial Facilities Exemption Certificate for HTC Logistics, Inc.

Mayor Northrup opened a public hearing at 8:01 p.m. after a motion by Holtrop, seconded by Brandsen, to consider an application for an IFT Certificate for HTC Logistics, Inc. Curt DeJonge, President of HTC Logistics, Inc. was present.

Receiving no public comments, the hearing was declared closed after a motion by Holtrop, seconded by Brandsen.

Motion by Holtrop, seconded by Brandsen, to approve Resolution No. 17-1626 approving the application of HTC Logistics, Inc. for an Industrial Facilities Exemption Certificate for real property in the amount of \$7,115,508 for a period of 6 years with a possible 6 year extension.

Yea 6, Nay 0, motion carried.

8836. Public Hearing on Industrial Facilities Exemption Certificate for Altron Automation, Inc.

Mayor Northrup opened a public hearing at 8:04 p.m. after a motion by Holtrop, seconded by Brandsen, to consider an application for an IFT Certificate for Altron Automation, Inc. Arnold (Spike) Lacombe Jr., Vice President of Altron Automation, Inc. was present.

Receiving no public comments, the hearing was declared closed after a motion by Holtrop, seconded by Brandsen.

Motion by Holtrop, seconded by Brandsen, to approve Resolution No. 17-1627 approving the application of Altron Automation, Inc. for an Industrial Facilities Exemption Certificate for real property in the amount of \$894,968 for a period of 6 years with a possible 6 year extension.

Yea 6, Nay 0, motion carried.

**Public Safety**

8837. Fire, Police and Emergency Management statistical reports for May received as information.

8838. Hiring of new Firefighter  
Motion by Leerar, seconded by Steigenga, to approve the hiring of Nate Tennison & Robert VanKampen as a Firefighter.

Yea 6, Nay 0, motion carried.

8839. Traffic Control Orders  
Motion by Leerar, seconded by Steigenga, to approve Temporary Traffic Control Order No. 17-03 for closure of Lawndale Ave. between Van Buren St. and Hillcrest Rd. on Tuesday, June 20, 2017 for a neighborhood street picnic.

Yea 6, Nay 0, motion carried.

### **Finance**

8840. Finance Director's Financial Reports for April 2017 were presented.
8841. Payment of Bills.  
Motion by Brandsen, seconded by Holtrop, to confirm the payment of the bills in the amount of \$257,273.80 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 6, Nay 0, motion carried.

8842. ACH Funds Distribution.  
Motion by Brandsen, seconded by Holtrop, to confirm the funds distributed via automated clearing house in the amount of \$29,415.41 which were distributed between meetings and reviewed by the City Manager.

Yea 6, Nay 0, motion carried.

8843. Budget Adjustments.  
Motion by Brandsen, seconded by Holtrop, to approve budget adjustments Numbers 1 through 32 for fiscal year 2016/2017 as proposed.

Yea 6, Nay 0, motion carried.

### **Administration**

8844. Fee Schedule for 2017/2018.  
Motion by Leerar, seconded by Steigenga, to adopt the Hudsonville Fee Schedule for FY 2017-2018 as presented.

Yea 6, Nay 0, motion carried.

8845. Creekside Shores Final Preliminary Plat approval.  
Motion by Raterink, seconded by Steigenga, for final approval of the Creekside Shores Preliminary Plat located at 3441 New Holland Street in accordance with Section 21-16 of the Subdivision Control Ordinance from the City of Hudsonville Code of Ordinance.

Yea 6, Nay 0, motion carried.

8846. Letter from Hillcrest CRC.

The City Commission discussed the letter of interest from Hillcrest CRC regarding the parking lot/ball field. Hillcrest CRC expressed interest in purchasing the property and would like to be notified if the City decides to sell this property in the future. The City Commission agreed that if they decide to sell the property in the future, they will publically advertise.

8847. Service Road One Way Conversion.

Motion by Leerar, seconded by Steigenga, to approve Resolution Number 17-1628 approving the conversion of a portion of Service Drive to a one way street with angle parking and to authorize the installation of pavement markings and signs in accordance with the attached plan, which is subject to modification.

Yea 6, Nay 0, motion carried.

8848. Agreement Re: Abandonment of Public Sanitary Sewer Infrastructure.

Motion by Leerar, seconded by Brandsen, to approve Resolution Number 17-1623 approving and authorize execution of an agreement re: abandonment of public sanitary sewer infrastructure by and between the City of Hudsonville, Charter Township of Jamestown and Ottawa County by and through its Board of County Road Commissioners.

Yea 6, Nay 0, motion carried.

**Appointments/Re-appointments.**

8849. Motion by Leerar, seconded by Holtrop, to approve the Mayor's re-appointment of boards and commissions as listed:

Board of Review	Sally Mc Call Cain	term ending 6/30/20
Library Advisory Board	Arlen Dykema Don Williams (Blendon Twp Rep.)	term ending 6/30/20
Board of Trustees of the Endowment Fund of Gary Byker Memorial Library	Arlen Dykema	term ending 6/30/20
Planning Commission	Charles VanDenBerg Toben DeVree	term ending 6/30/20
Zoning Board of Appeals	Charles VanDenBerg Neil VanderMaas	term ending 6/30/20

Brent Hanson

Downtown Development Authority      Greg Slater      term ending 6/30/21  
Ken Jipping

Tax Increment Financing Authority      Greg Slater      term ending 6/30/21  
Ken Jipping

Act 198 Committee      Alden Jelsema      term ending 6/30/20

All aye, motion carried.

**ADJOURNMENT**

8850.      Motion by Brandsen, seconded by Leerar, to adjourn at 9:02 p.m.

All aye, motion carried.

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Diana VanSlyke  
City Clerk

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Mayor Northrup