

HUDSONVILLE CITY COMMISSION
City Commission Minutes

June 10, 2014

Mayor Van Doeselaar called a Work Session of the Hudsonville City Commission to order on Tuesday, June 10, 2014 at 6:30 PM.

Present: Mayor Van Doeselaar, Commissioners Brandsen, Bolhuis, Leerar, Northrup, O'Brien, Raterink, City Manager Waterman, Finance Director/Assessor Sal and City Clerk Wiersum.

8374. *Contractual Assessing Services with Ottawa County.*

City Manager Waterman stated that he is looking for a consensus on keeping the assessing services in house as he had recommended at the May 27 work session. Jan Sal, the Finance Director/Assessor was present to answer any questions from City Commissioners on this matter. She stated that she had a great team with Ryan and Jill and everything was working really well. Her thoughts are that for the best interest of the City, assessing services should be kept with City personnel. She feels that we can offer a greater customer service in house.

The Commission reviewed a job description of the Assistant to the Finance Director and Assessing Director and discussed the duties that would be handled by the County and what would be handled in house.

After further discussion and due to that fact that the savings to the City would not be substantial, the consensus of the Mayor and five Commissioners was that the assessing services should be kept in house. Commissioner Brandsen was in favor of contracting these services with Ottawa County.

8375. Motion by Raterink, seconded by Leerar, to adjourn the work session at 6:50 p.m. for the regular session.

All aye, motion carried.

Mayor Van Doeselaar called the Regular Session of the Hudsonville City Commission to order at 7:00 P.M., June 10, 2014. The Pledge of Allegiance was stated and Commissioner Raterink gave the invocation.

Present: Mayor Van Doeselaar, Commissioners Bolhuis, Brandsen, Leerar, Northrup, O'Brien, Raterink, City Manager Waterman, City Attorney Wendt, City Finance Director/Assessor Sal and City Clerk Wiersum.

8376. Motion by Raterink, seconded by O'Brien, to approve the Consent Agenda consisting of the following:

1. Minutes of City Commission work session & regular session dated May 13, 2014.
2. Minutes of City Commission work session dated May 27, 2014.
3. Minutes of Downtown Development Authority meeting dated May 13, 2014.
4. Minutes of Zoning Board of Appeals meeting dated May 20, 2014.
5. Minutes of Planning Commission meeting dated May 21, 2014.

All aye, motion carried.

OLD BUSINESS

8377. Sale of property – 3500 Barker St.

Motion by O'Brien, seconded by Raterink, to remove from the table the proposal for purchase of property at 3500 Barker Street.

All aye, motion carried,

Motion made and amended by O'Brien, seconded by Raterink to authorize the City Manager to execute a Buy-Sell Agreement or in the alternative authorize the City Manager and City Attorney to undertake those steps necessary to sell the property located at 3500 Barker St. (Parcel No. 70-14-32-206-014) to Daniel Besteman for the price of \$10,000 and authorize the Mayor and City Clerk to execute a deed conveying the sale of property. Sale of this property is contingent upon the buyer receiving all city approvals and permits necessary to execute his proposed development plan.

All aye, motion carried.

NEW BUSINESS

PUBLIC HEARING

8378. Public Hearing on Proposed Budget for **Fiscal Year 2014-2015.**

Mayor Van Doeselaar opened a public hearing at 7:10 p.m. on the **Fiscal Year 2014-2015 Budget.** City Manager Waterman gave a presentation on the proposed budget.

Receiving no public comments, the hearing was declared closed.

Motion by Brandsen, seconded by O'Brien, to approve Ordinance No. 14-299 adopting the Fiscal Year 2014/2015 Budget authorizing 10.7303 mills for operating, .5 mills for Library Debt and 1 mill for the DDA.

Yea 7, Nay 0, motion carried.

Public Safety

8379. Fire, Police and Emergency Services statistical reports for May received as information.

8380. Traffic Control Orders (2)

Motion by Raterink, seconded by Brandsen, to approve Traffic Control Order No. 14-03 for temporary street closures as indicated for a 5K Run/Elite Mile Race to take place on July 24, 2014 from 6:45 p.m. – 7:45 p.m.

All aye, motion carried,

Motion by Raterink, seconded by Brandsen, to approve Traffic Control Order No. 14-04 for temporary street closures of Prospect Street and the Service Drive for the Salad Bowl Bash on July 26, 2014 from 12:00 p.m. – 11:00 p.m.

All aye, motion carried.

Finance

8381. Finance Director's Financial Reports for April 2014 were given. An Investment report was also available for review.

Approval of Bills

8382. Motion by Brandsen, seconded by Northrup, to approve the payment of the bills in the amount of \$204,495.72 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 7, Nay 0, motion carried.

8383. Budget Adjustments.

Motion Brandsen, seconded by Northrup, to approve Budget Adjustments No. 1 through 27 for fiscal year 2013/2014 as presented.

Yea 7, Nay 0, motion carried.

IFT Committee

8384. Royal Technologies Corporation – IFT

Motion by O’Brien, seconded by Brandsen, to approve Resolution No. 14-1571 to set a public hearing for July 8, 2014 to consider the application of Royal Technologies Corporation for an Industrial Facilities Exemption Certificate.

Yea 7, Nay 0, motion carried.

Administration

8385. MERS Defined Contribution Plan Adoption – new agreement.

Motion by Brandsen, seconded by Northrup, to approve Resolution No. 14-1572 authorizing the execution of the attached MERS Defined Contribution Plan Adoption Agreement for all new non-union full time employees hired after July 1, 2014.

Yea 7, Nay 0, motion carried.

APPOINTMENTS/RE-APPOINTMENTS:

8386. Motion Brandsen, seconded by Northrup, to approve the Mayor’s appointments to the boards and commissions as listed:

Zoning Board of Appeals (alternate)	Brent Hanson	term ending 6/30/17
Downtown Dev. Authority	Steve Guikema	term ending 6/30/18
Board of Review	Sally Mc Call Cain	term ending 6/30/17

All aye, motion carried.

8387. Motion by Brandsen, seconded by O’Brien, to approve the Mayor’s re-appointments to boards and commissions as listed:

Library Advisory Board	Arlen Dykema Don Williams (Blendon Twp)	term ending 6/30/17
Planning Commission	Skip VanDenBerg Robert Nesky	term ending 6/30/17
Zoning Board of Appeals	Skip VanDenBerg Neil VanderMaas Larry Herweyer	term ending 6/30/17

Act 198 Committee Alden Jelsema term ending 6/30/17

Downtown Dev. Authority/TIFA Phil Koning term ending 6/30/18

All aye, motion carried.

ADJOURNMENT

8388. Motion by Leerar, seconded by Northrup, to adjourn at 8:05 p.m.

All aye, motion carried.

Jan Wiersum
Hudsonville City Clerk

Mayor Van Doeselaar