

HUDSONVILLE CITY COMMISSION
City Commission Minutes

March 24, 2015

Mayor Van Doeselaar called a Work Session of the Hudsonville City Commission to order on Tuesday, March 24, 2015 at 7:00 PM.

Present: Mayor Van Doeselaar, Commissioners Brandsen, Bolhuis, Leerar, Northrup, O'Brien, City Manager Waterman and City Clerk Wiersum.

Absent: Commissioner Raterink

8485. *Review of Proposed 2015-2016 Capital Improvements Plan.*

City Manager Waterman reviewed with the City Commission the list of proposed 2015-2016 Capital Improvement Items. He indicated that this is the first step in the City's budget process. They will be reviewing some of the items for fiscal year 2015-2016 and some proposed item for the future.

City Manager Waterman reviewed the following projects for 2015-2016. These items had been previously approved by the City Commission.

- Oak Street Bridge Project – this project is currently underway. We have received a grant for 95% of the cost of this project and the cost to the City is \$109,000.
- School Ave. watermain/resurfacing project – this is our big construction project this year. The bridge project and the School Avenue project will cause some traffic problems this summer.
- Highland Drive Road Resurfacing– funded through Grand Valley Metro Council Federal Aid Program. Our cost will be \$124,680. This route is used by Fair traffic. They will coordinate with the contractor to make sure that this road remains open during fair week.
- City Hall interior updates – this is an ongoing project. It includes painting, carpet and replacing countertops. It was suggested that, if possible, a sink be installed in the counter in Conference Room B.
- Replacing Truck 186 (2003 Dodge ¾ ton truck) – this serves as a plow truck in the winter. This purchase has been put off for several years.

The City Manager then reviewed new proposed capital items for 2015-2016.

- Replace one-way plow. The old plow is over 20 years old and needs to be replaced.
- City Hall audio/video updates: We have installed a new cordless microphone in the Commission Chambers. We are looking to install two 80" flat screen monitors on outside walls so that no matter where you are sitting you would be able to see the screens. Also a document camera would be installed that could project images up on the TV.
Concerns were expressed that they wouldn't be able to read the flat screens very well. The Commission wants to make sure that the screens are readable and usable. Monitors on the table up front are also an option. There would be one monitor for every two commissioners. Patrick will relay these concerns to the contractor and report back to the Commission.
- Fire Dept. Equipment – replace the medical response van. This purchase was put on hold last year. Their current van does not work well in the winter.
- DDA lighting – funded out of the DDA budget. This is to continue with replacing street and parking lot lights from HPS to LED. They plan on receiving a rebate from Consumers Energy on this as they have in the past.
- Copy Machine replacement – The current copy machine was purchased refurbished. It is harder and harder to get parts for it. The old one would go over to the library. It was suggested that the library should purchase an e-printer. This may be included in the library's budget.
- Fibermat Chipseal repairs: Last year the City transferred \$150,000 out of the general fund to the street fund for chipsealing. Van Buren and 24th Avenue are in pretty bad shape and could use the chipsealing. Does the City Commission wish to do a transfer for chipsealing this year?

Commissioners indicated that Van Buren from School Ave. to Love Inc. is in bad shape and needs to be addressed. Lots of complains have been received. If Love builds their building this year, we may want to hold off until that is done. Patrick will find out what it would cost to do that section. He will check on whether fiber mat would work in that area. The consensus from the Commission is that they would be open to transferring money from the general fund for certain projects not listed in the capital items. Patrick will make a list of roads we may want do and get a projected cost.

City Manager then reviewed some items placed in the 2016-2017 and future proposed capital items (not all inclusive).

- City Hall Lobby Security Upgrades. Does the City Commission want this items to be included in the capital improvement plan for some future time? It was suggested that we look at what it would cost to put glass by the openings by the counters. Could the Chamber office be moved into a different office in the City? The City Manager will put this project in the capital plan in future years for an amount to be determined. He will also investigate different building options.
- Hughes Park Bathroom Improvement. – Hoping to receive a grant for this project.
- Hughes Park Pathway Project. Would be done when the bathroom improvements are done.
- Barry St. Bike Path Extension. Waiting for funding from the Metro Council.
- Village Green Project – are currently waiting to see what happens on the private side of this project.
- Resurface City Parking Lot – City Manager will check with Dutch on whether we can use fibermat on the parking lot.

City Manager also reviewed a Summary of Revenues and Expenditures showing the projected fund balance for year ending 2014-2015 in comparison to our beginning fund balance for 2015-2016. Through our conservative budgeting, our trend is to end up with a larger fund balance than what we project. We tend to be conservative in budgeting high for expenses and low for revenues.

ADJOURNMENT

8486. Motion by O'Brien, seconded by Leerar, to adjourn at 8:20 p.m.

All aye, motion carried.

Jan Wiersum
Hudsonville City Clerk

Mayor Van Doeselaar