

CITY OF HUDSONVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
 **HUDSONVILLE**

MEETING MINUTES

April 6, 2016

Voting Members Present: Philip Koning, Larry Gemmen, Greg Slater, Dale Sall, and Steve Guikema.

Non-Voting Attendees: Michelle Fare, Dan Strikwerda, and Patrick Waterman.

Voting Members Absent: Doug Butterworth, Mayor Northrup, Joel Keegstra, Ken Jipping, and Dr. Brad Dykstra.

Non-Voting Absent: Jan Sal

1. Call to Order:
Chairman Koning called the meeting to order at 7:30 a.m.
2. Minutes:
There was a motion by Sall, support by Gemmen, and unanimous approval to accept the minutes of the March 2, 2016 meeting.
3. Finance:
The financial reports were provided to the board for informational purposes and reviewed by Waterman.
4. Property Acquisition Discussion – Closed session
There was a motion by Sall and support by Gemmen to enter closed session for a discussion on property acquisition.
Roll Call:
 - Doug Butterworth: Absent
 - Dr. Brad Dykstra: Absent
 - Larry Gemmen: Yes
 - Steve Guikema: Yes
 - Ken Jipping: Absent
 - Joel Keegstra: Absent
 - Phil Koning: Yes
 - Mayor Northrup: Absent
 - Dale Sall: Yes
 - Greg Slater: Yes

There was a motion by Sall and support by Gemmen to exit closed session.

Roll Call:

- Doug Butterworth: Absent

- Dr. Brad Dykstra: Absent
- Larry Gemmen: Yes
- Steve Guikema: Yes
- Ken Jipping: Absent
- Joel Keegstra: Absent
- Phil Koning: Yes
- Mayor Northrup: Absent
- Dale Sall: Yes
- Greg Slater: Yes

There was a motion by Sall, support by Gemmen, and unanimous approval to authorize the city manager to expend DDA funds for ½ of all costs associated with the acquisition of 3390 Chicago Drive for the purposes of developing parking for the Farmer’s Market and Event Center. Acquisition of property shall be at fair market value, as determined by the City Assessor.

There was a motion by Sall, support by Guikema, and unanimous approval to authorize the city manager to expend DDA funds for ½ of all costs associated with the acquisition of easements over private property for the purpose of establishing the Harvey Street Woonerf. Acquisition of easements shall be at fair market value, as determined by the City Assessor.

Quality of Life Project Updates

Fare reviewed the memo provided to the board. Highlights included:

- An update on fundraising for the market
- Grant applications submitted
- Discussion of proposed name for the market/event center building
- Discussion of a representative for the steering committee
- Farmer’s market staffing
- Update on conversations with Harvey Street property owners

Waterman shared that the timing will likely be

- Market & Event Center – 2017
- East Harvey Street - 2017
- West Harvey Street – 2018
- Chicago & Service Drive – 2018-2019

5. Project Updates: Strikwerda shared the following updates:

- a) Pizza Ranch: Moving forward, though parking concerns still exist with adjacent businesses
- b) Tailspin Pet Grooming: Opening up with the bank teller building on School.
- c) DJs Pizza: Landscaping project will be underway this summer

- d) Meijer: Site plans submitted with a goal of being open in Jamestown Township by 2018.
- e) Celery crosswalks will be completed on May 9
- f) Fiber concerns continue. Waterman and Fare will join Koning at a Holland Chamber breakfast on the topic.

6. Adjourn:

The meeting adjourned at 8:30 a.m.

Respectfully Submitted,

Michelle Fare
Executive Director