



MEETING MINUTES
May 4, 2016

Approved June 1, 2016

Voting Members Present: Doug Butterworth, Mayor Northrup, Joel Keegstra, Ken Jipping, Larry Gemmen, Dr. Brad Dykstra.

Non-Voting Attendees: Michelle Fare, Dan Strikwerda, Jan Sal, and Patrick Waterman.

Voting Members Absent: Philip Koning, Greg Slater, Dale Sall, and Steve Guikema.

Non-Voting Absent: None.

1. Call to Order:
Vice-Chairman Gemmen called the meeting to order at 7:30 a.m.
2. Minutes:
There was a motion by Jipping, support by Northrup, and unanimous approval to accept the minutes of the April 6, 2016 meeting.
3. Finance:
The financial reports were provided to the board for informational purposes and reviewed by Sal. She noted that an expansion of the capital outlay line item is planned for the May City Commission meeting.
4. Letter From Auto Ventures
There was a motion by Butterworth and support by Dykstra to accept the lease termination from Auto Ventures. Yeas: 5 Nays: 1

The DDA received the letter from Nick Ensley and Jim Besteman. No action was taken on this letter.
5. Advisory Group
After discussion, Keegstra agreed to serve as the DDA's representative on the Advisory Group.
6. Quality of Life Project Updates
Fare shared an update about the Quality of Life projects, including an update on funding, grants, name and logo, and stakeholder meetings.
7. Project Updates: Strikwerda shared the following updates:

- a) Meijer: Submitted plans in Jamestown – Expect to be open in 2018.
- b) DJ's patio improvements are underway.

8. Other Business

- Waterman shared that the manufacturer of the light poles has agreed to repair/repaint the light poles at their expense.
- Concerns about the maintenance of Chicago Drive prior to the landscaping plan were raised.

9. Adjourn:

The meeting adjourned at 8:30 a.m.

Respectfully Submitted,

Michelle Fare
Executive Director