

**CITY OF HUDSONVILLE**  
DOWNTOWN DEVELOPMENT AUTHORITY  


MEETING MINUTES  
August 3, 2016

**DRAFT**

Voting Members Present: Philip Koning, Mayor Mark Northrup, Larry Gemmen, Dale Sall, and Dr. Brad Dykstra.

Non-Voting Attendees: Michelle Fare, Jan Syswerda, Dan Strikwerda, and Patrick Waterman.

Voting Members Absent: Ken Jipping, Steve Guikema, Greg Slater, Doug Butterworth.

Non-Voting Absent: None.

Guest: Jack Groot

1. Call to Order:  
Chairman Koning called the meeting to order at 7:30 a.m. Koning welcomed Groot to the meeting and welcomed him to the group as a recommended board member.
2. Minutes:  
There was a motion by Sall, support by Dykstra, and unanimous approval to accept the minutes of the July 6, 2016 meeting.
3. Finance:  
The financial reports were provided to the board for informational purposes and reviewed by Syswerda. Waterman noted that several upcoming expenses include the easement purchases and Terra Square building purchase, both of which will be split with the City.
4. Quality of Life project updates: Waterman shared an update about the easements. The city has now secured all of the easements necessary for the woonerf. A similar construction timeline is expected as the Terra Square project. He also shared that some businesses have shown interest in seeing the Chicago Drive landscaping project work done sooner. The board discussed the preference for uniform parking and landscaping along Service Drive – and the coordination of that work with the Chicago Drive work. Fare also gave an update on the Terra Square project.
5. Discussion: Development Support Policy Volunteers  
Groot, Koning, and Waterman agreed to meet to discuss this and provide a recommendation to the board.

6. Private Property Updates
  - Pizza ranch should be starting construction soon
  - DJs is almost done
  - Vitales construction is underway
  - Fiber work on Harvey – we will need to amend our local provisions to allow Holland BPW to access our right of way. They are working on Metro Act paperwork now.
  
7. Adjourn:  
The meeting adjourned at 8:35 a.m.

Respectfully Submitted,

Michelle Fare  
Executive Director