



MEETING MINUTES
December 7, 2016

DRAFT

Voting Members Present: Steve Guikema, Dale Sall, Doug Butterworth, Ken Jipping, Philip Koning, Dr. Brad Dykstra. Larry Gemmen, Jack Groot, and Mayor Mark Northrup.

Non-Voting Attendees: Jan Syswerda, Dan Strikwerda, Michelle Fare and Patrick Waterman.

Voting Members Absent: Greg Slater

Non-Voting Absent: None.

1. Call to Order:
Chairman Koning called the meeting to order at 7:30 a.m.
2. Minutes:
3. There was a motion by Sall, support by Dykstra, and unanimous approval to accept the minutes of the October 5, 2016 and November 2, 2016 meetings.
4. Finance:
The financial reports were provided to the board for informational purposes and reviewed by Syswerda.
5. Terra Square Donation:
There was a motion by Groot, support by Dykstra, and unanimous approval to support the Terra Square fundraising efforts by contributing an additional \$5,000 towards the DDA contribution for the project.
6. Quality of Life project updates:
Fare shared an update on the quality of life projects. She noted that the bids had been opened and Visser Brothers will be recommended as the General Contractor, assuming they are qualified through GMB's process. She also shared a fundraising update.

For Harvey Street, the bid package is expected out by the end of December.

7. 3225 Prospect
Following a discussion, there was a motion by Jipping, support by Dykstra, and unanimous support to lease 3225 Prospect Street to Ensley Motors for \$300 per month, triple net (tenant responsible for taxes and insurance), for a two year lease with a 60 day quit clause for either party. The lease will specify that all city codes and ordinances must be met on all parcels he operates on, violation of which is cause for immediate termination of the lease. The tenant will also be responsible for property maintenance, including mowing.
8. DDA Annual Meeting:
The board was in agreement to host their annual meeting at their regularly scheduled DDA meeting on January 4, 2017.
9. Joint meeting with City Commission:
The DDA board was in agreement to host another joint meeting with the City Commission in the spring.
10. Private Project Updates:
 - Winery project will go to the Planning Commission in January
 - Meijer will break ground in 2017
 - Pizza Ranch is under construction now
 - 2-3 manufacturers are considering Hudsonville area
11. Adjourn:
The meeting adjourned at 8:20 a.m.

Respectfully Submitted,

Michelle Fare
DDA Director