

HUDSONVILLE CITY COMMISSION
City Commission Minutes

March 15, 2016

Mayor Northrup called a Work Session of the Hudsonville City Commission to order on Tuesday, March 15, 2016 at 6:00 PM.

Present: Mayor Northrup, Commissioners Brandsen, Bolhuis, Holtrop, Steigenga, City Manager Waterman, and City Clerk Wiersum.

Absent: Commissioners Leerar & Raterink

8631. *CSX Preliminary Engineering Agreement.*
City Manager Waterman stated that CSX is requiring a Preliminary Engineering Agreement for the development of the non-motorized trail along Buttermilk Creek. The City will pay our engineer to design the plans. The plans are then sent to CSX's engineers to be reviewed. The City would be charged for the time CSX's engineers are reviewing the plans, and the City is required to make an advanced payment to CSX for this review. The City is hopeful of receiving grants for this project and a significant share of the construction costs would then be covered. In order for the project to move forward, the City must first receive the approval of CSX.

Waterman also stated that Ottawa County does not have record of receiving the rights to the Buttermilk Creek property. The County Drain Commission cannot find an easement in their records of an easement along the creek. Their maps show it, but they cannot locate an actual easement. In order for the City to show that we have control over this property, the county will need to establish and record an easement for this property. In the meantime the City is seeking easements from Love, Inc. and MDOT.

8632. *Capital Improvement Bond – Notice of Intent.*
City Manager Waterman explained that the Capital Improvement Bond is for bonding for three project: the Farmers Market City Event Center, Chicago Drive Landscaping and the Harvey Street improvements. The City is required by law to publish a Notice of Intent if the City is planning to bond for a project. This notice will be published in the *Grand Rapids Press*. Once the notice is published, the public has 45 days in which to petition to put the issue before the electors of the City. If a petition is filed, it would require a minimum of 526 signatures, which is 10% of the registered electors in the City.

8633. *Audio Visual Quote.*
A quote from Central Interconnect, Inc. was reviewed. This quote includes installing monitors on the diaz for use by Commissioners, upgrades to the sound system and speakers, and a ceiling mounted document camera.

8634. The work session was adjourned at 6:55 p.m. to proceed to the regular session.

Mayor Northrup called the Regular Session of the Hudsonville City Commission to order at 7:00 P.M., March 15, 2016. The Pledge of Allegiance was stated and Commissioner Holtrop gave the invocation.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, Holtrop, Steigenga, City Manager Waterman, Finance Director Sal, and City Clerk Wiersum.

Absent: Commissioners Leerar & Raterink

PUBLIC COMMENTS

8635. Vern Helder was present and introduced himself to the City Commission as a candidate for District Court Judge.

CONSENT AGENDA

8636. Motion by Brandsen, seconded by Holtrop, to approve the Consent Agenda consisting of the following:

1. Minutes of City Commission Regular session dated February 9, 2016.
2. Minutes of Zoning Board of Appeals dated February 16, 2016.
3. Minutes of Planning Commission meeting dated February 17, 2016.

All aye, motion carried.

NEW BUSINESS

PUBLIC HEARING

8637. Public Hearing on Grant application to the Michigan Department of Natural resources Trust Fund Program.

Mayor Northrup opened a public hearing on a Grant application to the Michigan Department of Natural resources Trust Fund Program for the Buttermilk Creek Trailway Underpass Development Project.

Receiving no public comments, the hearing was declared closed.

Motion by Brandsen, seconded by Steigenga, to approve Resolution No. 16-1599 to submit an application to the Michigan Department of Natural Resources Trust Fund Grant Program for the Buttermilk Creek Trailway Underpass Development Project.

Yea 5, Nay 0, motion carried.

Public Safety

8638. Fire, Police and Emergency Management statistical reports for February received as information.

8639. Traffic Control Order.
Motion by Holtrop, seconded by Steigenga, to approve Temporary Traffic Control Order no. 16-02 for a bike race to be held on Saturday, April 30, 2016.

Yea 5, Nay 0, motion carried.

Finance

8640. Finance Director's Financial Reports for January 2016 were presented.

8641. Payment of Bills.
Motion by Brandsen, seconded by Holtrop, to confirm the payment of the bills in the amount of \$374,141.44 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 5, Nay 0, motion carried.

8642. ACH Funds Distribution.
Motion by Brandsen, seconded by Holtrop, to confirm the funds distributed via automated clearing house in the amount of \$97,496.64 which were distributed between meetings and reviewed by the City Manager.

Yea 5, Nay 0, motion carried.

Administration

8643. Preliminary Engineering Agreement with CSX Railroad.
Motion by Holtrop, seconded by Steigenga, to approve Resolution No. 16-1600 approving the Preliminary Engineering Agreement between CSX Transportation, Inc. and the City of Hudsonville for development of a non-motorized trail along Buttermilk Creek and under M-121 and CSXT.

Yea 5, Nay 0, motion carried.

8644. Capital Improvement Bond – Notice of Intent.
Motion by Holtrop, seconded by Brandsen, to approve Resolution No. 16-1601 authorizing the publication of a Notice of Intent to Issue Bonds in connection with the issuance of capital improvement bonds pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended, and declaring intent of the City of

Hudsonville to reimburse itself for the costs of public building renovations and public infrastructure improvements.

Yea 5, Nay 0, motion carried.

8645. Reallocation of Assets.

Motion by Brandsen, seconded by Holtrop, to approve Resolution No. 16-1602 to reallocate the total market value of assets of \$38,051 of Employer Assets from Division 11's Manager Employer Reserve to Division 01's Local 586 Employer Reserve as of March 1, 2016.

Yea 5, Nay 0, motion carried.

8646. Audio Visual System Quote.

Motion by Brandsen, seconded by Holtrop, to accept the quote from Central Interconnect, Inc. for \$21,902.33 for audio visual system upgrades in the City Commission Chambers.

Yea 5, Nay 0, motion carried.

Appointments

8647. Motion by Brandsen, seconded by Holtrop, to approve the appointment of Ryan Zuiderveen to the Board of Review with a term ending June 30, 2019.

All aye, motion carried.

8648. Motion by Brandsen, seconded by Holtrop, to approve the appointment of Thomas Derocha to the Zoning Board of Appeals with a term ending June 30, 2019.

All aye, motion carried.

ADJOURNMENT

8649. Motion by Holtrop, seconded by Brandsen, to adjourn at 7:30 p.m.

All aye, motion carried.

Jan Wiersum
Hudsonville City Clerk

Mayor Northrup