

HUDSONVILLE CITY COMMISSION
City Commission Minutes

November 15, 2016

Mayor Northrup called a Work Session of the Hudsonville City Commission to order on Tuesday, November 15, 2016 at 6:00 PM.

Present: Mayor Northrup, Commissioners Brandsen, Bolhuis, Holtrop, Leerar, Raterink, Steigenga, City Manager Waterman, Attorney Wendt, Finance Director Sal Syswerda and City Clerk Wiersum.

8735. *Review of Proposed Amending Liquor License Restaurants Seating Capacity.*

City Manager Waterman reviewed with the City Commission the proposed Ordinance which would amend the number of seats required in an establishment to receive a class A or class B liquor license. This amendment is proposed to meet the growing trend for smaller dining establishments.

The City Commission also discussed the possibility of allowing the sale of beer and wine on Sunday mornings. The City Manager will review our alcohol ordinance regarding changing the Alcoholic Beverage Ordinance which currently prohibits the sale of beer and wine on Sundays between 7:00 a.m. and 12:00 p.m. He will also check on what is allowed in surrounding communities.

8736. *Review of Resolution Authorizing the Sale of Bonds.*

Attorney Dick Wendt was present and reviewed with the City Commission the proposed Resolution authorizing the sale and issuance of capital improvement bonds. He stated that in order for bonds to be sold, the City Commission must first adopt this resolution. The principle sum of the bonds will not exceed \$5,000,000. Annual payments will be made for 20 years, beginning in 2019. City Manager Waterman reminded the Commission that the DDA will be contributing to the debt service payments. Attorney Wendt indicated that the pricing of the bonds could take place as early as November 28, with funds available on December 13.

8737. The work session was adjourned at 6:50 p.m. to proceed to the regular session.

Mayor Northrup called the Regular Session of the Hudsonville City Commission to order at 7:00 P.M., November 15, 2016. The Pledge of Allegiance was stated and Mayor Northrup gave the invocation.

Present: Mayor Northrup, Commissioners Bolhuis, Brandsen, Leerar, Holtrop, Steigenga, Raterink, City Manager Waterman, Finance Director Sal Syswerda, City Attorney Wendt and City Clerk Wiersum.

PUBLIC COMMENTS

8738. Richard Kanten – 3112 Beechforest. Mr. Kanten has concerns with people parking in such a way that they are blocking sidewalks. City Manager Waterman stated that he would have the Sheriff’s department look into this matter.

Jason Clayton – 3397 Hillcrest Road. Mr. Clayton introduced himself to the City Commission. He believes in serving his community and is looking forward to serving the City as a member of the Board of Review.

CONSENT AGENDA

8739. Motion by Raterink, seconded by Holtrop, to approve the Consent Agenda consisting of the following:

1. Minutes of City Commission regular session dated October 11, 2016.
2. Minutes of Gary Byker Memorial Library Board dated October 18, 2016.
3. Minutes of Planning Commission dated October 19, 2016.

Yea 7, Nay 0, motion carried.

NEW BUSINESS

8740. Financial Audit Report for 2015-2016
Joshua Laramy, CPA, with Abraham & Gaffney, P.C. gave a presentation on the 2015-2016 Audit.

Motion by Brandsen, seconded by Holtrop, to accept the 2015-2016 Audit report as presented by Joshua Laramy, CPA, Abraham & Gaffney, P.C.

All aye, motion carried.

Public Safety

8741. Fire, Police and Emergency Management statistical reports for October received as information.

Fire Chief Mohr stated that he is in the process of applying for a FEMA grant in the amount of \$600,000 for a pumper truck. If the City is awarded this grant, the City's portion would be \$30,000.

Deputy Petroelje informed the Commission that the Ottawa County Sheriff's School Resource Officer's term received an award from the Crime Prevention Association of Michigan for their outstanding work in schools and communities.

8742. Speed Trailer Purchase.

Motion by Leerar, seconded by Raterink, to authorize the purchase of a Kustom Signals Smart 650 radar speed trailer for the cost of \$6,380.00 with the understanding that it will be co-owned with Jamestown Township and that the township will reimburse the city for one half of all purchase, ownership and maintenance costs.

Yea 7, Nay 0, motion carried.

Finance

8743. Finance Director's Financial Reports for September 2016 were presented.

8744. Payment of Bills.

Motion by Brandsen, seconded by Holtrop, to confirm the payment of the bills in the amount of \$641,293.46 and to confirm payment of bills paid between meetings and reviewed by the Finance Committee.

Yea 7, Nay 0, motion carried.

8745. ACH Funds Distribution.

Motion by Brandsen, seconded by Holtrop, to confirm the funds distributed via automated clearing house in the amount of \$46,084.53 which were distributed between meetings and reviewed by the City Manager.

Yea 7, Nay 0, motion carried.

8746. Fraud Risk Management Policy.

Motion by Brandsen, seconded by Holtrop, to approve the Fraud Risk Management Policy as drafted.

All aye, motion carried.

8747. Capital Asset Policy.

Motion by Brandsen, seconded by Holtrop, to approve the Capital Asset Policy as drafted.

All aye, motion carried.

Administration

8748. Ordinance Amending Liquor License Restaurants Seating Capacity.
Motion by Leerar, seconded by Brandsen, to approve Ordinance No. 16-305 to amend Section 3-42 "Seating Capacity" of Division III "Physical Requirements for Premises," of Article I, "Licenses for Sale of Alcoholic Beverages," of Chapter 3, "Alcoholic Beverages," of the Code of Ordinances of the City of Hudsonville.

Yea 7, Nay 0, motion carried.

8749. Sale and Issuance of General Obligation Limited Tax Capital Improvement Bonds.
Motion by Brandsen, seconded by Holtrop, to approve Resolution No. 16-1608 authorizing the sale and issuance of General Obligation Limited Tax Capital Improvement Bonds pursuant to Act 34 of the Public Acts of Michigan of 2001, as amended, and other matters related thereto.

Yea 7, Nay 0, motion carried.

Appointment.

8750. Appointment of Board of Review member.
Motion by Leerar, seconded by Raterink, to approve the appointment of Jason Clayton to the Board of Review with a term expiring June 30, 2019.

All aye, motion carried.

ADJOURNMENT

8751. Motion by Leerar, seconded by Holtrop, to adjourn at 8:10 p.m.

All aye, motion carried.

Jan Wiersum
Hudsonville City Clerk

Mayor Northrup