



**City of Hudsonville – Advisory Committee
Minutes
April 12, 2017**

Members present: Ben Mol, Greg Steigenga, Ashley Prins, Larry Gemmen, Helen Crossen, Jennifer Blood. Members absent: Matt Harris

Staff present: Patrick Waterman, Michelle Fare, Lindsey Carlon.

1. **Welcome & Introductions:** Steigenga called the meeting to order at 3:00 p.m. and welcomed everyone. The group did a round of introductions.
2. **Review Project:** Fare reviewed staff and committee responsibilities, gave an overview on the history of the project and timeline for construction completion. Waterman went over the physical layout of the building and the components included.
3. **Updates:**
 - **Farmer’s Market Manager Report:** Lindsey shared updated market hours, the addition of a Saturday market, and winter markets. She reviewed programming and vendors committed. She addressed a question about whether there had been any resistance to the project, which she noted had been just among a few crafters that were no longer part of the market, but that she had referred them to the monthly craft & vintage market. Mol has a connection with Post Family Farm and will inquire if they would be available in the fall to participate in the market.
 - **Building Usage Report:** Fare shared a brief update about building rentals to date.
 - **Sonder Provisions:** Fare share that the lease has been drafted and that we are currently waiting on an operating agreement and bank commitment.
4. **Policy Discussions**
 - **Work space hours of operation:** After discussion, the committee agreed that they were comfortable allowing work space members 24/7 access to the work space area. Fare will update the contract.

- Gathering Space & Market Space: After discussion, the committee agreed that there will not be an additional fee for access to A/V in the spaces. Fare will update the contract.
 - Ongoing Rentals: After discussion, the committee agreed that ongoing rentals would be allowed in 3 month increments, and that members for the work space will have first access to the conference room.
 - Resident vs. Taxpayer: Fare presented the concern that our language on our publications reads 'resident' and 'non-resident' rate, but that the initial intent for the discount was for tax payers. The board discussed whether the tax-payer discount should be extended to both a property owner and a renter of that same property or not. Discussion will continue on this topic at the May meeting.
5. Upcoming Events: Fare reminded the committee to mark their calendars for the Grand Opening on June 3.
 6. The meeting adjourned at 4:15 p.m.