

CITY OF HUDSONVILLE
DOWNTOWN DEVELOPMENT AUTHORITY


MEETING MINUTES
February 1, 2017

Voting Members Present: Larry Gemmen, Dale Sall, Philip Koning, Jack Groot, Dr. Brad Dykstra, Greg Slater, Doug Butterworth, and Mayor Mark Northrup.

Non-Voting Attendees: Jan Syswerda, Dan Strikwerda, and Michelle Fare.

Voting Members Absent: Steve Guikema and Ken Jipping.

Non-Voting Absent: Patrick Waterman.

Call to Order:

Chairman Koning called the meeting to order at 7:30 a.m.

1. Minutes:

There was a motion by Gemmen, support by Sall, and unanimous approval to accept the minutes of the December 7, 2016 meeting.

2. Finance:

The financial reports were provided to the board for informational purposes and reviewed by Syswerda.

3. Quality of Life project updates:

Fare shared an update on the quality of life projects. She noted that construction is still on schedule at Terra Square, fundraising has hit \$140,000, we are still awaiting news from Consumers Energy, and several events have been booked at the space. She also highlighted programming that has been committed, including the Market Pantry Program.

She also highlighted that bids for Harvey Street are due back early February.

The board reviewed the proposed service drive improvements. There was a lot of concern about the reverse angle parking and restrict access left onto Prospect from School. They were interested in staff looking for another city where this style of parking had been implemented.

4. Brainstorm for Outreach

Fare requested feedback on whether the outreach for the Quality of Life projects was successful so far. The board was happy overall with the outreach and suggested working through schools, churches, and the advance to try to get more coverage.

5. DDA By-Laws:

There was a motion by Sall, support by Gemmen, and unanimous approval to change the by-laws to requiring the board to meet at least quarterly instead of monthly.

6. Private Project Updates:

Strikwerda shared the following updates:

- Summergreen is in review with engineers and will go to the Planning Commission this spring.
- Pizza Ranch is nearing completion
- Industry is expanding on Highland Drive
- New duplexes are being constructed on Shooks
- Meijer is working through the traffic study currently
- Hudsonville Winery went to the Planning Commission last month and received preliminary approval.

7. Adjourn:

The meeting adjourned at 8:30 a.m.

Respectfully Submitted,

Michelle Fare
DDA Director