



MEETING MINUTES

April 7, 2017

DRAFT

Voting Members Present: Larry Gemmen, Dale Sall, Philip Koning, Jack Groot, Greg Slater, Doug Butterworth, and Mayor Mark Northrup.

Non-Voting Attendees: Jan Syswerda, Patrick Waterman, and Michelle Fare.

Voting Members Absent: Dr. Brad Dykstra, Steve Guikema and Ken Jipping.

Non-Voting Absent: Dan Strikwerda.

1. Call to Order:

Chairman Koning called the meeting to order at 7:30 a.m.

2. Minutes:

There was a motion by Sall, support by Slater, and unanimous approval to accept the minutes of the February 1, 2017 meeting.

3. Finance:

The financial reports were provided to the board for informational purposes and reviewed by Syswerda.

4. Quality of Life project updates:

Fare shared an update on the quality of life projects. She noted that construction is still on schedule, that fundraising is at \$152,360, and that an advisory board is in place for the project. She highlighted the June 3 grand opening.

She shared that Fleis & Vandenbrink will be serving as the construction management company on Harvey Street. Waterman noted that the project will break ground yet this week.

5. Update on Reverse Angle Parking

Waterman shared that Service Drive is an MDOT road and that to do on street parking on their road, it must be reverse angle. He has requested that they transfer ownership of Service Drive to the City.

6. Bond Payment Agreement:
There was a motion by Sall, support by Gemmen, and unanimous approval adopt a resolution to approve and authorize the execution of a bond payment agreement with the City of Hudsonville.

7. Parking Lot Development:
There was a motion by Groot, support by Gemmen, and unanimous approval to authorize the City Manager to negotiate the sale of 'Parcel B' as identified at a value of \$4.25 per square foot.

There was a motion by Groot, support by Gemmen, and unanimous approval to authorize the City Manager to enter into a contract with Paradigm Design at the amount of \$11,500 to perform the design, bidding process, and construction oversight for the parking lot development.

8. Budget Review:
There was a motion by Slater, support by Sall, and unanimous approval approve the budget as presented.

9. Anarondack Chair:
The board discussed and raised concerns about size, liability, and ability to move the chair. Slater will get photos of the chair in Spring Lake for the next meeting.

10. Private Project Updates:
Fare & Waterman shared the following updates:
 - Pizza Ranch is almost complete
 - Sonder is on track
 - Hudsonville Winery will be back to the planning commission in May
 - Midwest Construction will be back to the planning commission in April 7, 2017
 - Meijer is still planning on being open in 2018
 - Team wholesale sold to ABC Supply

11. Adjourn:
The meeting adjourned at 8:30 a.m.

Respectfully Submitted,

Michelle Fare
DDA Director