CITY OF DERBY
BOARD OF EDUCATION
REGULAR MEETING – DERBY MIDDLE SCHOOL CAFETORIUM
January 21 2010
MINUTES

Call to order
Meeting called to order at 7:06 p.m.

Pledge of Allegiance
all rose and pledged allegiance.

Roll Call
Present: Stephanie Donofrio, Laura Harris, Andy Mancini, Jodi Chevarella, Ken Marcucio, Martin Hubbard, Casey Picheco, Rebecca O’Hara and Kim Kreiger. There is a quorum.

Also Present: Dr. Tracy, Superintendent of Schools, Fran Gallo - Principal of Irving School, Linda Coppola - Principal of Bradley School, Fran Thompson - Principal of DHS and Sally Bonina - Principal of DMS.

Additions or Deletions to the Agenda
Dr. Tracy would like to add the following motion: that the Board of Education enter into Executive Session for the purpose of discussing collective bargaining matters with the Board attorney. Also, add the following motion: that the Board of Education authorizes the superintendent to sign and file applications under the agreement for the Child Nutrition Program. Another motion: that the Board approve an amendment to the school calendar for 2010-2011. Finally, add to the language of Executive Session motion: to discuss personnel matters, a contractual matter and a student disciplinary matter.

MOTION to accept the agenda as amended by Ms. Kreiger, second by Mr. Mancini, all in favor, motion carries.

Public Participation
Torn Lionetti - 79 Sunset Drive, Mr. Lionetti voiced concerns over the hiring practices of a Derby High School football coach at a prior Board of Education meeting. He was assured this Board was putting together a protocol for hiring personnel and this process would be fair to all applicants. Joe Orazietti picked the committee members. Mr. Lionetti questions some of the members that were chosen. Mr. Lionetti feels this process was purely for show. Mr. French has the potential to be a great coach someday, but does not have the experience as the other applicants.

Carmen DiCenso - Mr. DiCenso worked with George French. He is very knowledgeable. He was a good football player and is very committed to Derby.

Jim Mascolo - Hawthorne Avenue. He was a pop Warner football coach and has been on the sidelines. He supports the hiring of George French. He has helped the kids tremendously. He started a big change already. The kids want to play. Mr. Mascolo feels we should hire from within because he knows the program.

Jim Benanto - 4 Evelyn Road. Mr. Benanto was a coach for thirty years and an athletic director for twenty five years and finds it ironic as not being one of the people who should have been on
the committee. Mr. Benanto knows two of the candidates. Jim and George are both fine. He is upset that someone would question the integrity of a committee that should have the best interests of the kids at heart. He supports whoever the committee recommends.

Jay Benanto - 82 Atwater Ave. Member of the Board of Aldermen. He coached George as a player. He is a hard worker and the right guy for the job.

Tom Lionetti - 79 Sunset Drive. Mr. Lionetti has a question regarding the approval of the minutes from the October meeting. He had two sets of minutes for the October meeting. One was signed by the secretary and one was not. He is confused as to which one was right. Dr. Tracy offered to look at them and give him a call.

Public Portion closed.

**Approval of Minutes**

**MOTION** by Ms. Harris that the Board of Education approves the minutes from the regular meeting, second by Ms. O'Hara, all in favor, **motion carries**.

December 17, 2009 - Regular Meeting
January 5, 2010 - Committee on Policy & Planning

**Student Representative Report**

Ms. Gjata is not present.

**MOTION** by Ms. Donofrio with a second by Mr. Hubbard to go into Executive Session at 7:29 p.m. and invite the Board attorney, Dr. Tracy to discuss collective bargaining matters, all in favor, **motion carries**.

**MOTION** by Ms. O'Hara with a second by Mr. Mancini to come out of Executive Session at 7:48 p.m., all in favor, **motion carries**.

For the record Ms. Chevarella was not in the Executive Session.

**Standing Committee Reports**

A. Committee on Teaching & Learning - Ms. Donofrio, Mr. Mancini, Dr. Tracy, Dr. Knapton, Mr. Marcucio and Mr. Hubbard were present at this meeting. CAPT performance from 2003-2009 was presented by Dr. Knapton. Dr. Knapton also presented information on the AIMS system. The next meeting will be on February 1st @ 5:00 p.m. at the DHS library.

B. Committee on Budget, Personnel & Facilities - Ms. Kreiger stated the items that were discussed. They were hosted e-mail system and the status of the athletic enterprise fund. Ms. Mangini along with Dr. Tracy gave an update on the fiscal 2011 development process. The December 31 2009 financial report was presented. A review and recommendation to the board for the hiring protocol was discussed and is very comprehensive and well put together. A job description for the coordinator of communications and data system was discussed.

C. Committee on Policy & Planning - Ms. Chevarella presented her report which included "Race to the Top" grant, reviewing security for the new Middle School, the use of the space of the gym and would like Mr. Thompson to come to the next meeting to discuss his long range planning and vision for the empty space at the high school. Also strategic planning for the district was discussed.
AIMS Web Update
Dr. Knapton presented the update. This is a universal screening system given to students. Dr. Knapton handed out child study pamphlets. This task force was developed last spring. These are students that struggle and who are not special ed. In 2004, The IDEA (Individuals with Disabilities Act) was revised. There are new learning disability guidelines that were passed in July. SRBI (Scientifically Researched Based instruction) is now mandatory in CT. There are six critical components to SRBI system.

Strategic Plan
MOTION by Ms. Kreiger with a second by Ms. Donofrio that the Board of Education endorse the development of a Strategic Plan for the Derby Public Schools and direct the Chairman and the Superintendent to constitute an Ad Hoc Committee for the purpose of developing such a plan for consideration by the Board, all in favor, motion carries.

Hiring Protocol
MOTION by Ms. Chevarella with a second by Mr. Hubbard that the Board of Education approve the Hiring Protocol as recommended by the Committee on Budget & Personnel, all in favor, motion carries.

Administrator Reports
Mr. Thompson - Derby High School presented his report. Mr. Thompson encouraged the board to go out to the community including parents to be involved on Wednesday January 27th regarding the NEASC process. This is a huge community undertaking.

Mr. Nardone - Mr. Nardone is not present.

Dr. Knapton - Special Education Director. No report.

Mr. Gallo -Irving School. Seeing Eye Dogs were at Irving School. Mr. Nardone was very helpful when the phone system failed. Two students approached Mr. Gallo regarding helping the people of Haiti.

Ms. Coppola - Bradley School. Ms. Coppola thanked the reading staff. There were over 220 father/son for the banquet. Kindergarten registration is going on and there are 35 children enrolled. The band played at Marshall Lane Manor. Report cards are out next week. February 6th is the annual fun fair.

Ms. Bonina - Derby Middle School. The AIMS web screening is finishing up. Report cards will be out next Friday. CMT's are the first week of March. The children approached the staff regarding Haiti and want to do something.

DHS Program of Studies
MOTION by Ms. Kreiger with a second by Mr. Mancini that the Board of Education approve the Program of Studies as recommended by the Superintendent.

Superintendent's Report
FY 2011 Budget Planning
- Special Meeting 1/25/10 - Presentation of Superintendent's Recommended Budget
- Special Meeting 2/25/10 - Board adoption of Proposed Budget for FY 2011
The budget planning is under way. Pam is working with Dr. Tracy to come up with the numbers for the January 25th meeting.

Race to the Top Memorandum of Understanding
This program is to compete with many other states to encourage school reform at the state and district level. The board received the memorandum of understanding which Dr. Tracy has signed indicating Derby’s interest in this. If CT is among the first round winners, that brings around 175 million dollars into the state with a portion of that coming to Derby.

Hosted E-Mail System
There has been problems with the email system. Brian Dunnick explained the system. We would manage and own our own server. The servers are too old to handle the newest software. We rely on email for state reporting and attendance etc. A hosted system is where you pay a company to host a server and provides server technology. There are savings, it is e-rate eligible for 63% reimbursement. Mr. Dunnick is preparing specs to go out to bid.

Purpose and Status of the Athletic Enterprise Fund
The fund is projected to end this year with a balance of $37,000.00.

Enrollment Report
This report is for K-12. The October number was 1462 and last week was 1465.

Attendance Report
The school system is escaping the H1N1 flu virus.

Irving School Improvement Plan
The plan is to identify the needs of subjects. The plan is based on data, attendance parent nights, CALI information and the Yale Reading program.

MOTION by Ms. Kreiger with a second by Ms. O’Hara that the Board of Education approve the improvement plan for the Irving School as presented by the superintendent, all in favor, motion carries.

Financial Report
MOTION by Mr. Hubbard with a second by Ms. Harris that the Board of Education approve the Financial Report for the period ending December 31, 2009 as presented by the Business Manager by Mr. Hubbard, second by Ms. Harris, all in favor, motion carries.

Field Trip Requests
Derby High School Wrestling Team overnight stay - Sport & Medical Science Academy, Hartford - February 20 2010.


DMS to go to Words Alive Trip in March.

MOTION by Ms. Kreiger with a second by Ms. O’Hara that the Board of Education approve the field trips for Derby High School and Derby Middle School, as recommended by the Superintendent.

Child Nutrition Program
MOTION by Ms. Kreiger with a second by Mr. Hubbard that the Board of Education authorize the superintendent to sign and file applications under the agreement ED099 for Child Nutrition Program, all in favor, motion carries.

2010-2011 School Calendar Amendment
MOTION by Ms. Harris with a second by Ms. O'Hara that the Board approve an amendment to the school calendar for 2010-2011, all in favor, motion carries.

Vacancy Report
The report reflects an open office clerk, safety monitor and 1/2 time help desk assistant to Mr. Dunnick.

Old Business Dr. Tracy passed a thank you note from Dina Gotowalla. Also, there is an invitation from the National Wrestling Hall of Fame, Class of 2010 induction banquet including Coach Walter Jadach.

New Business no new business.

Executive Session
MOTION by Ms. Harris with a second by Mr. Mancini that the Board of Education enter into executive session at 9:32 p.m. for the purpose of discussing personnel matters, a contractual matter and a student disciplinary matter and invite the Athletic Director, Dr. Tracy, and Mr. Thompson, all in favor, motion carries.

MOTION by Ms. Picheco with a second by Mr. Mancini that the Board of Education return to public session at 10:47 p.m.

MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education accept with appreciation and regret the resignation of Mr. Jeff Marcell as security assistant at Derby High School, and Jasmine Resto as technology assistant for the school system as recommended by the Superintendent, all in favor, motion carries.

Appointments
MOTION by Ms. Chevarella with a second by Mr. Hubbard that the Board of Education approve the Schedule of Appointments, as recommended by the Superintendent, all in favor, motion carries.

MOTION by Mr. Mancini with a second by Ms. Picheco that the Board of Education approve the appointment of George French as Varsity Football Coach at Derby High School as recommended by the Athletic Director, all in favor, motion carries.

Adjourn
MOTION by Ms. Kreiger with a second by Ms. Donofrio to adjourn at 10:50 p.m., all in favor, motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary
These minutes are subject to approval by the Board of Education at their next scheduled meeting.