Call to order: meeting called to order at 6:35 p.m.

Pledge of Allegiance: all rose and pledged allegiance

Roll Call: Christine Robinson, Andy Mancini, Casey Picheco, Laura Harris, Ken Marcucio - Chairman, Stephanie D’Onofrio, and Kim Kreiger. Rebecca O’Hara arrived at 6:37 p.m. There is a quorum.

Also Present: Dr. Stephen Tracy, Superintendent of Schools.

Absent: George Kurtyka.

Additions, Deletions or Corrections to the Agenda
There are no changes.

Public Participation
No one from the public spoke.
Public Portion closed.

Update on Board Goals for 2010-2011
The Board adopted four goals. The principals and Dr. Tracy will be presenting Data Dashboards at the board’s monthly meeting including achievement, attendance and disciplinary data.

The elementary principals, reading teachers and Literacy How will give a mid-year update on the primary reading initiative on January 4, 2011.

The second goal is promoting higher levels of student motivation and engagement. Kim Olver from the Glasser Institute continues her work with a practicum group. They are working on the application of Choice Theory to the improvement of instruction.

Dr. Tracy met with students from Southern Connecticut State University who are working with staff at the DMS to draft a student survey on school climate and engagement.

Connie Condon is the facilitator regarding the strategic planning group who have met three times, the fourth meeting will be on December 13th. The focus will be on strengths, weaknesses, opportunities and threats (SWOT). The group will then plot the course ahead by identifying strategy areas to put the plan in process.

Keith McLively - City Treasurer will report the status of the forecast of the City finances in January to the strategic planning committee.
Budget Development - the board received an advanced forecast of the 2011-2012 in November and was shared with the Mayor, Treasurer, Board of Aldermen, and the Board of Taxation. Dr. Tracy would like to meet with the City leadership on this.

**Update on Superintendent Goals for 2010-2011**
Dr. Tracy stated the principals of all the schools have identified "lagging readers". The principals are working with their faculty on how to improve these students.

The elementary level primary strategy is the Literacy How approach. The Middle and High School is using the federal funds to provide interventions.

Mr. Thompson is working on the secondary curriculum development effort by using the Understanding By Design approach.

Basic intensive training in Choice Theory will begin in February.

DEA negotiations are well underway. They will meet again on December 14 2010. If unsettled, mediation will begin on December 22, 2010.

The Derby Administrator’s Association contract is not settled and mediation will begin December 8 2010.

The plan to enhance the diversity of staff has yet to begin.

The transfer of the Middle School from the Building Committee to the Board of Education has several items left on the punch card.

Three of the four turbines are functioning and running since last month. A meeting is to be scheduled with the Building Committee, the engineers and the installers of the turbines to get a handle on the cost impact of starting late (November 2010), and; are they on course to deliver the savings as promised.

The High School Fire Code Compliance Project is completed. Mr. Nardone will report on that at a future meeting.

**Budget, Personnel & Facilities**
A budget calendar for 2012 was presented. The superintendent’s recommended budget will be presented January 31 2011. The board’s adopted budget will be in late February. The budget will be presented to the City’s Board of Apportionment & Taxation on March 1 2011. Hearings will be held in April. The Tax Board will adopt a budget in May and the School Board will return June 7th to take the final action necessary.

**Old Business**
**Update on Student Registration Process** - Mr. John Saccu is working on a revised version of the registration package.

**Update on Exit Interviews** - Results will be presented on the five people who have left since July 1 2010.

**New Business**
**CABE Policy Review Handbook** - The board contracted with Connecticut Association of Boards of Education (CABE) to review of the policy manual and recommend any changes. CABE started with the bylaws. The group will identify a committee to meet and review the recommendations. As a chapter is completed, they will meet with the committee and Dr. Tracy. Mr. Mancini will chair the committee.
Policy 5114 – Removal, Suspension, Expulsion –
Dr. Tracy reported that he is reviewing Board Policies and Administrative Procedures related to student
discipline and attendance. Dr. Tracy will present his finding and recommendations in January 2011.

School Trip to Six Flags & Holyoke High School- The Middle School has a request for a trip to
Massachusetts to Six Flags on Saturday, May 14 2011 for 65 students in grade six through eight. A
MOTION by Ms. Kreiger with a second by Mr. Mancini to approve a school trip to Holyoke High School,
Holyoke MA and Six Flags in Agawam MA for students in the Derby Middle School, grades six through
eight on Saturday May 14 2011 as recommended by the Superintendent, all in favor, motion carried.

Executive Session
A MOTION by Ms. Kreiger with a second by Ms. Harris at 7:27 p.m. that the Board of Education enter into
Executive Session to discuss its evaluation of the Superintendent’s performance, to discuss the status of
collective bargaining negotiations and a student disciplinary matter and that Superintendent Tracy be
invited to attend, all in favor, motion carries.

Public Session
A MOTION at 9:12 p.m. by Ms. Harris with a second by Ms. D’Onofrio that the Board of Education return
to public session, all in favor, motion carries.

Adjourn
A MOTION by Ms. D’Onofrio with a second by Ms. Harris to adjourn at 9:13 p.m., all in favor, motion
carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

****These minutes are subject to the approval of the Board of Education at their next regular meeting.