Call to Order:
The meeting was called to order at 6:00 p.m. All rose and pledged allegiance.

Roll Call:
Laura Harris, Casey Picheco, Andy Mancini, and Superintendent of Schools Dr. Stephen Tracy.

Public Present: Mr. and Mrs. John Netto.

Food Allergy
Dr. Tracy presented a draft policy in reference with the CABE proposal along with administrators input.

The proposal states the district shall act in compliance with guidelines set forth by the CT Department of Public Health & Education including education and training for school personnel, procedures for responding to life threatening actions, a process for developing individual plans for children and protocol to prevent exposure to food allergies.

Dr. Tracy suggests declaring the elementary and middle schools to be peanut free. The high school level should be dealt on a case by case basis.

There will be parent sign off when the policy is finalized, with legal references.

A MOTION by Ms. Harris to present the proposed policy on food allergy with a second by Ms. Picheco to forward to the full board with the amendments discussed as a first read on November 17, 2011, all in favor, roll call: Laura Harris -yes, Casey Picheco - yes, Andy Mancini - yes, motion passes.

Policy Review
The committee began with policy #1411.

Policy #1411 - add legal reference.
Policy #1411-1 - appropriate as written.

Policy #1412 - appropriate as written.

Policy #1413, 1414 & 1415 - none presented.

Policy #1416 - appropriate as written.

Policy #1420 - don't have.

Policy #1430, 1440 & 1500 - policies needed.

Policy #1610 - to be omitted.

Policy #1660 - don't need.

Policy #1700 - add legal reference.

**Adjournment**

A MOTION by Ms. Harris with a second by Ms. Picheco to adjourn. The meeting ended at 7:00 p.m.

Respectfully Submitted

Denise Cesaroni

Recording Secretary

***These minutes are subject to the approval by the board at their next regular meeting.***