Call to Order:
The meeting was called to order at 6:38 p.m.

Roll Call:
Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris and Andy Mancini. Kim Kreiger arrived at 7:16 p.m.

Also Present: Superintendent of Schools Dr. Stephen Tracy, Sally Bonina - principal DMS, Fran Gallo - principal Irving School and Christine DiGrazia - principal Bradley School.

Absent:
Christine Robinson.

Additions or Deletions to Agenda
There is a deletion to the agenda: A MOTION by Ms. Harris with a second by Mr. D'Onofrio, that the Board of Education take off the student representative report all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini motion carries.

There is another deletion, Derby Middle School Building Project will be deferred until December 6th or as soon as Mr. McLverty is available. A MOTION by Mr. Kurtyka with a second by Ms. Harris, that the Board of Education take off the Derby Middle School Building Project, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini motion carries.

There is an addition "Resolution for Ms. Picheco" to be added after public participation. A MOTION by Mr. Kurtyka with a second by Mr. Mancini, that the Board of Education add Resolution for Ms. Picheco, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini motion carries.

Public Participation
Chantal Gerckens - 65 Hillcrest Ave. Ms. Gerckens addressed the board with comments and questions. Ms. Gerckens wants to know if there is a mandatory number of meetings the Board of Education members need to be in attendance for. It will be very sad to lose one of the most frequent and most dedicated members of the Board of Education. She hopes the new present members understand the commitment that is involved. Ms. Gerckens stated the pool of substitute teachers this year is very poor. The process of selecting substitutes needs to be looked at.

Unidentified Child Netto - 141 Park Ave. She wants the school to be peanut free to keep her brother and everyone in the school safe, so they don't get sick and scared to go to the hospital.

Ted Netto - 141 Park Ave. He thinks the school should be peanut free. It can help prevent allergic reactions from happening.

Unidentified Child - He wants Bradley School to be peanut free because his sister has allergic reactions to peanuts and she almost died.

Don DeManuel - 66 Orangewood West. Mr. DeManuel has a five year old daughter with a peanut allergy. She was taken to the hospital twice from an unintentional and unknowing exposure to peanuts. Peanut free tables will not erase exposure.

John Netto - 141 Park Ave. Mr. Netto hopes the peanut free school proposal goes forward.

Jennie Netto - 141 Park Ave. Ms. Netto presented a letter to the board.

Public Portion Closed.

Resolution for Ms. Picheco

Dr. Tracy read a resolution into the record:

"Whereas, Casey Picheco has served our City as a member of the Board of Education from Aug 2009 to November 2011,

Whereas, she has been a thoughtful and compassionate contributor as a member of the board and of the policy committee,

Whereas, our community and our children will benefit from the results of her hard work and good spirit for many years to come,

Now, therefore, be it resolved, that the Derby Board of Education does hereby express its gratitude to Casey Picheco for her steadfast commitment to the well being of the City of Derby and its young people and extends its best wishes for health, happiness and success and all of her future endeavors

done this seventeenth day of November 2011 at Derby CT"
A MOTION by Mr. Mancini with a second by Mr. Kurtyka that the Board of Education adopt a resolution as an expression of appreciation to Casey Picheco for her years of service as a member of the Board of Education, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini motion carries.

A MOTION by Mr. Kurtyka with a second Ms. Harris to have a short recess, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini motion carries.

A MOTION at 7:09 p.m. by Ms. O'Hara with a second by Ms. D'Onofrio that the Board of Education return to public session, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini motion carries.

Chairman's Report
December 3rd will be the swearing in of the new Board of Education members at Derby High School at 11:00 a.m.

Committee of the Whole will meet on December 6th where the chairman will be elected.

December 15th will be the next board meeting.

There will be two expulsion hearings at one meeting on Tuesday November 29th at 6:30 p.m.

Superintendent's Report
Tonight is the Connecticut State Teacher of the Year Ceremony in Hartford.

Paula Ferrara is also being recognized tonight by the Connecticut Association of Physical Education Recreation & Dance.

Dr. Tracy will be working with the Chairman to convene a meeting of the budget committee. Mr. Poole and Dr. Tracy have been working on a budget forecast.

The professional development day was successful.

The three public hearings for the strategic plan have been completed. Action on the plan will be scheduled in December.

The school nurses worked with the Valley Health to conduct a flu clinic for the employees.

Derby will participate in the CT Association of School Superintendents Student Honors Dinner at Grassy Hill Inn on December 12th.

Mrs. Lane and Mrs. Colbert and a group of children from the second grade entered a contest at Beardsley Zoo. It was a joint effort with Derby High School.
Approval of Minutes

A MOTION by Ms. Kreiger with a second by Ms. D’Onofrio that the Board of Education approves the minutes from the following meetings:

Committee of the Whole October 4, 2011
Special Meeting October 13, 2011
Special Meeting October 20, 2011

discussion..... the October 20th meeting agenda was not posted as a special meeting, which is an error...it was a regular meeting, all in favor, roll call: Rebecca O’Hara, George Kurtyska abstains from the Oct 4th and 13th meetings, Ken Marcucio Board Chair, Casey Picheco, Stephanie D’Onofrio, Laura Harris abstains from the Oct 13, 2011 meeting, Andy Mancini and Kim Kreiger motion carries.

Dashboard Presentations
Christine DiGrazia, Bradley School
Fran Gallo, Irving School
Greg Gaillard, Derby High School
Sally Bonina, Derby Middle School

The dashboards were presented for October 2011 to the board for discussion.

Administrative Updates
Lois Knapp, Director of Special Education
Two learning centers and a preschool were implemented over the past three years bringing down the out of district numbers.

David Nardone, Facilities Manager
Recent weather and a power outage has shown deficiencies in equipment. Mr. Nardone is working with the Office of Emergency Management and the Fire Department to have some back up emergency lighting in the event of a power outage in the middle of the day for temporary lighting. UPS units on the servers are not functioning. The turbines made 129 kilowats of power sent to the high school which heated 70% of the building.

Financial Report
A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve the Financial Report for the period ending October 31, 2011, as recommended by the School Business Manager, all in favor, roll call: Rebecca O’Hara, George Kurtyska, Ken Marcucio Board Chair, Casey Picheco, Stephanie D’Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

Proposed Policy on Food Allergies
Mr. Mancini presented a draft policy to the board. The item will be addressed in January.
Healthy Foods Certification

A MOTION by Ms. Kreiger with a second by Mr. Mancini that the Board of Education authorizes the Superintendent to submit the Healthy Foods Certification Statement to the State Department of Education, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

Authorized Signatures Change Form

A MOTION by Ms. Harris with a second by Ms. D'Onofrio that the Board of Education designate Art Poole as an authorized signer of the ED-099 Agreement for Child Nutrition Programs, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

Out of State Field Trip Authorization

A MOTION by Ms. Kreiger with a second by Ms. D'Onofrio that the Board of Education approve an out of state field trip for Ms. Harrington's Italian Class to Little Italy in New York City on December 15, 2011, as recommended by the Superintendent, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

Executive Session

A MOTION at 8:27 p.m. by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education enter into Executive Sessions to reconsider a parent request regarding school assignment, to hear a new parent request regarding school assignment and to discuss personnel matters, and that the parents, the students, Dr. Knapton and Dr. Tracy be invited to attend, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

A MOTION at 10:18 p.m. by Mr. Mancini with a second by Ms. Kreiger that the Board of Education return to public session, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

Parent Request:

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve the request of two Derby High School seniors currently residing out of district to complete their senior year at Derby High School, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

Personnel Matters

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve the schedule of appointments as recommended by the Superintendent, and the schedule of appointments will be attached and does not include the cheerleading positions that were deleted during Executive Session, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken
Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

**Adjournment**

A MOTION at 10:20 p.m. by Ms. D'Onofrio with a second by Mr. Kurtyka that the Board of Education adjourn, all in favor, roll call: Rebecca O'Hara, George Kurtyka, Ken Marcucio Board Chair, Casey Picheco, Stephanie D'Onofrio, Laura Harris, Andy Mancini and Kim Kreiger motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.***