Call to Order:
The meeting was called to order at 6:38 p.m.

Roll Call:
Denise Bottone, Stephanie D’Onofrio, Laura Harris, Christine Robinson, Ken Marcucio and Andy Mancini.

Also Present: Superintendent of Schools Dr. Stephen Tracy, Dr. Lois Knapton - Director of Special Education and Joe Orazietti - Athletic Director.

Absent:
George Kurtyka, Rebecca O’Hara, and Kim Kreiger.

Election of Officers
The election according to City Charter shall be by ballot. The election is for Chairman, Vice Chairman and Secretary.

Chairman Nominations:
A MOTION to nominate Mr. Marcucio for Chairman by Mr. Mancini with a second by Ms. Robinson.

There are no other nominations.

A MOTION to close the nominations by Mr. Mancini, second by Ms. Robinson, all in favor, roll call: Denise Bottone - yes, Stephanie D’Onofrio - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes and Andy Mancini - yes, motion carried.
The ballots were filled out and presented to Dr. Tracy. Six to nothing in favor of Mr. Marcucio.

Vice Chairman Nominations:
A MOTION to nominate Mr. Mancini for Vice Chairman by Ms. Robinson with a second by Ms. D'Onofrio.

There are no other nominations.

**A MOTION** to close the nominations by Ms. Robinson, second by Ms. D'Onofrio, all in favor, roll call: Denise Bottone - yes, Stephanie D’Onofrio - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes and Andy Mancini - yes. motion carried.

The ballots were filled out and presented to Dr. Tracy. Six to nothing in favor of Mr. Mancini.

Secretary Nominations:

**A MOTION** to nominate Ms. Kreiger for Secretary by Ms. Robinson with a second by Ms. D’Onofrio.

There are no other nominations.

**A MOTION** to close the nominations by Mr. Mancini, second by Ms. D’Onofrio, all in favor, roll call: Denise Bottone - yes, Stephanie D’Onofrio - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes and Andy Mancini - yes. motion carried.

The ballots were filled out and presented to Dr. Tracy. Six to nothing in favor of Ms. Kreiger.

**Public Participation**

Public Portion Closed.

**Recognition**

Dr. Tracy recognized Charlice Culvert for securing a grant from Target for $2,000 so Irving School students can visit the Yale Center for British Art in New Haven.

**Derby Middle School Building Project Update**

The item is tabled.

**Update from Athletic Director**

Mr. Orazietti addressed the committee regarding evaluations, rosters junior varsity games, gate receipts and accounting functions.

**Interim I.T. Plan**

Matt Rivers a DHS graduate is working part time handling the help desk.

Connecticut Computer Services is helping on an interim basis for December, January and February. CCS discovered the back up of servers was not done adequately. An uninterruptable power source needs to be in place by battery backup. A network hardware inventory is being done. CCS will work with Dave Nardone to coordinate the fiber optic installation with a target date of February 1st. The phone system which is a voice over internet will also be coordinated with Mr. Nardone.
A request for proposals will be solicited for a long term operation.

**2012 Schedule of Board Meetings**

A MOTION by Mr. Mancini with a second by Ms. Robinson that the Board of Education approves its schedule of Board Meetings for the 2012 year, all in favor, roll call: Denise Bottone - yes, Stephanie D’Onofrio - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes and Andy Mancini - yes, motion carries.

**Executive Session**

A MOTION at 7:35 p.m. by Ms. Harris with a second by Ms. Robinson that the Board of Education enter into Executive Session to discuss personnel matters, and that Superintendent Tracy and Dr. Knapton be invited to attend after the board caucus, all in favor, roll call: Denise Bottone - yes, Stephanie D’Onofrio - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes and Andy Mancini - yes, motion carries.

A MOTION at 8:18 p.m. by Ms. Harris with a second by Ms. D’Onofrio that the Board of Education return to public session, all in favor, roll call: Denise Bottone - yes, Stephanie D’Onofrio - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes and Andy Mancini - yes, motion carries.

**Faculty Appointments**

A MOTION by Ms. Harris with a second by Mr. Mancini that the Board of Education approve the schedule of appointments as recommended by the Superintendent, Mr. Eric O’Toole - Assistant Baseball Coach, James Cavagnuolo - Assistant Boy’s Basketball Coach and Ms. Britney Anderson - Head Cheer Coach, all in favor, roll call: Denise Bottone - yes, Stephanie D’Onofrio - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes and Andy Mancini - yes, motion carries.

**Adjournment**

A MOTION at 8:19 p.m. by Ms. D’Onofrio with a second by Ms. Robinson that the Board of Education adjourn, all in favor, roll call: Denise Bottone - yes, Stephanie D’Onofrio - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes and Andy Mancini - yes, motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.***