Call to Order:
The meeting was called to order at 6:03 p.m.

Roll Call:
Denise Bottone, Laura Harris, Christine Robinson, Ken Marcucio Board Chair and Andy Mancini.
Kim Kreiger arrived at 6:10 p.m. Rebecca O’Hara arrived at 6:16 p.m. Stephanie D’Onofrio
arrived at 6:33 p.m.

Also Present: Superintendent of Schools Dr. Stephen Tracy, Sally Bonina - principal DMS, Fran
Gallo - principal Irving School, Christine DiGrazia - principal Bradley School, Greg Gaillard -
principal DHS, Dr. Lois Knaptin - Special Education Director, Dave Nardone - Facilities Manager
and Klaysa Qato - student representative.

Absent:
George Kurlyka.

Public Participation
No one from the public spoke.
Public Portion Closed.

Recognition
Paula Ferrara - was honored by the Connecticut Association for Health, Physical Education,
Recreation and Dance on November 17, 2011 for her outstanding contribution and dedication
collecting donations for the homeless and needy in Connecticut.

Student Representative Report
Nov 2nd was election day and there was no school.

Nov 5th report cards were issued.

Nov 11th there was no school.
Nov 17th and 18th were half days due to parent teacher conferences.

Derby pins were sold.

Nov 19th was the ring dance.

Nov 20th was free sports physicals for DHS & DMS.

Nov 24th was a pep rally and a half day of school.

Nov 29th was the annual DHS blood drive.

Dec 1st was the winter concert at DHS.

Dec 6th was senior financial aid night.

Dec 7th was professional development day for DHS teachers.

Dec 9th students received progress reports.

Dec 12th Western Connecticut State University came for onsite admission. Also, Laura Bracci and Spencer Wald were honored for leadership at the Annual CT Association of Public Schools Superintendent’s Dinner.

Dec 14th was the 2nd Annual Advisory to meet up with the teammates for the big Dodge Ball Tournament to be held on December 22nd.

Toys for Tots holiday toy drive for children has been taking place.

**Chairman’s Report**

There is an expulsion hearing on December 21st, with a meeting to follow with Dr. Tracy and Ms. Bonina regarding background checks.

The next Committee of the Whole is January 3rd.

**Superintendent’s Report**

The CT Association of Public Schools Superintendent’s Award Dinner was held at Grassy Hill Lodge. Those honored were Laura Bracci and Spencer Wald from DHS and Rachel Marcoya and Charles Sampson at DMS.

Dr. Tracy met with Literacy How and the reading teachers regarding the progress being made. The principals, reading teachers and Literacy How personnel will attend the February Committee of the Whole meeting.
The new teachers at DHS spoke with Mr. Landolfi and Dr. Tracy about their experience thus far. Deborah Hansen has taken the leadership role for the TEAM (team, education and mentoring) program.

Most of the Fiber Optic cable has been installed.

Dr. Tracy will submit a request for proposal for technology management for support and on site staff for the help desk.

The effort with Griffin Hospital with the Valley Initiative to Advance Health and Learning in School has continued.

Sodexo has provided the universal product codes for all the packaged and vending goods served in the schools.

Dr. Tracy met with Connie Condon to lay out a calendar for the strategic plan.

Bradley School had a celebration for Jan Zeleski - custodian who became an American citizen.

Approval of Minutes

A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education approves the minutes from the following minutes:

Special Meeting, November 3, 2011
Special Meeting - Pub Hearing, November 9, 2011
Special Meeting - Public Hearing November 10, 2011
Special Meeting - Public Hearing November 14, 2011
Policy Meeting, November 15, 2011
Board Meeting, November 17, 2011

all in favor, roll call: Denise Bottone - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes Andy Mancini - yes, Kim Kreiger - yes and Rebecca O'Hara - yes  motion carries.

Dashboard Presentations

Christine DiGrazia, Bradley School
Fran Gallo, Irving School
Greg Gaillard, Derby High School
Sally Bonina, Derby Middle School

The dashboards were presented to the board for discussion.

Ms. DiGrazia stated there has been an increase in vandalism at the school in the last four to six weeks.

Mr. Gallo stated there are three teachers on long term leave for illnesses. There will be a fourth teacher going out in January. There was discussion of student tardiness and absences.
Ms. Bonina stated the failure grades have an improvement over last year.

Mr. Gaillard stated 85% of the freshman for the first quarter got at least a C or lower in one of their classes. 15% of freshman in all their classes achieved at least a B. The freshman academy would red flag these students earlier to implement interventions. A math lab should also be funded.

**Administrative Updates**

Lois Knapton, Director of Special Education  
David Nardone, Facilities Manager

Dr. Knapton reported the district has experienced unexpected movement and may not be able to hold the budget. There were two out placements and two move ins.

Mr. Nardone stated there was another broken window at Bradley School and the person was caught. The lighting has been increased on that side of the building, however the rear of the school is still pitch black. He will look to have some cameras installed. The graffiti has been removed. The network could be online within the next two weeks for the whole district. A new plow truck will be needed.

**Financial Report**

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve the Financial Report for the period ending November 30, 2011, as recommended by the School Business Manager, all in favor, roll call: Denise Bottone - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes Andy Mancini - yes, Kim Kreiger - yes, Rebecca O'Hara - yes and Stephanie D'Onofrio - yes, motion carries.

motion carries.

**Proposed Policy on Food Allergies**

Dr. Tracy presented the second read of the policy to be voted on at the January meeting.

**Adjournment**

A MOTION at 7:23 p.m. by Ms. D'Onofrio with a second by Ms. Robinson that the Board of Education adjourn, all in favor, roll call: Denise Bottone - yes, Laura Harris - yes, Christine Robinson - yes, Ken Marcucio - yes Andy Mancini - yes, Kim Kreiger - yes and Rebecca O'Hara - yes motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.***