CALL TO ORDER:
The meeting was called to order at 6:35 p.m.

ROLL CALL:
Klaysa Qato - student representative, Rebecca O'Hara, Laura Harris, Christine Robinson, Andy Mancini, George Kurtyka Denise Bottone and Kim Kreiger. Stephanie D'Onofrio arrived at 6:36 and Ken Marcucio Board Chair arrived at 6:42 p.m.

ALSO PRESENT: Superintendent of Schools Dr. Stephen Tracy, Sally Bonina - principal DMS, Fran Gallo - principal Irving School, Christine DiGrazia - principal Bradley School, Greg Gaillard - principal DHS and Dave Nardone - Facilities Manager.

NOT PRESENT: Dr. Lois Knaptin - Special Education Director.

PUBLIC PARTICIPATION
Chantal Gerckens - 65 Hillcrest Avenue. Ms. Gerckens addressed parents concerns she received from parents. There is no class plays or performances at night time. There is no one supervising drop offs and pickups at the buses. There is a lack of communication with the PTA board and Administration. Ms. Gerckens feels a parent should have direct contact with the person assigned to a special needs student.

Public Portion Closed.

ADDITIONS OR DELETIONS TO THE AGENDA
Dr. Tracy would like to add a motion to approve the program of studies as presented by the principal subject to review by the curriculum committee after the presentation. A MOTION to approve by Ms. Kreiger, second by Ms. D'Onofrio, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes Also.

Dr. Tracy would like to add another motion: that the Board of Education authorize an overnight trip for the Derby High School wrestling team as recommended by the Superintendent to be
added after the presentation of the Derby High School program of studies. A MOTION by Mr. Kurtyka with a second by Ms. Kreiger to add the item to the agenda after the presentation of the DHS program of studies, all in favor, roll call: Rebecca O’Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D’Onofrio - yes and Ken Marcucio - yes, motion carries.

Student Representative Report
DHS had their dodge ball tournament on December 22nd.

Holiday break was from December 23rd to January 2nd.

The semester was wrapped up and preparations for exams began.

Report cards will be issued on January 27th.

Sophomores and juniors will receive their PSAT scores on January 26th.

John Saccu will hold a presentation on internet safety. Scott Driscoll will come in to teach the students the ins and outs of the internet.

DMS Facility Update
Mr. McIlverly will be late. The item will be addressed when he arrives.

Chairman’s Report
The budget meeting schedule will be addressed soon. There is a meeting on January 26th regarding the Ansonia regionalization.

Superintendent’s Report
Dr. Tracy recognized Mr. Fran Gallo for his eleven years of service of the City of Derby.

Dr. Tracy has been looking into a joint arrangement with Ansonia regarding information technology. ACES and a private concern is still a consideration.

The Committee of the Whole will meet on February 7th with a potential adoption of a strategic plan. Also, a review with Literacy How and the elementary leaders will be addressed along with the 2012-2013 school year calendar.

Dr. Tracy will be meeting with ACES and Principal Gaillard to talk about a regional approach for alternative education.

Jennie Ames has been named “Citizen Journalist of the Year” for 2011 by the Valley Independent Sentinel for her coverage of the running club at Derby Middle School.

Update on Leadership Searches
Irving School Principal
Business Manager  
Derby High School Assistant Principal  
Derby Middle School Dean of Student Development

The search for the DMS Dean of Student Development has been concluded. Drew Walters of Fairfield CT was appointed and will start on Monday.

Applications are being reviewed for the Irving School principal. A selection advisory committee will be assembled to assist Dr. Tracy.

Mr. Poole is working with Dr. Tracy on the search process for the Business Manager.

Mr. Gaillard will speak in Executive Session regarding the Assistant Principal position at Derby High School.

Approval of Minutes
A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approves the minutes from the following minutes:

Committee of the Whole - December 6, 2011  
Special Meeting - December 15, 2011  
Special Meeting - Dean of Students, December 21, 2011


Dashboard Presentations
Christine DiGrazia, Bradley School  
Fran Gallo, Irving School  
Greg Gaillard, Derby High School  
Sally Bonina, Derby Middle School

The dashboards were presented to the board for discussion.

Administrative Updates
Lois Knapton, Director of Special Education - not present.

David Nardone, Facilities Manager. The Irving School boiler failed. The lighting was improved at Bradley School. The turbines are up and running. 265 KW’s of power were made today and sent to the high school or 40% of the needs.

Derby High School Program of Studies
Review of programs being offered at Derby High School
A MOTION by Ms. Kreiger with a second by Mr. Mancini that the Board of Education approve the program of studies for Derby High School as presented by the principal subject to review by the curriculum committee, discussion......

Mr. Gaillard presented the program for each teacher to have their five classes on the last day of school.

The program includes the mission statement, the number of credits to graduate, a freshman academy, a joint teaching effort with the tech education teacher and the business teacher to run an enterprise marketing and enterprise production class with a school store, a special education practical math or English class, tech ed materials and manufacturing and engineering and architectural drafting, and the registration process. The UCONN History class is lost.....

all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes, motion carries.

Approval of an Over Night Trip for DHS Wrestling Team

A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education authorize an overnight trip for the Derby High School wrestling team as recommended by the Superintendent, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes, motion carries.

CAPT Alternative Assessment

Mr. Gaillard addressed the board. 16.2% of sophomores are achieving goal in math. The state average is 40%.

DHS has implemented benchmark 1, benchmark 2 and benchmark 3. These are practice tests in math, reading, writing and science to facilitate a 75 minute math test which is one component of increasing the scores.

The second component will be developing the skills in math, reading, writing and science that are CAPT like.

The last component is to satisfy the requirements assigned on the IEP for students identified as Special Ed.

Financial Report

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve the Financial Report for the period ending December 31, 2011, as recommended by the School Business Manager, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine

Proposed Policy on Food Allergy Management
A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education adopt a food allergy management policy as recommended by the policy committee, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes, motion carries.

Executive Session
A MOTION at 8:28 p.m. by Ms. Kreiger with a second by Ms. Robinson that the Board of Education enter into Executive Session to discuss personnel matters, and that Superintendent Tracy and DHS Principal Greg Gaillard be invited to attend, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes, motion carries.

Public Session
A MOTION at 9:47 p.m. by Ms. Kreiger with a second by Mr. Mancini that the Board of Education return to public session, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes, motion carries.

Personnel Matters
A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education accept a letter of retirement from Mr. Francis Gallo, Principal of the Irving School, effective July 1, 2012 with many thanks for his eleven years of service to the students of Derby, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes, motion carries.

A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education accept a letter of retirement from Jan Zaleski, Custodian at Bradley School, effective March 21, 2012, with appreciation and best wishes, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes, motion carries.

A MOTION by Ms. Kreiger with a second by Ms. D'Onofrio that the Board of Education accept the resignations of Kim Lippman, Science Teacher at Derby Middle School, Diana Gilmore, Speech Language Pathologist at Irving School and Michelle Bepko, Paraprofessional at Irving School, with regret and best wishes, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes, motion carries.
A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education appoint Mr. Francis Gallo as District Connecticut Mastery Test Coordinator for the 2011-2012 school year, as recommended by the Superintendent, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes. motion carries.

Adjournment
A MOTION at 9:50 p.m. by Ms. D'Onofrio with a second by Ms. Harris that the Board of Education adjourn, all in favor, roll call: Rebecca O'Hara - yes, Laura Harris - yes, Christine Robinson - yes, Andy Mancini - yes, George Kurtyka - yes, Denise Bottone - yes, Kim Kreiger - yes, Stephanie D'Onofrio - yes and Ken Marcucio - yes motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.