CITY OF DERBY
BOARD OF EDUCATION
Derby Middle School
FEBRUARY 16, 2012

Call to Order:
The meeting was called to order at 6:35 p.m.

Roll Call:
Denise Bottone, Christine Robinson, Andy Mancini, Laura Harris, Klaysa Qato - student representative, George Kurtyka, Stephanie D’Onofrio, Ken Marcucio Board Chair and Kim Kreiger, Rebecca O’Hara is excused.

Also Present: Superintendent of Schools Dr. Stephen Tracy, Sally Bonina - principal DMS, Fran Gallo - principal Irving School, Christine DiGrazia - principal Bradley School, Greg Gaillard - principal DHS, Dr. Lois Knapton - Director of Special Education, Dave Nardone - Facilities Manager, John Saccu - Director of Youth Services and Arthur Poole - Business Manager.

Additions or Deletions to the Agenda
There are two deletions....the field trip authorization for the Metropolitan Museum of Art in NYC and the District CMT Coordinator position for 2012-2013. There is one addition.....Regionalization Report under the Chairman’s Report. A MOTION to approve the amended agenda by Ms. Kreiger with a second by Mr. Mancini, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carries.

Public Participation
Edwin Morales - 158 Caroline Street. Mr. Morales’ son brought home his valentine’s list and had 30 students on the list. The other classroom had 29 students. The increase in the students means the teacher has less time to spend with the students. This is affecting their grades on their exams.

Public Portion Closed.

Student Representative Report
February 8 - Senior Student Advisory had an assembly.
February 9 - presentation on school and course selection process.
February 10 - Senior Night for Boys Basketball Team.
February 13 - Senior Night for Girls Basketball Team. The monthly newspaper was created.
February 14 - Mr. Gaillard was "arrested" and brought to "jail" for the Muscular Dystrophy Fund Raiser. The school raised almost $1,000.00.

February 17 - Progress Reports for the third quarter will be sent home with the students. Students will also be getting their program of studies for next year. Mr. Gaillard will make ConnectEd phone calls for the course selection process.

February 17 - varsity wrestlers will compete in the Class S wrestling tournament.

February 29 - Housatonic Community College will be at the high school.

Seniors would like to change the graduation date from June 12th to June 8th.

**Chairman's Report**

*Student Turnover, K-5* - Since September: Bradley - 19 students joined and 16 have departed. Irving - 54 students joined and 36 have departed. DMS - 22 students joined and 12 have departed. DHS - 38 students joined and 25 have departed.

*Out of District Census, 9/2011 - 2/2012* - Dr. Knapton distributed budgetary constraints. In 07-08 and 08-09 there was a standard way of putting a number in the budget.

In 09-10 Dr. Knapton started using real numbers, real kids, real time for education agencies, school districts and private schools and out of district transportation.

*Teacher Credential Requirements for ECE History Course at Derby High School* - the UCONN Course cannot be offered because of the requirements.

*Review CAPT Alternative Portfolio* - there are about 5-6 students who need to complete the third and final phase.

*Derby Middle School Science Vacancy* - instruction is being provided on a substitute basis. The position was posted on January 12th and there are 38 applications.

*Regionalization Report* - Mr. Marcucio met with the State and Ansonia. The item will be discussed at the next full board meeting.

*Superintendent's Report* - The recommended budget was distributed and the budget hearings scheduled. March 6 is the scheduled date to meet with the Board of Apportionment & Taxation. The student enrollment last month was 1,451 students up a few. There are two significant vacancies (Irving School Principal - 34 applicants) (Business Manager). A fiber optic network was successfully installed.

**Approval of Minutes**
A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education approves the minutes from the following meetings:

Committee of the Whole, January 3, 2012
Special Meeting, Student Matter, January 5, 2012
Special Meeting, Student Matter, January 5, 2012
Special Meeting, Policy Committee, January 9, 2012
Board Meeting, January 19, 2012
Special Meeting, Policy Committee, January 23, 2012
Special Meeting, Policy Committee, January 30, 2012
Special Meeting, Business Manager Interviews, January 31, 2012

all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carried.

Dashboard Presentations
Christine DiGrazia, Bradley School
Fran Gallo, Irving School
Greg Gaillard, Derby High School
Sally Bonina, Derby Middle School

The dashboards were presented to the board for discussion.

Administrative Updates
Lois Knaptan, Director of Special Education - Ms. Knaptan has a proposal for an additional staff position.

David Nardone, Facilities Manager. There was a heating problem at Irving School.

Irving School Governance Council
Update on the work of the Irving School Governance Council. Mr. Saccu addressed the board. The purpose of the council is to assist and advise principals and boards of education to improve schools and student performance and help implement a school improvement plan. The members are parents, guardians, community members and the principal. There are bylaws provided by the state.

The councils were created for schools that have not made AYP for two consecutive years.

Additional Classroom Teacher, Irving
A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve the establishment of an additional classroom teacher position at the Irving School, as recommended by the Superintendent. all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carried.
Authorization of Signatures
A MOTION by Ms. Kreiger with a second by Mr. Mancini that the Board of Education approve the following resolution:
"Be it resolved that the Derby Board of Education hereby authorizes the Superintendent of Schools, the Senior Accountant and the Chairman of the Derby Board of Education as authorized signatures on the bank accounts listed below:"
Webster Bank Account No. 7024002866
Webster Bank Account No. 7022011329
Webster Bank Account No. 7022014474
Webster Bank Account No. 7024043832


Field Trip Authorization
A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education approve a field trip to California for Mr. Salazar's Derby High School Spanish Club for the period of April 4 - 10, 2012, as recommended by the Superintendent, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D'Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carried.

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve a field trip to the Statue of Liberty, 911 Memorial and Ellis Island, in New York City for Ms. Hansen's class at Derby High School on May 13, 2012, as recommended by the Superintendent, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D'Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carried.

Financial Report
FY 2011 Budget Surplus - Mr. Poole is releasing funds from the salary, unemployment and electricity and oil accounts. The winter weather has been good and the turbines are working better and may have been over budgeted a bit. The projection is a surplus of $166,000 at the end of the year and may go higher. This is based upon the ECS cost return of 65%.

The reason for the surplus is because of the $99,000 return of insurance money and favorable experience on unemployment and utilities. A supplemental spending plan will be presented to the board in March.

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve the Financial Report for the period ending January 31, 2012, as recommended by the School Business Manager, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy
Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carried.

**New Middle School Paraprofessional**

**A MOTION** by Ms. Kreiger with a second by Mr. Mancini that the Board of Education establish a paraprofessional position at the Derby Middle School, interim through June 30, 2012, as recommended by the Superintendent, all in favor. roll call: Denise Bottone - yes, Christine Robinson - no, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, 7 - yes, 1 -no, motion carried.

**2012-2013 School District Calendar**

**A MOTION** by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education approve the school district calendar for 2012-2013, as recommended by the Superintendent, discussion.....

The proposed calendar now shows the high school exams being given before Christmas break, however, Mr. Mancini stated if you have exams right up to the Friday before Christmas and then there is a snow day, you could have half a course taken the exam while the other half has not. A proposal could be to move the exam schedule up a week for the 17th of December.

Another proposal is, instead of a full week of vacation in February (week of the 18th), perhaps two three day weekends or one four day weekend which might be preferable.

**A MOTION** by Ms. Kreiger to amend the district’s calendar to move up the Derby High School semester exams one day to December 17, 2012, second by Ms. Robinson, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carries.

**A MOTION** by Ms. Kreiger with a second by Mr. Mancini to amend the 2012-2013 calendar by adjusting the February month to include a day off on Friday February 15, 2013 and inclusive of President’s Day February 18th (the Friday before for a four day week) followed by a Monday off (which would also be a four day week)

February 11th to the 14th would be a school week
February 19th to the 22nd would be a school week..........

all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carries.

The last day of school would be moved up by three days. The tentative last day would be June 13, 2013.

**A MOTION** by Ms. Kreiger with a second by Mr. Mancini to amend the 2012-2013 school calendar to include December 21st as an early dismissal day for the entire school district K-through 12, not just DHS as it reads currently, prior to Christmas break, all in favor, roll call: Denise Bottone - yes,
Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D'Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, **motion carried.**

......all in favor of the original motion with the amendments, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D'Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, **motion carries.**

**Executive Session**

A MOTION at 8:37 p.m. by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education enter into Executive Session to discuss personnel matters and a school transfer request from a parent, and that the parent, the student and Superintendent Tracy be invited to attend, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D'Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, **motion carries.**

**Public Session**

A MOTION at 9:58 p.m. by Ms. Kreiger with a second by Ms. Robinson that the Board of Education return to public session, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D'Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, **motion carries.**

**Parent Request**

A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education approve the parent request for school transfer, the parent will be responsible for transporting the student unless the district transportation is available at no additional cost, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D'Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, **motion carries.**

**Personnel Matters**

A MOTION by Ms. Kreiger with a second by Ms. D’Onofrio that the Board of Education accept a letter of resignation from Mr. Aaron R. Kadam, Derby High School Boys’ Soccer Head Coach, effective Fall of 2012, with appreciation and best wishes, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, **motion carries.**

**Coaching Appointments**

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve the coaching appointments, as recommended by the Athletic Director and High School Principal, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D’Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, **motion carries.**

**Faculty Appointments**

A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education approve the schedule of appointments, as recommended by the Superintendent, all in favor, roll call:

Adjournment
A MOTION at 10:00 p.m. by Ms. D'Onofrio with a second by Ms. Robinson that the Board of Education adjourn, all in favor, roll call: Denise Bottone - yes, Christine Robinson - yes, Andy Mancini - yes, Laura Harris - yes, George Kurtyka - yes, Stephanie D'Onofrio - yes, Ken Marcucio - yes and Kim Kreiger - yes, motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.