Call to Order:
The meeting was called to order at 5:35 p.m.

Roll Call:
Denise Bottone, Laura Harris, Andy Mancini and Dr. Stephen Tracy.

Also Present: Jennifer Barriga.

Public Participation
No one from the public spoke.

Policy #3520 - CABE policy - Data Base Information Management System. The policy needs to be edited a bit. Procedures for updating should be addressed, along with general access to the database.

Policy #3520.12 b - #6 - needs a procedure in place for organizations outside the district to destroy information.

Policy #3513.1 - Energy Conservation. Version 1 follows what is being done now.

Policy #3513.2 a - Waste Management Resources. Version 3 is better than Version 1.

Policy #3514 - add a line which states "such equipment will be marked" purchased on x/xx/xx, funded from ______________, make a label for purchases going forward.

Policy #3514a - Authorized use of School Equipment. a & b are fine.

Policy #3515a - Community use of School Facilities. There is a current policy which should be changed, policy # 1330 - the overtime charge and Sundays and holidays is set at $29.00 an hour and $36.50 for Sundays and holidays. The district is losing overtime $2.45 an hour and losing
$3.29 an hour for time and a half. The rates should be raised to the contract rates for the coming year.

Users of the facilities are not currently charged when the schools are open... Dr. Tracy feels the rate should be in accordance with the current rates per the Board of Education Agreement with the Derby Custodial Union.

Policy #3515.1 - will not be used.

Policy #3515.2 - the policy is good. Add the Board of Education through its designee's......

Policy #3516 - Hazardous Communication. The policy is good.

Policy #3516.12 - Asbestos. The policy is in line with state and federal guidelines. A lead paint policy should be included. The school district has recently become a licensed lead paint renovator.

Policy #3517 - there is a question as to who determines when building checks are done. "Building checks are to be made as necessary to be determined by the superintendent or his designee's"

Policy # 3517.1 - Security Building and Grounds. There are no ID's currently. The fire department agreed to make ID's for the custodial and maintenance staff. There is software to make ID cards. There is no district wide ID cards. Mr. Nardone will get the Fire Chief to make ID cards and a template will be given to Dr. Tracy for approval for district wide custodial employees.

Adjournment
A MOTION by Ms. Harris with a second by Mr. Mancini to adjourn at 6:37 p.m., all in favor, motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

****These minutes are subject to the approval by the Board of Education at their next regular meeting.