Call to Order:
The meeting was called to order at 6:38 p.m.

Roll Call:
Denise Bottone, Laura Harris, Christine Robinson, Stephanie D’Onofrio, Rebecca O’Hara, George Kurtyka, Ken Marcucio - Board Chair and Kim Kreiger.

Also Present: Interim Superintendent: George Tanner, Student Representative - Robert Holt, DHS Principal Greg Gaillard, Bradley School Principal Christine DiGrazia, Irving School Principal Mrs. Olson, DMS Principal Sally Bonina, Special Education Director Lois Knapton.

Excused: Andy Mancini.

Additions or Deletions to the Agenda
A MOTION by Ms. Kreiger with a second by Ms. Bottone to eliminate Organizational Efficiency as Mr. Mancini is not present, all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Ms. Robinson to eliminate Policy Committee Update, all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Mr. Kurtyka to eliminate Building Committee, all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Ms. Harris to amend Executive Session to read that the Board of Education enter into Executive Session to discuss personnel matters and collective bargaining agreement with Mr. Tanner and the Secretaries being invited to attend, all in favor, motion carries.
Public Participation
Janine Netto - 141 Park Ave. Ms. Netto requests the Food Allergy Management Plan be amended, and at the beginning of each school year the policy include allergy information be sent home with each student and be signed by a parent or guardian acknowledging they are aware the school is peanut free.

Ms. Netto requested this be done at the beginning of this school year and was given numerous reasons why this could not be done. Those issues were a paper issue, a manpower issue and the fact that the policy is in the student handbook.

Ms. Netto offered to provide the paper. Other PTA members and class moms offered to make and distribute the letter and as far as the handbook goes; since school started there have been a handful of situations where nuts have been brought into the school. Parents have clearly stated they were unaware and that they had not taken the time to read the handbook.

The principal takes the time to send out a separate letter about conduct code even though that is in the handbook. A dress code notice will go home, even though that is in the handbook.

Ms. Netto is not clear why a letter that was handed out last year, which proves to be life saving to the multiple kids with food allergies is so difficult to send out.

She is asking for a quick amendment to the policy, or a vote to be taken for the letter to go home. If we reach one parent that wasn’t aware then we have done some good.

Mrs. Netto and many other families have had major issues with the principal at Bradley School. Mrs. Netto was denied the opportunity to go into Executive Session one month ago and was denied by Mr. Marcucio and Mr. Tanner.

A recess was taken. The meeting reconvened at 6:56 p.m.

A reminder was given by Ms. Kreiger that public portion comments should be brief and to refrain from naming names.

Chantai Gerckens - 65 Hillcrest Ave. Ms. Gerckens was at the Freedom of Information Workshop last week. There cannot be a meeting within a meeting, unless it is Executive Session.

Public Portion closed.

Student Representative Report
Mr. Holt stated the cheerleaders held a clothing drive to collect shoes, shirts, pants, etc.

Students were educated on enhancing food nutritionally.

DHS had a Pink Out Day for Breast Cancer.
Oct 17 2012, SAT’s were administered.

DHS will be collecting non-perishable food items to donate to the Food Bank in Shelton.

PTO met on the first Monday of the month to discuss fundraising, post prom and all upcoming projects.

The 1st Annual College Fair was a success. Students from Emmett O’Brien and Ansonia High School along with Derby High students attended.

A group of seniors has begun participating in The Bridges Program, a college awareness series of events at Housatonic Community College. The program introduces students to the many aspects of college admissions and college life.

Class nominations were held for the class of 2013-2016.

Rachel's Challenge will be held tomorrow which is an assembly dealing with bullying.

DHS submitted its two year progress report. 74% of the student's recommendations have been addressed in just the first year alone.

**Academic Excellence Report** the committee met on Aug 5th and September and in October. The committee's charge is to come up with a survey for recruitment and retention of phenomenal people to work in Derby. Results are forthcoming.

**Student Life Committee Report** there were three meetings so far. There have been great parents and administrators at the meetings. Goals have been put together and placed at the schools. A fifth grade survey to determine areas that students were interested in as far as extracurricular activities was developed. The next assignment will be looking at the facilities plan. The next meeting will be November 19, 2012.

**Organizational Efficiency Report**
Mr. Manchini is not present. The next meeting will be October 29 2012.

**Policy Committee Report**
Mr. Manchini is not present.

**DMS - Update**
Mr. McLiverty is not present.

**Administrator's Report**
Mr. Nardone submitted his report on maintenance of the buildings. A handicapped ramp was installed for the upper wing of Bradley School, there was also a broken window repaired. Irving
School had leaking roof issues. Boiler bids are being prepared for Irving School. Turbine Maintenance was completed for Derby Middle School.

**Principal Reports**

**Bradley School** - the report was submitted. There was significant growth in reading for grades three, four and five, much of it attributed to the Literacy How program. Bradley School is participating in the Healthy Bodies Grant and Sharing our Stories Grant.

**Irving School** - the school climate and culture is being addressed with the Respect Yourself, Respect Others and Respect Our School program. Weekly community meetings have been established. IPP will do a four part series for teachers to give specific strategies to use. The School Partnerships with Parents Program has 30-40 parents weekly. Over 300 parents attended open house night. Small group instruction has been a focus. The reading team has been split and targeted with reading goals.

**DMS** - the ACES CONCORD Training and professional development has begun. The New School Behavior Program is working well. The Middle School has a door decorating contest which collects money for the Valley Goes Pink Initiative, the winning homeroom will get a doughnut breakfast party. The Character Counts Program will be underway next month. The enrollment has 365 students, the biggest ever seen.

**DHS** - The NEASC report was due Oct 1st. Out of 89 recommendations, 64 have been positively addressed. College Fair was great. Rachel's Challenge will be held tomorrow night. Freshman year retention rate is 7.7, the goal is to have 0%. There are 31 new students with 17 being freshman.

**Special Education** - Two students were brought back from out of district this year! The Learning Center at the Middle School is up and running and doing well. Derby is advertising to open up the pre K classroom funded through IDEA last spring. It is a necessary pre-school room. They will be hiring a teacher and a para, due to open January 2nd at Bradley School. It is a district program like the Irving pre-K and the district program. Those two positions are funded through the IDEA.

**Chairman's Report**

Read over the Organizational Chart and Job Descriptions. This will be on a future agenda. The October and November Calendars were presented.

**Approval of Minutes**

A MOTION by Ms. Harris with a second by Ms. Robinson that the Board of Education approves the minutes from the following meetings:

Sep 10, 2012
Sep 20, 2012

City of Derby
Board of Education
October 18, 2012
all in favor, Mr. Kurtyka was excused for both meetings, Ms. Knapton disagreed with wording on page 3, the consultant was not from ACES. It was a private consultant, Ms. Knapton will give the corrections to Mr. Kurtyka who will follow up with the recording secretary of the Sep 20, 2012 minutes...the motion was rescinded by Ms. Harris, seconded by Ms. D’Onofrio, motion carries.

A MOTION by Ms. Harris to approve the minutes of September 10, 2012, second by Ms. Bottone, all in favor, Mr. Kurtyka was excused from that meeting, motion carried.

Financial Report
A MOTION by Ms. Harris with a second by Mr. Kurtyka that the Board of Education approve the Financial Report from the period ending September 30, 2012, as recommended by the School Business Manager, all in favor, motion carried.

Executive Session
A MOTION at 8:00 p.m. by Ms. Harrs with a second by Ms. Robinson that the Board of Education enter into Executive Session to discuss personnel matters, a collective bargaining agreement and that Interim Superintendent George Tanner, and the secretaries be invited to attend, all in favor, motion carried.

Public Session
A MOTION at 9:44 p.m. by Ms. Kreiger with a second by Ms. D’Onofrio that the Board of Education return to public session, all in favor, motion carries.

Faculty Appointments
A MOTION by Ms. Kreiger with a second by Ms. O’Hara that the Board of Education approve the schedule of appointments, as recommended by the Interim Superintendent of Schools, all in favor, motion carried.

Adjournment
A MOTION at 9:44 p.m. by Ms. D’Onofrio with a second by Ms. Robinson that the Board of Education adjourn, all in favor, motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.