CITY OF DERBY
BOARD OF EDUCATION
Special Meeting
December 5 2012

Call to Order:
The meeting was called to order at 6:35 p.m.

Roll Call:
George Kurtyka, Denise Bottone, Andy Mancini, Ken Marcucio - Board Chair, Laura Harris,
Stephanie D’Onofrio, Rebecca O’Hara, Christine Robinson and Kim Kreiger.

Also Present: Interim Superintendent: George Tanner, DHS Principal Greg Gaillard, Irving School
Principal Jennifer Olson, Special Education Director Lois Knapton and Finance Director Clarence
Zachery.

Excused: Student Representative - Robert Holt, Bradley School Principal Christine DiGrazia, DMS
Principal Sally Bonina and Facilities Manager David Nardone.

Public Participation
Martin Hubbard - 7 Hawthorne Ave. Mr. Hubbard was pleased to read good things about the
new Irving School Principal - Jennifer Olson.

Mr. Hubbard wanted to know if the grant that was applied for was approved. He had questions
as to how the figures are formulated and how it affects the ECS money. Mr. Zachery will follow
up with Mr. Hubbard.

Public Portion closed.

****A small recess was held to welcome Clarence Zachery the new Finance Director. Recess
ended at 6:47 p.m.

City of Derby
Board of Education
December 5 2012
**Student Representative Report**
Mr. Holt is not present this evening.

**Chairman’s Report**
Mr. Marcuccio presented books "Closing the Gap" to the board which shows what improvements are needed yearly for Alliance Schools.

**Superintendent Report**
Mr. Tanner met with other department heads and the Mayor on Monday.

The Alliance Grant was received.

Mr. Tanner attended the Teacher of the Year Ceremony at the State Derby's Teacher of the Year - Deborah Almonte.

An on line regionalization survey has been completed. Further discussion will be held to discuss the results of the survey.

There was an Awards Dinner for two High School students with Mr. Gaillard, and two Middle School Students and Ms. Bonina.

**Administrator Report**
*Irving School - Jennifer Olson.* Ms. Olson shared information regarding school culture. A leadership team was created. Their goal is to help accelerate the implementation of a school wide plan for behavior.

Irving School has contracted to have a classroom management professional development session. The first session focused on pro active strategies that teachers can use to extinguish behaviors before they happen. The next session is intended for teachers to leave with a working session of what it is they can actually use, what they want to use as a plan for their own students individually.

Home School Partnership - more content is on the website.

Report Card Night - tremendous turnout. 70% of the families had a face to face conference with their teacher.

Recommendations from the Welcoming Committee are being implemented. Students are designing signage and maps to hand out to families.

Nov 13th was a wonderful turnout for American Education Week.
Ms. Olson met with the Greater New Haven Literacy Council to put together an English Language Learner Classes for parents to build family skills.

Benchmark points were distributed. There are a significant number of students at risk in terms of reading scores. Provisional class data points were provided.

A grant (one of 20 schools in the country) was received for $2,500 and $500 in Crayola art supplies.

A walkathon raised $4,000.

Valley United Way partnered with Irving School to bring volunteers two Saturdays in a row and repainted the library.

**Derby High School - Greg Gaillard**
The second CAPT benchmark was held during the week of November 28th. All freshman and sophomores are engaging in practice test for CAPT in reading, writing, math, and science.

On November 9th 50 students went to Queens to help with the recovery and clean up from Hurricane Sandy.

Big Red Productions made shirts.

The Junior Ring Dance was held at Villa Bianca on November 16th.

Senior Night took place on November 19th.

Grades 9 through 12 have a student success plan through the Guidance Department.

The Freshman Academy has great teachers and interventions are in place, they are more proactive than ever before. The 2012-2013 honor roll - 35 freshman achieved honor roll in the past quarter. That is up 16 from last year.

The High School’s technology has been infected with a virus.

**Facility Director Report**
Mr. Nardone is not present.

**Special Education Report**
Dr. Knapton brought back some out of district students from last spring and are doing very well.

A preschool teacher from the IDEA budget should be approved this evening. There is an influx of preschool students with autism.

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City of Derby
Board of Education
December 5, 2012
Approval of Minutes

A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education approves the minutes from the following meetings:

October 18 2012 - Board Meeting

all in favor, motion carries.

Financial Report

A MOTION by Ms. Kreiger with a second by Ms. O'Hara that the Board of Education approve the Financial Report from the period ending October 31, 2012, as recommended by the School Business Manager, all in favor, motion carried.

Budget Transfer

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approve a Budget Transfer from contracted services to IT salaries to cover IT squad salary per the revised contract,

A MOTION by Ms. Kreiger with a second by Ms. Harris to amend the original motion to approve a budget transfer of $38,000 from contracted services to IT salaries to cover IT squad salary per the revised contract,

all in favor, motion carries.

Field Trip

A MOTION by Ms. Kreiger with a second by Ms. D’Onofrio that the Board of Education approve a field trip for Derby Middle School students to attend a band/chorus competition in Agawam, Massachusetts, all in favor, motion carries.

2013 Schedule of Meetings

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approves its schedule of Board Meetings for the 2013 year, all in favor, motion carries.

Executive Session

A MOTION at 7:39 p.m. by Ms. Kreiger with a second by Mr. Kurtyka to enter into Executive Session to discuss personnel matters and that Interim Superintendent Tanner be invited to attend, all in favor, motion carries.

Public Session

A MOTION at 8:35 p.m. by Ms. Robinson with a second by Ms. D’Onofrio that the Board of Education return to public session, all in favor, motion carries.

Resignation/Retirement

City of Derby
Board of Education
December 5 2012
A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education accept a resignation of Melissa Tartaglia with best wishes, all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education accept a retirement of Marcia Pettingill with regret and best wishes as recommended by the Superintendent, all in favor, motion carries.

Faculty Appointments
A MOTION by Ms. Kreiger with a second by Ms. Bottone that the Board of Education approve the faculty appointments, as recommended by the Interim Superintendent of Schools, all in favor, motion carried.

Adjournment
A MOTION at 8:37 p.m. by Ms. D’Onofrio with a second by Ms. Robinson that the Board of Education adjourn, all in favor, motion carries.

Respectfully Submitted,

[Signature]

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.***