CITY OF DERBY
BOARD OF EDUCATION
February 21 2013
6:30 p.m.

****The recorder was started with the meeting already in progress.

Call to Order:
The meeting was called to order at:

Roll Call:
Denise Bottone, Ken Marcucio - Board Chair, Laura Harris, Rebecca O'Hara, Christine Robinson
George Kurtyka, Stephanie D'Onofrio, Kim Kreiger, Student Representative - Robert Holt.

Also Present: Superintendent Dr. Conway, DHS Principal Greg Gaillard, DMS Principal Sally Bonina, Irving School Principal Jennifer Olson, Special Education Director Lois Knapton and Chief Financial Officer Clarence Zachary.

Absent: Andy Mancini, Bradley School Principal Christine DiGrazia and Facilities Manager David Nardone.

Public Participation
No recording available.

Student Representative Report
No recording available.

Chairman's Report
No recording available.
Superintendent Report
No recording available.

Administrator Reports
Irving School - Principal Jennifer Olson
the report submitted addressed the following:
School culture, professional development, leadership development, instruction/academics,
snapshot of reading assessments, summary of instructional program (AIMSWEB-MAZE), summary
of instructional program (AIMSWEB -Primary Grades), Next steps to respond Winter Assessment
Data, Events and Building Management/Operations.

Professional Development - Off site training was provided to plan a comprehensive procedure
for students to address consequences and reinforcers.

ACES was on site a couple of times this month. They gave a tour of the work that Derby people
worked on over the summer in addition to throughout the state for the curriculum consortium.
Each teacher has committed to implementing one unit of study by the end of March.

Ms. Olson is attending the New Leaders Workshop Common Core Instruction at the end of the
month and continues to work with the CT Association of Schools.

A road map is being built for the intervention for students and exploring methods to improve tier
1 instruction, instruction that students receive every day.

Academics & Instructions - Lesson planning is an area of focus for teachers and providing
professional development on being able to finding ways to clearly define their teaching and
learning targets. Feedback is provided to informally meet with teachers to provide ongoing
feedback about their quality of their lessons.

Staff has been hired through Title 1 funding and through Alliance. Three para professionals were
hired to support first and second grade literacy classes. Two reading teachers were hired and
are strategizing working out scheduling and how to select students along with what specific
intervention they use.

Data was provided to monitor the impact of the instructional program.

The School Governance Council Chairwoman resigned and elections will be held in March.

A "CMT Administration Toolbox" was put together for teachers. Buddy classrooms were created
so every student understands what CMT is.

Derby Middle School - Principal Sally Boning

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Dashboards were distributed to the Board. A school governance committee was started.

the report submitted addressed the following:

Academics - report cards were backpacked on January 25th. AIMSWEB testing is complete. CMT "Go Pro" Initiative is underway.

Well Being - At the end of the second quarter, each grade level team hosted an "Incentive Happening" for students as successful participants.

Events - Author Robert Mosely's visit has been rescheduled for Feb 22. Tryouts for DMS Annual Musical yielded a group of actors. The Words Alive Annual Show played to a packed audience on Feb 5.

**Derby High School - Principal Greg Gaillard**

Big Red Wednesdays- stocks took a dip due to a large amount of items purchased. Items are being sold.

The report submitted addressed the following:

Feb 6, the DHS staff met with the DMS 8th grade to discuss DHS and the course selection process.

The special education department had a field trip to Hidden Acres horse ranch.

Course selection process will take place for all students grades 9-11 for the 2013-2014 school year on Feb 19-21.

The third and final CAPT Benchmark Assessment in reading, writing, math and science was administered during the week of Feb 4th.

CAPT testing will begin on March 5th.

**Bradley School - Principal Christine DiGrazia**

Dr. Conway addressed the board on behalf of Christine DiGrazia.

The report submitted addressed the following:

- Literacy How Funds - Funds formerly allocated for Literacy How professional development were used to hire three reading and math tutors for all grade levels for fifteen weeks.

-CMT's and NAEP - The CMT's begin on March 4 and end March 14th. Fourth graders will take the National Assessment of Educational Progress test on February 20 2013.
Safety and Security - The combined Bradley School Safety Committee/Crisis Response Team is scheduled to meet with Dr. Conway to review and update security measures in place since December 17, after the Newtown tragedy.

Attendance - a newly formed Attendance Committee has updated and revised procedures related to excessive absences of students. The committee will track students who have been absent without approved excuses and work with families to improve attendance.

Volunteers - Bradley School senior volunteers, Ann Stanky, Rose Flynn and Barbara Linane will be honored at a Volunteer Recognition Banquet at Aqua Turf in Southington March 2 2013.

Shakesperience - The entire student body watched a performance of the "Sword in the Stone" on February 20 2013. This performance is due to a 50/50 matching grant from the Katherine Mattels Foundation.

ACES Professional Development - Teachers continue to receive embedded PD related to Common Core Instruction from ACES facilitators.

End of Year Dates:
May 31 - Honors Breakfast
June 7 - Field Day
June 10 - Field Day rain date
June 13 - Kindergarten graduation/orientation

Ms. Kreiger requests a template for the administrator's monthly report for a consistent format that are goal driven and aligned with indicators. Dr. Conway feels it is a great recommendation.

Unidentified Speaker: Gratitude was extended to Mr. David Nardone and his custodial staff. The storm last week had snow drifts above building awnings. The speaker wanted to acknowledge and thank Mr. Nardone and others for their dedication and effort.

Facility Director Report
No report available.

Special Education Report
The number of students are increasing at 12% for the district just above the state average.

The new pre-K is up and running at Bradley and going smoothly. Focus monitoring is embarking with the State Department of Education. There are three levels of service for the entire pre-K program, half-day, full-day and full-day with more support.

Report on the Building Committee & Maintaining Full Occupancy of the Middle School
David Nardone is completing the form for a waiver for the elevator to be a key card access elevator during the day while students are in the building and non-card access during the evenings and later afternoons while being used by the public.

The digital sign is still being worked on with the Building Committee and Planning & Zoning.

The building sign quote and picture has been received and has been forwarded to the Building Committee for review. The board discussed the wording for the signage and it was decided it should just read Derby Middle School.

The site plan is being finalized by the engineer and the building committee.

Report of the Enterprise Account
The year started with $36,042.31. Debits to date were $25,122.70. Credits were $22,065.80. Encumbrances are $6,203.01, the net is $26,763.40.

Make Up Days For This Year
Parents, staff, Chairman Marcucio and Dr. Conway were involved in the decision making process. A district wide survey was taken regarding preferences. There are ten days to make up to date.

If seven days are at the end of the school year it brings it to June 21st, with three days off the end of the April vacation. The other option is to take ten days at the end of the year which brings it to June 26th. June 28th is the last day according to state law.

67% of those who responded preferred going to June 21st with the remaining three days coming off the end of the April vacation.

Dr. Conway suggests making a decision on this tonight and then make a decision on staffing for the April vacation next month.

Chairman Marcucio is in favor of going through June 28th, without touching the April vacation.

A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education amend the 2012-2013 calendar to add April 15th & April 16th as instructional days for students and staff as well as May 1st as an instructional day, and move the last day of school to June 21st 2013, any additional missed days of school due to inclement weather will be added on to the June calendar going forward, all in favor, motion carries.

Approval of Minutes
January 7, 2013 - Special Meeting

A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education approves the minutes, discussion..all in favor, motion carries.
January 8, 2013 - Committee of the Whole

A MOTION by Ms. Kreiger with a second by Ms. D'Onofrio that the Board of Education approves the minutes, discussion....Ms. Harris was present at the meeting and Ms. O'Hara was not present at the meeting, motions made by Ms. O'Hara should be made by Ms. Harris, all in favor, motion carries.

January 17, 2013 - Board Meeting

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education approves the minutes, discussion....Ms. O'Hara and Ms. Kreiger was present at the meeting, there are no names on the motions.....Ms. Harris will contact Ms. Cesaroni to correct the motions that were made......all in favor, motion carried.

Financial Report

A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education approve the Financial Report from the period ending January 31, 2013, as recommended by the Chief Financial Officer, all in favor, motion carried.

Budget Transfer

A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education approve the Budget Transfers, as recommended by the Chief Financial Officer, all in favor, motion carries.

2013-2014 District Calendar

A MOTION by Ms. Kreiger with a second by Ms. Bottone that the Board of Education adopt its calendar for the 2013-2014 school year, as recommended by the Superintendent of Schools...discussion.. an amendment by Ms. Kreiger with a second by Ms. Bottone to reflect May 7 will be an instructional day, all in favor, motion carries.

Residency Hearing Committee

Dr. Conway would like to have this committee established as per state law. Ms. Kreiger, Ms. Harris and Mr. Mancini will be on the committee.

Expulsion Committee

Dr. Conway would like to have this committee established as per state law. Ms. Robinson, Ms. Bottone and Ms. D'Onofrio will sit on the committee.

Mr. Marcucio will be ex-officio for both committees. Ms. O'Hara will be a floater for both committees.

School Security

Mr. Kurtyka met with Dr. Conway and they are awaiting the state mandates. A public hearing will be held on school safety.

Available Grants

There are grants for administrators to use under the Valley Community Foundation.

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February 21 2013
Executive Session
A MOTION at 9:27 p.m. by Ms. Kreiger with a second by Ms. Bottone that the Board of Education enter into Executive Session to discuss personnel matters and that Superintendent of Schools Dr. Conway be invited to attend, all in favor, motion carries.

Public Session
A MOTION at 10:34 p.m. by Ms. Kreiger with a second by Ms. Bottone that the Board of Education return to public session, all in favor, motion carries.

Faculty Appointments
A MOTION by Ms. Kreiger with a second by Ms. Bottone that the Board of Education approve the faculty appointments, as recommended by the Superintendent of Schools, all in favor, motion carried.

Resignation
A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education accept the resignation of the JV Girl's Soccer Coach, with regret and best wishes, all in favor, motion carries.

Adjournment
A MOTION at 10:35 p.m. by Ms. D'Onofrio with a second by Ms. Robinson that the Board of Education adjourn, all in favor, motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.