CITY OF DERBY
BOARD OF EDUCATION
DERBY MIDDLE SCHOOL CAFETORIUM
May 16 2013
6:30 p.m.

Call to Order:
The meeting was called to order at 6:37 p.m. All rose and pledged allegiance.

Roll Call:
Ken Marcucio - Board Chair, Rebecca O’Hara, Stephanie D’Onofrio, Christine Robinson, Andy Mancini - Board Vice Chair, Laura Harris and Denise Bottone. George Kurtyka arrived at 6:48 p.m.

Excused: Kim Kreiger - Board Secretary.

Also Present: Superintendent Dr. Matt Conway, DHS Principal Greg Gaillard, Bradley School Principal Christine DiGrazia, Irving School Principal Jennifer Olson, DMS Principal Sally Bonina, Chief Financial Officer Clarence Zachery, Special Education Director Lois Knapton and Student Representative Robert Holt.

Absent: Facilities Manager David Nardone.

Additions, Deletions or Corrections to the Agenda
There are no changes.

Public Participation
No public present.
Public Portion closed.

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Student Recognition
CABE Student Leadership Awards are given to a male and a female in Derby High School and Derby Middle School Students.

The awards were presented to:

Rebecca Grabarz - Derby High School
Timothy Garrity - Derby High School
Blanca Abel - Derby Middle School
Akshar Patel - Derby Middle School

Principals Gaillard and Bonina presented CABE Student Leadership Awards to the students.

Student Representative Report
There was AP tests for AP Psychology and US History.
May 15 - Drive Alive Program
Tomorrow is prom at Grassy Hill.
The Irving and DHS staff hoops game was held.
May 30th will be an art show in the gymnasium.
May 30th will also be a spring concert for the band and chorus.
June 6th will be academic awards for seniors.
June 12th seniors will start exams.
June 18th underclassmen have exams.

Chairman's Report
Another retreat will be held on the first Saturday in June.

Superintendent Report
Academic Excellence -
- Attended curriculum council consortium with ACES.
- Provided a second session (on May 3rd) training on Inform - data management system to maintain all of the testing data.
- Reviewed Alliance District Grant with the State Department of Education.
- Attended the Academic Excellence Committee meeting.
- Attended the workshop for the On-Line Learning Program.

Quality Teaching and Action Steps
- Coordinated professional development for all staff on common core and the SEED program.
- Attended SEED training.
- Attended blended learning professional development.

Organizational Efficiency
- Conducted informational meeting for elementary staff on reorganization.
- Set up monitoring reports for staff and student attendance.

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Family & Community Partnership
- Attended early childhood readiness council meeting.
- Met with Bill Purcell - Executive Director of the Valley Chamber of Commerce to coordinate partnerships with the Chamber.

Crisis Response Training
- Coordinated planning the Police Chief and the police department will be conducting the first active shooter training in a building at the high school on June 8th.

- Training for all staff will be held on June 25th and followed up again in the fall.

- Attended the Valley Chamber of Legislative Council meeting to engage with businesses in terms of Derby's goals for the district in terms of expectations with partnerships.

Other
- Attended several school activities supporting students for student wellbeing.

- Attended Student Life Committee.

- Identified possible additional funding streams for the district.

Coach DiMartino was to be present to give a report on the event of the third annual breast cancer awareness game between Derby High School and Ansonia High School girls softball program. They raised $2,200.00 at the event this past Saturday morning.

Administrator Reports
Bradley School - Ms. DiGrazia stated the Bradley School pie was sliced by 36%. It was the largest slice of the pie which was family and community partnerships.

There was a special VIP day and PTA plant sale.

There will be a Memorial Day presentation next Friday.

The annual spring band and chorus concert was very well attended.

The school governance council election meeting was held.

The breakfast program was started with Dr. Conway and Chief Financial Officer Mr. Zachery for Monday.

The fourth grade class started on a school newsletter being distributed to families.

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Irving School - Ms. Olson addressed the board focusing on the special education classrooms. Last month was Autism Awareness Month.

The special education team led a faculty presentation to talk about understanding autism spectrum disorders and how regular education teachers and support the students identified particularly in our preschool classrooms, but also students with identified needs in their classrooms but modifications that can be made in the regular education setting.

Additionally, the Pre-K held the peer recruitment for models with a great turnout.

Quality Teaching - the first school wide science fair was held.

The Unified Arts Department - the music teacher is preparing a cultural kind of music that they are not normally accustomed to. They are also partnering with the technology teacher to be able to display the kind of student images from the Broadway shows.

Stepping Update - it gives kids an opportunity to get a sneak peek at next year's grade level.

Student Wellbeing
PBIS (Positive Behavior Intervention Team) There was a two day training as a leadership team to evaluate the work set forth and plan for next year.

The focus is on having standards in place at the beginning of the year. A school climate survey will be launched. The PBIS team will submit a monthly report.

Family and Community Partnerships - there are now twenty seven completed donors choose projects valued at $11,843.00. There are four open projects.

Prudential, Valley United Way, CBC will be coming.

Dr. Conway has applied for four grants which will roll out PBIS to all of the schools.

Derby Middle School - Ms. Bonina addressed the board.
Academic Excellence - DMS is continuing the tutoring of the academic and struggling students. Two students were moved from the provisional classroom to a regular classroom.

Quality Teaching Action Steps - the team that worked on the school have a revised school action plan. It should be completed by the end of the school year.

Common Core Team - the team purchased a workshop on the 1st.

Family and Community Partnerships - The fifth grade orientation will be on May 20th. The music teacher will show fifteen minutes of the Derby Middle School play.

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The Student of the Month Breakfast was held. Two students from each grade were honored.

**Student Wellbeing** - a luncheon was held where thirty children were honored. A career fair day was held. The seventh and eighth graders completed the program as far as career plans. Mr. Walters worked with the grant committee on Healthy Food. The music teacher procured a free horn for one of the students who needed an instrument.

**Derby High School** - the New Haven Register is addressing Senior Spotlight.

Prudent preliminary numbers are 7 to 12 freshman struggling to become sophomores. More students have achieved success as ever before. The freshman academy is working, interventions were placed earlier than ever before. Hopefully the number will go down to zero when Derby identifies the online software to go with.

Coach DiMartino and Jen Moffatt organized a great breast cancer awareness game.

AP exams were financed by the board and Mr. Gaillard thanked the board for that. The cost was $89.00. AP exams are now mandated.

The Drive Alive Program had an article on the Valley Independent.

DHS is moving towards the modified block schedule for next year.

Prom is tomorrow.

Career Technical Educational test occurred the other day to be eligible for the Perkins Fund.

Christina Gelardi a 2008 graduate was named the Northeast Ten Softball Player of the Year. She plays at University of New Haven.

CCSS exams were held in math and writing.

The State Department of Education Compliance Review checked out the school for a "mini" NEASC event.

The special education team had a field trip to Hidden Acres.

Veronica DeLullo and her business department got first, second, fourth and ninth place in the stock market game out of 500 teams in the state.

**Special Education Report**
Ms. Knapton recognized the administrators for keeping more students in district.

Out of District Sub Committees are going out to look at all the schools within the next two weeks.

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Facility Director Report
Mr. Nardone is not present. Bradley halls and classrooms were cleaned during the April vacation. Two new projectors were installed. Wiring for the upgrade for heating was started.

Irving School - halls and classrooms were cleaned during April shutdown. The blower contract was signed and will start work shortly.

Derby High School had halls and classrooms cleaned and front entrance of the sidewalk was cleaned.

At the Middle School the fire alarm system was tested, hallways and classrooms were cleaned.

Approval of Minutes
A MOTION by Ms. Harris with a second by Ms. D’Onofrio that the Board of Education approve the minutes from the following meetings:

April 22, 2013 Special Meeting - Policy
April 22, 2013 Special Meeting
April 25, 2013 Board Meeting
May 1, 2013 Special Meeting - Policy Meeting
all in favor, motion carries.

Guidance Department Reports
The department is wrapping up the AP testing. The master schedule is completed. Credit checks for all students are being done. Child Study is being completed. Student failures are being reviewed. Students in danger have received phone calls home and letters. The Intern is working with students who have in school suspensions. Scholarships were selected.

Financial Report
A MOTION by Ms. Harris with a second by Ms. Robinson that the Board of Education approve the Financial Report from the period ending April 30, 2013, as recommended by the Chief Financial Officer, all in favor, motion carried.

Positions
Dr. Conway held a discussion of a Curriculum Director and School Social Worker with the use of the Alliance Funds.

Policies - Second Review of Policies on Employee Safety - 4148.2, 4248.2, Crisis Management Plan - 5141.6, Student Safety, 5142 and Emergencies and Disaster Preparedness 6114
A MOTION by Ms. Harris with a second by Mr. Mancini that the Board of Education adopt policies 4148.2, 4248.2, 5141.6, 5142 and 6114 as recommended by the Policy Committee and the Superintendent of Schools, all in favor, **motion carries**.

**Policies** - Second Review of Policies of the 1000 and 2000 series
A MOTION by Ms. Harris with a second by Ms. D’Onofrio that the Board of Education adopt the policies in series 1000 and 2000 as recommended by the Policy Committee and the Superintendent of Schools, all in favor, **motion carries**.

**IDEA Grant**
A MOTION by Ms. Harris with a second by Mr. Kurtyka that the Board of Education approve the submission of the Special Education Grant, IDEA for the 2013-2014 year, as recommended by the Superintendent of Schools, all in favor, **motion carries**.

**Executive Session**
A MOTION at 8:15 p.m. by Ms. Harris with a second by Ms. Robinson that the Board of Education enter into Executive Session to discuss personnel matters and that Superintendent of Schools Dr. Matthew J. Conway be invited to attend, all in favor, **motion carries**.

**Public Session**
A MOTION at 9:35 p.m. by Ms. Harris with a second by Ms. Robinson that the Board of Education return to public session, all in favor, **motion carries**.

**Faculty Appointments**
A MOTION by Ms. Harris with a second by Ms. Robinson that the Board of Education approve the schedule of appointments as recommended by the Superintendent of Schools, all in favor, **motion carries**.

**Retirement**
A MOTION by Ms. Harris with a second by Ms. D’Onofrio that the Board of Education accept the retirement of Rosemary Kudrak, School Nurse at Irving School effective August 30, 2013 with regret and best wishes, all in favor, **motion carries**.

**Resignations**
A MOTION by Ms. Harris with a second by Mr. Mancini that the Board of Education accept the resignation of Joanne Seamon, Paraprofessional at Bradley School effective May 14, 2013 with regret and best wishes, all in favor, **motion carries**.

A MOTION by Ms. Harris with a second by Mr. Kurtyka that the Board of Education accept the resignation of Sue Miglianza, Paraprofessional at Bradley School effective May 17, 2013 with regret and best wishes, all in favor, **motion carries**.

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A MOTION by Ms. Harris with a second by Ms. Robinson that the Board of Education accept the resignation of Walter Mayhew, Grade 8 math teacher at Derby Middle School effective June 30, 2013 with regret and best wishes, all in favor, motion carries.

Adjournment
A MOTION at 9:38 p.m. by Ms. D'Onofrio with a second by Mr. Kurtyka that the Board of Education adjourn, all in favor, motion carries.

Respectfully Submitted,

[Signature]
Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.