CITY OF DERBY
BOARD OF EDUCATION
DERBY MIDDLE SCHOOL CAFETORIUM
June 18 2013
6:30 p.m.

Call to Order:
The meeting was called to order at 6:37 p.m. All rose and pledged allegiance.

Roll Call:
Denise Bottone, Laura Harris, Christine Robinson, Andy Mancini - Board Vice Chair, George Kurtyka, Ken Marcucio - Board Chair, and Kim Kretger - Board Secretary. Stephanie D’Onofrio arrived at 6:43 p.m.

Excused: Rebecca O’Hara and Student Representative Robert Holt.

Also Present: Superintendent Dr. Matt Conway, DHS Principal Greg Gallard, Bradley School Principal Mario Ciccarini, Irving School Principal Jennifer Olson, DMS Principal Sally Bonina, Chief Financial Officer Clarence Zachery and Special Education Director Lois Knapton.

Absent: Facilities Manager David Nardone.

Additions, Deletions or Corrections to the Agenda
There are no changes.

Public Participation
No one from the public spoke.
Public Portion closed.

Student Representative Report
Not present.

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The board members were given the opportunity to cash out or stay with Big Red Productions due to stock increase. Derby High School was recognized by Junior Achievement.

Chanell Griffiths received a Raymond Lafayette Scholarship Award.

Dave Ahearn and Dylan McMann were given awards at the Senior Banquet.

Mr. Gaillard is working on the AT&T grant to help online services.

SERC (State Education Resource Center) has accepted the (SPDG).

The Senior Picnic was held today.

Principal Gaillard and Dr. Conway met with the Executive Director of NEASC to see where the high school is at with the HVAC, library media specialists, safety issues in the science wing, etc.

The seniors got their year book. The year book was dedicated to Mr. Landolfi.

**Special Education Report**

Ms. Knapton stated fourteen of the pre-k students identified in 2010 are now joining kindergarten next fall. The pre-k population continues to grow and entering kindergarten.

The learning centers are fully staffed in all four buildings.

Ms. Knapton is very excited about the professional development plan.

SPDG grant has been accepted.

The extended school year services for special education is up and running. There will be thirty six children this summer.

Focus monitoring went well.

Parent communication is not very strong. There needs to be more structure in disseminating information for parents.

Curriculum development has holes in it.

**Facility Director Report**

Bradley School - a bough on the rooftop had to be replaced. A drain line needed repair as well as emergency lighting.

Irving School - the boiler replacement has begun. The old boiler was taken out, the new one is to be instilled in July. There was a major leak flooding the cafeteria.

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High School - leaks continue until the new roof can be installed. Windows were repaired and an electronic latch on a door needed repair.

Middle School - the elevator contractor corrected a glitch in the program. Two rooftop HVAC units needed minor repairs. The chiller was corrected.

**IT Update**
New switches will be coming in. Additional servers are needed to take care of the online digital learning. The decision was made to get seventy chrome books for high school students. Wireless needs to be installed in order to use those chrome books.

**Approval of Minutes**
A MOTION by Ms. Kreiger with a second by Ms. D’Onofrio that the Board of Education approve the minutes from the following meetings:

*May 4 2013 – Board Retreat*
*May 16 2013 – Board Meeting*

All in favor, motion carries.

**Financial Report**
A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education approve the Financial Report from the period ending May 31, 2013, as recommended by the Chief Financial Officer, all in favor, motion carried.

**Alliance District Review**
Areas of growth are in the professional development plan already to be addressed in the coming year.

The curriculum with Fidelity regarding reading k-5, the common core assessment system, utilizing the AMES Web already in place, supporting staff to better use assessment, completing math and science curriculum, prioritizing staffing in low performing schools, professional development, supporting technology, allocating more of the budget to meet technical needs, upgrading technology to allow more electronic operations, strengthening existing programs and developing new ones to address the academic and social needs for a growing minority population, addressing student family transient and illegal residency issues, bringing more social services to the high school, etc are all things being done and identified by the State.

The strengths identified are: comprehensive district professional development plan is in place with ACES and SERC, addressing the common core state standards transition, imbedded professional development in each school, to assist and monitor the implementation of the common core state standards, full preparation to implement a teacher evaluation system, teachers' salaries are competitive, central office working to streamline all data sources and import data into INFORM, Derby is going paperless, a strategic plan to partner with small
businesses in Derby to support technology growth in schools. Discussions around combining IT support with Ansonia, family engagement is growing significantly at the elementary level, good student attendance, low expulsion rates and school governess councils have been formed throughout the district.

**Alternative Education**
The current costs for expelled students are high. Tutoring could be replaced by having a program where an individual is monitoring and tutoring rather than a one on one student and tutor. More information will be provided for the July board meeting.

**American Express Initiative**
American Express did an audit of the current vendors to see which ones are American Express clients taking American Express. Derby could realize a $40,000 return. It becomes incumbent on the town to get on a ten time a year schedule for payment to the district from the City to be able to realize the $40,000 savings.

**Professional Development**
The plans are completed and available. The plan is built on building capacity within this district making the teachers the experts in what is going to get delivered in terms of training.

Each administrator has identified three teams within their building with five to six people between blended model learning, common core state standards, SEED and ED benefit.

Would the board be interested in offering space at the PD to area businesses? The proceeds would help cover the costs of professional development.

**Teacher of the Year**
A plan was put together by all four principals and the team identified by them. Information was provided to all teachers to nominate candidates.

Ms. Olson presented the Teacher of the Year. Tracey Hayden was selected by her colleagues to represent Irving School.

Mr. Ciccarini presented the Teacher of the Year for Bradley School as Elizabeth White.

Ms. Bonina presented the Teacher of the Year for Derby Middle School as Shelley Sheridan.

Dr. Conway presented the District Teacher of the Year as Deb Hansen.

**Summer School**
Summer school will be offered for K through 12 district wide.

**Positions**

*Curriculum Director*

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Two individuals will be discussed during the executive session for these positions.

**Executive Session**
A MOTION at 8:47 p.m. by Ms. Harris with a second by Ms. Harris that the Board of Education enter into Executive Session to discuss personnel matters and the Paraprofessional/Nurse contract and that Superintendent of Schools Dr. Matthew J. Conway be invited to attend, all in favor, motion carries.

**Personnel Matters**
Dr. Conway introduced Gregory Murphy and Michelle Polusso.

**Faculty Appointments**
A MOTION by Ms. Harris with a second by Ms. Robinson that the Board of Education approve the schedule of appointments as recommended by the Superintendent of Schools, all in favor, motion carries.

A MOTION by Ms. Harris with a second by Ms. Robinson that the Board of Education approve the appointment of a Special Education teacher pending receipt of certification, as recommended by the Superintendent of Schools, all in favor, motion carries.

**Resignations**
A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education accept the resignation of Sally Bonina, Principal, Derby Middle School with regret and best wishes, all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Ms. Harris that the Board of Education accept the resignation of Ryan Jockers, 7th Grade Teacher, Derby Middle School with regret and best wishes, all in favor, motion carries.

**Adjournment**
A MOTION at 9:56 p.m. by Ms. D’Onofrio with a second by Ms. Bottone that the Board of Education adjourn, all in favor, motion carries.

Respectfully Submitted,

Denise Cesaroni
Recording Secretary

***These minutes are subject to approval by the Board of Education at their next regular meeting.***

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