CITY OF DERBY
BOARD OF EDUCATION
DERBY MIDDLE SCHOOL
August 15 2013
6:30 p.m.

Call to Order:
The meeting was called to order at 6:44 p.m. All rose and pledged allegiance.

Roll Call:
Denise Bottone, Andy Mancini - Board Vice Chair, Christine Robinson, Rebecca O'Hara, Stephanie D'Onofrio, George Kurtyka, Ken Marcucio - Board Chair, and Kim Kreiger - Board Secretary.

Excused: Laura Harris,

Also Present: Superintendent Dr. Matt Conway and Chief Financial Officer Clarence Zachery.

Additions, Deletions or Corrections to the Agenda
Dr. Conway would like to add Alternative Education Program Review. A MOTION to approve by Mr. Kurtyka with a second by Mr. Mancini, all in favor, motion carries.

Public Participation
Chantal Gerckens - 65 Hillcrest Ave. Ms. Gerckens is concerned about a couple of teachers that left last year, has now left or are leaving. These teachers were a great asset to her daughter. They brought the best out in her and made her work for her grades. Ms. Gerckens will miss Mr. Jockers. The Spanish teacher will now be leaving and teaches more than just the books. This is another teacher she is sad to see go. She wishes Derby would do more to keep the teachers that make a difference in these kids lives.

Public Portion closed.

Executive Session

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A MOTION at 6:48 p.m. by Ms. Kreiger with a second by Ms. Robinson that the Board of Education enter into Executive Session to discuss personnel matters and that Superintendent of Schools, Dr. Conway, be invited to attend, all in favor, motion carries.

Public Session
A MOTION at 7:21 p.m. by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education return to public session, all in favor, motion carries.

Appointments
A MOTION by Ms. Kreiger with a second by Ms. Robinson that the Board of Education approve the schedule of appointments, as recommended by the Superintendent of Schools, to include Dean of Student Development Deborah Hansen for DMS, Special Education Supervisor Grades 6-12 district wide Rachael Artaiz, Special Education Supervisor Pre K - Grade 5, district wide Shelley Sheridan, Irving School Classroom Teacher Jacqi Jones and Irving School Classroom Teacher Sharee Vereen as well as the other listed schedule of appointments, all in favor, motion carries.

Chairman’s Report
No report.

Superintendent Report
Dr. Conway presented his report:

Dr. Conway received CMT and CAPT testing results. There were decreases across the board in three through eight for the CMT scores, the gains were; the third grade level where the state saw significant decreases on average across the state. Reading went up 11% points and writing went up 17% points.

The district still has work in the years ahead with the alignment to the common core.

Dr. Conway participated in the Commissioner’s phone conference over the test scores and attended the back to school meeting at the legislative office.

Three administrators attended the leadership program put on by LEAD CT in conjunction with the State Dept of Education and the Connecticut Association of Public Schools Superintendents and CT Association of Schools. The feedback from the administrators was good, they received two weeks of training. They will each be assigned a leadership coach throughout the next year in addition to more training next summer as well.

Dr. Conway conducted interviews for the Middle School principal, Special Education supervisors, and the Dean of Students for DMS, along with other teacher candidates.

Met with United Way to discuss 2013-2014 campaign, met with VITAHLS to discuss and begin coordinating the plan for the 2013-2014 school year.

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Met with the owner of Ad Monkey to discuss a possible partnership and extracurricular programs for the students.

Submitted applications for the Governess Safety and Security Grant - a five million dollar grant.

**Approval of Minutes**
A MOTION by Ms. Kreiger with a second by Mr. Mancini that the Board of Education approve the minutes from the following meetings:

July 2, 2013 – Committee of the Whole
July 11 2013 – Special Board Meeting

*all in favor, motion carries.*

**Status of the Dean of Students and Principal of Derby Middle School Positions**
Dr. Conway stated the Dean of Students was hired. He is still in the process of selection for the principal of DMS.

**Review of Policy 5118, Tuition Students\ Non Resident Students**
Dr. Conway stated a couple of requests have come up in the past month regarding employees of the district who are non residents but they're also not certified employees and may be a para-professional, or some other capacity other than a certified teacher in the district. Dr. Conway wants to meet at another date to relook at the intent of the policy.

A MOTION at 7:35 p.m. by Mr. Kurtyka with a second by Ms. Robinson that the Board of Education take a short recess, *all in favor, motion carries.*

A MOTION at 7:50 p.m. by Ms. Kreiger with a second by Ms. D’Onotrio that the Board of Education return to public session, *all in favor, motion carries.*

**Language Classes at DMS**
Dr. Conway discussed the recent loss of a Spanish teacher and an Italian teacher who taught a quarter time each. The Spanish teacher and Italian teacher was also shared with the high school. The numbers didn’t support the positions at the high school.

Language should be supported at the middle and elementary schools. If this were supported, one of the two teachers can be brought back.

Dr. Conway will put a program together and present to the board. A possibility would be to find someone who could teach Spanish and Italian.

**Review of Test Scores**
Dr. Conway stated several reports are being worked on to look at individual student needs as opposed to overall district needs.

Dr. Conway reviewed the state results. Every category at every grade level the state saw decreases for grades three through eight in the CMT scores.

The gains were also discussed for reading 16.8 and writing 11.5 for tenth grade students which were at goal, proficient or above level.

Next year, the district will move from CMT and CAPT to SBAC.

AIMES WEB continues to be used to receive benchmark assessment data at the K through eight level.

Significant training in SRBI and Data Teaming is ongoing.

NWEA Testing will be conducted at the high school for benchmark assessment aligned to the common core.

$164,000 of Alliance District funding is being spent on a new reading program for grades K through five. The materials and textbooks have been received. Reading teachers will be reporting next week to go through the material. Teachers received a teacher’s manual prior to leaving the school year.

**Financial Report**

**Status of 2012-2013 Budget**

Mr. Zachery stated the district went over budget by $473.00. Security and technology items were covered with surpluses.

Grants received has $306,000 left over.

Most carry over money has been spent. There is $4,000 that was not spent. Mr. Zachery called the state for an extension.

All the excess cost money was received from the City. The previous retention money was not utilized this year.

**A MOTION** by Ms. Kreiger with a second by Mr. Mancini that the Board of Education approve the financial report for the period ending June 30, 2013 as recommended by the Chief Financial Officer, all in favor, motion carries.

**Status of 2013-2014 Budget**
A MOTION by Ms. Kreiger with a second by Ms. D’Onofrio that the Board of Education approve the reallocation of line items within the 2013-2014 budget as recommended by the Chief Financial Officer; discussion....

Mr. Zachery stated the board asked for $16,160,663 dollars from tax board. Mr. Zachery presented the final allocations that were worked on in June and July.

The salary lines were increased by the contracts.

Supplies are now out of the schools and in a system wide account.

Transportation costs are in the budget as opposed to utilizing the enterprise fund.

all in favor, motion carries.

**Executive Session**

A MOTION at 8:35 p.m. by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education enter into Executive Session to discuss personnel matters and that Superintendent of Schools Dr. Matthew J. Conway be invited to attend, all in favor, motion carries.

**Public Session**

A MOTION at 9:52 p.m. by Mr. Mancini with a second by Mr. Kurtyka that the Board of Education return to public session, all in favor, motion carries.

**Resignations**

A MOTION by Ms. Kreiger with a second by Ms. D’Onofrio that the Board of Education accept the resignation of Matthew Rivers, Help Desk Technician with regret and best wishes, all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Ms. D’Onofrio that the Board of Education accept the resignation of Christina DiNallo, Derby Middle School Italian Teacher, with regret and best wishes, all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Mr. Mancini that the Board of Education accept the resignation of Rebecca Andujar, Derby Middle School Teacher with regret and best wishes, all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Mr. Kurtyka that the Board of Education approve the evaluation of the Superintendent of Schools, Dr. Conway as prepared and presented by this board for the 2012-2013 school year all in favor, motion carries.

A MOTION by Ms. Kreiger with a second by Ms. O’Hara that the Board of Education approve the contract for Dr. Conway from July 1 2013 through June 30 2016 with retroactive compensation and giving the board chair permission to sign all in favor, motion carries.

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Adjournment
A MOTION at 9:53 p.m. by Ms. D’Onofrio with a second by Mr. Kurtyka that the Board of Education adjourn, all in favor, motion carries.

Respectfully Submitted,

[Signature]
Denise Cesaroni
Recording Secretary

*****These minutes are subject to the approval by the Board of Education at their next regular meeting.