DERBY BOARD OF EDUCATION
Regular Meeting Minutes
Derby Middle School
10 Nutmeg Avenue, Derby, CT 06418
6:30 p.m.
Thursday, February 20, 2014

I. CALL TO ORDER

A. Opening Ceremonies

B. Roll Call
Present were Mr. Marcucio, Mr. Mancini, Ms. Harris, Mr. Stadt, Ms. Robinson, Mr. Kurtyka, and Mr. Gildea. Ms. O’Hara and Mr. Drezek are absent.

C. Additions or deletions to the agenda
Mr. Marcucio requested the following changes: Delete item numbers 6, 8, and 17. Mr. Kurtyka motioned to accept the changes, Mr. Stadt seconded and the motion carried with all in favor.

Dr. Conway asked that item 5 be moved to 17. Mr. Mancini motioned to approve the request, Ms. Harris seconded and the motion carried.

II. PUBLIC PARTICIPATION
Jenny Stadt of 30 Laurel Avenue – stated that she is a crossing guard at Bradley school. She said she’s contacted the police department, but there are no signs posted that say school zone coming up either hill. The speed limit is 25MPH. She stated that she almost got hit twice and saw three children almost get hit. The only posting is spray painted on the pavement so if there is sand or snow on the ground you cannot see it. She also stated that many parents park on Frank Gates Lane and are crossing diagonal. She is not responsible for anyone not in the crosswalk and now with the snow, they are walking in the street. The police department gave a ticket to someone who slid through the crosswalk. Mr. Mancini asked if she spoke with the traffic authority. She said she did not. The police department said all they could do was move a sign. The Board told her to make an appointment with the traffic authority.

Mr. Marcucio stated that the Board would take a quick recess at 6:56 PM for a presentation and cake to honor Dr. Conway on his one year anniversary with the school district.

The meeting resumed at 7:21 PM.

III. STUDENT REPRESENTATIVE
Miss Garrity updated the Board that report cards for second quarter were issued and the honor's breakfast was held, anti-bullying training was held, and winter sports are almost complete. She also told
the Board that the Derby Red Raider twitter page was created which the students are very excited about it.

IV. CHAIRMAN'S REPORT
No report was discussed.

V. SUPERINTENDENT'S REPORT
Moved to XVII.

VI. ACADEMICS COMMITTEE REPORT
Removed from agenda.

VII. CULTURE & CLIMATE COMMITTEE REPORT
Mrs. Harris updated the Board that Eugene Driscoll came to the meeting on February 10th and gave some ideas on marketing such as a Facebook page. Dr. Chambers is also going to help with marketing and logos.

VIII. OPERATIONS COMMITTEE REPORT
Removed from agenda.

IX. ADMINISTRATOR'S REPORTS

Mr. Ciccarini – Evaluation and mid-year conferences to review Student Learning Objectives (SLO) are being conducted.

Mrs. Olson – Client surveys were completed. Irving School’s data on how teachers, students, and parents see the school has been tracked for three years. The teachers feel supported by each other. This was a low area previously. Their perception of student to teacher respect has increased. Students stated that teachers are making learning fun and relevant. They also said that student to student respect has also increased. The parents feel welcome at the school and feel the school environment supports learning.

Mr. Morrissey – Compared client survey from last year to this year. The students previously felt afraid to speak up regarding academics and that has decreased this year. They are continuing to work on the goal of making students feel more comfortable with speaking up in class. The teachers stated that moral has increased. Parents feel that the school has raised their expectation level which is a positive thing. The school is continuing to support their open door policy and encouraging teachers to be more involved with parents.

Mr. Gaillard – There is a lot going on with surveys and testing, but he doesn’t want to lose sight of culture and climate. He shared a photo of a recent school event and is very proud of student moral.

Ms. Artaiz and Mrs. Sheridan – Reviewed the number of special education students in the district.

Mr. Nardone – absent.

X. APPROVAL OF MINUTES
Special Meeting – December 11, 2013: Ms. Harris motioned to amend the minutes to reflect the votes made by present Board members for election of officers. Ms. Robinson seconded and the motion carried with all in favor.

**Ballots:**
Mr. Mancini: Chairman – Mr. Marcucio, Vice Chairman – Mr. Mancini, Secretary – Ms. Harris
Mr. Drezek: Chairman – Mr. Marcucio, Vice Chairman – Mr. Mancini, Secretary – Ms. Harris
Mr. Gildea: Chairman – Mr. Marcucio, Vice Chairman – Mr. Mancini, Secretary – Ms. Harris
Ms. Robinson: Chairman – Mr. Marcucio, Vice Chairman – Mr. Mancini, Secretary – Ms. Harris
Mr. Kurtyka: Chairman – Mr. Marcucio, Vice Chairman – Mr. Mancini, Secretary – Ms. Harris
Mr. Marcucio: Chairman – Mr. Marcucio, Vice Chairman – Mr. Mancini, Secretary – Ms. Harris

Ms. Harris motioned to approve the following minutes:

Special Meeting – December 23, 2013
Policy Committee – January 15, 2014
Policy Committee – January 27, 2014
Special Meeting – February 6, 2014

Mr. Mancini seconded and the motion carried.

**XII. SURVEY ON MAKE UP DAYS DUE TO WEATHER**
Dr. Conway stated that the parents voted to remove days from April vacation instead of adding them to the end of the year. Currently the last day of school is June 20th. There have been 7 snow days. April 25th is the first day that would be removed. Teachers who had vacation plans made well in advance were allowed to take their vacation without pay last year. That would be the same this year. Ms. Harris motioned to take any additional snow days from the April vacation beginning with April 25th, seconded by Mr. Stadt, and motion carried with all in favor.

**XIII. ADOPT 2014-2015 DISTRICT CALENDAR**
Ms. Harris motioned that the Board of Education approves the 2014-2015 District Calendar as recommended by the Superintendent of Schools and Ms. Robinson seconded.

After a brief discussion, Ms. Harris and Mr. Stadt withdrew their motions and the adoption of the calendar was tabled until the next meeting.

**XIV. FINANCIAL REPORT**
Ms. Harris motioned that the Board of Education approve the Financial Report for the period ending January 31, 2014, as recommended by the Assistant Superintendent. Mr. Kurtyka seconded and the motion carried with all in favor.

**XV. REVIEW OF IT DIRECTOR/CHIEF TECHNOLOGY OFFICER JOB DESCRIPTION**
Dr. Conway stated they rewrote the job description for the IT Director. They are looking into advertising options and it will be posted for three weeks. Mr. Mancini requested that the current IT director attend the next meeting.

**XVI. LANDSCAPING UPDATE**
Dr. Conway updated the Board on his meeting with the new public works director. Mr. DeFala will be providing a landscaping schedule to Dr. Conway as soon as possible.
XVII. EXECUTIVE SESSION
Removed from agenda.

XVII. SUPERINTENDENT'S REPORT
The NWEA contract was signed and additional training was held. Testing with the first assessment at the high school will be held next week. NWEA will be the K-12 standardized assessment that will be given three times a year.

The middle school and high school have submitted their summer school program. They are looking to make this program online as well. They are exploring program options such as what classes are offered and when.

They are working on the bid specification for the food service contract.

March 4th the budget will be presented to the Board.

XVIII. PERSONNEL
Ms. Harris motioned that the Board of Education approve the appointment list as recommended by the Superintendent of Schools. Mr. Mancini seconded and the motion carried with all in favor.

XIX. ADJOURN
Ms. Robinson motioned to adjourn at 8:48 PM. Mr. Stadt seconded and the motion carried.

Respectfully submitted,

[Signature]

Terri Kuskowski
Recording Secretary

*These minutes are subject to the Board's approval at their next scheduled meeting.*