



City of Derby – WPCA
Joan Williamson Aldermanic Chambers
Wednesday, May 21, 2014
Minutes

John Saccu – Chairman
Carolyn Duhaime
Richard Bartholomew
Richard Miani

Meeting called to Order at 6:33pm.

Roll Call:

John Saccu, Chairman, Richard Bartholomew, Carolyn Duhaime, and Robert Miani present. Also present Lindsay King – Plant Supervisor and Marcia McGuire and Anthony DeSimone - Weston & Sampson. Elyse Callaghan, Recording Secretary.

Public Portion

Kathy Norwood, Lanzieri Court, came to meeting with the issue of her gate being damaged, the lock was cut off between March 1st 2014 and April 23, 2014 stated Ms. Norwood. Ms. Norwood would like WPCA to look into the matter. Anthony from Weston & Sampson will also look into the matter. Also there is a possible sewage back up on the bottom on David Humphreys Road, John Saccu will take a look into that and see what the buildup is, possibly have the camera go into the pipes to get a better idea of the situation.

Number 4 is supposed to be Public Portion and number 5 is supposed to be Adopt Proposed Budget.

Adopt Proposed Budget

Budget filed at Town Clerk's Office and WPCA's office to Adopt Draft Budget.

Motion by Carolyn Duhaime to adopt the 2014 - 2015 proposed budget as a proposed legal notice which is attached. Second by Richard Bartholomew. All in favor.

DEEP Facilities Plan

No update at this time.

Roosevelt Pump Station Update

No update at this time.

Capital Improvements Referendum Update

John Saccu would like to have a couple of joint meetings with Board of Alderman and Tax Board moving forward. Providing the information on the fee that will be charged annually and the following joint meetings will be to discuss further regarding the fee and answering any questions or addressing any concerns.

WPCF Solids Dewatering Upgrades Update

No update at this time.

Approve minutes for February 19, 2014 - April 16, 2014

Motion by John Saccu to accept the minutes for February 19, 2014 to April 16, 2014 . Second by Carolyn Duhaime. All in favor.

Approve expenditures for April 18, 2014 - May 16, 2014

Motion by John Saccu to accept the expenditures from April 18, 2014 to May 16, 2014. Second by Richard Bartholomew. All in favor.

Office Report

Finance Department Director Tom Thompson had asked to have an increase of \$30,000.00 in the budget for Worker's Compensation. Marcy is learning how to do payroll for WPCA she is training on Mondays. WPCA is going to take a look into Pilot and the housing authority regarding billing.

Superintendent Report

Fixed pipe on 34 that had issue. A theory is that 10 years ago when the City put a new sewer line in one of the joints didn't have a gasket in the belt and is causing an issue with the pipe. Will look into this further when more information is provided. Pump Station is complete just need to clean up around area and need to finish the hook up for generator. Safety caught off on pumps will automatically shut down. One pump had issue there are two working the third (the backup) is being fixed then returning to plant.

Engineers Report

WPCA had asked Anthony to look into the situation with Minerva St. and the property owner regarding regulations. He is re doing the property they are in contact with the property owner. Received a letter from Regional Water Authority regarding the sub metering. There was a misunderstanding, they understand what they are doing and are okay with what WPCA is doing with putting in a separate meter. Marcy and Anthony DeSimone will look into the regulations on adding a separate meter to modify. One modification being change in units where he is being billed for 6 units but only has 4 units, so just clarifying the process for a situation like that for any future billing issues. House Building Inspector Program getting set to get started regarding going into people's houses in one section of the City the state is paying for to see if homeowners have sub pumps etc. This will begin on June 2nd and will be posted on website as well, homeowners will be contacted beforehand. John Saccu had seen the rough draft of the letter that will be open to the public and would like it to be re worded in some areas before finalizing.

Transfers

None.

Motion by John Saccu to adjourn. Second by Carolyn Duhaime. 8:40PM

Respectfully Submitted.

Elyse Callaghan