



**City of Derby – WPCA
Joan Williamson Aldermanic Chambers
Wednesday March 19, 2014
Minutes**

John Saccu – Chairman
Richard Bartholomew
Carolyn Duhaime
Robert Miani
James Gildea

Meeting called to order at 6:30PM.

Roll Call: John Saccu – Chairman, Richard Bartholomew, Carolyn Duhaime, Robert Miani, James Gildea. Also present Marcia McGuire and Lindsay King – Plant Superintendent. Anthony DiSimone from Weston & Sampson. Elyse Callaghan recording secretary.

Public Portion

Barbara Dibas had questions regarding if someone had applied for a Clean Water Act Grant for the 3.8 million dollar utility upgrade. There was discussion regarding the clean water fund, the priority list, and the Regional Water Authority. Went over points for the clean water act and also the 20 year assessment.

Financial Statement

Any questions with the financial statement the auditors will be happy to help with any questions.

Four Brothers Car Wash

Owner of Four Brothers Car Wash wants to review what happened in the past and wrote a time line 2011 bill was all set they received their rebate. The Owner discussed the timeline of events that occurred between WPCA Board and today's meeting. Stating they need the 2012 refund rebate that is due. Discussed the consumption amount and the car count at the dealership as requested, also for 2012 we need to approve the \$491.79. Also the calculations for 2013 were prepared.

Motion by Carolyn Duhaime on the approval for the differential of \$491.79 which is the corrected differential of the fiscal year of 2012. Second by Richard Bartholomew. All in favor

Motion by John Saccu to provide Four Brothers Car Wash with a rebate of \$2,502.04 which includes the differential paid from 2012 of \$491.79 and 2013 rebate of \$2010.25. Second by Richard Bartholomew. All in favor

187 – 189 Derby Ave

Their water meter was removed 9/10/2013 Marcy asked if we should adjust the 2013 bill accordingly. They are not hooked up to a water meter. But there is a sewer connection so they still have to pay the bill even without consumption. Still must pay the sewer fee and the flat fee.

NO ACTION

Budget Workshop

Set a new Budget Workshop date and time for Thursday April 10, 2014 at 6:30PM.

DEEP Facilities Plan

We presented the plan in January of 2013 they responded in October of 2013 they reviewed the plans and replied with questions, Weston & Sampson then replied with answers. DEEP will review the information and we should get some more questions in a month or two. Still need to upgrade the pump stations and facilities. Right now Derby WPCA cannot regionalize with Ansonia at this time possibly in the future.

Roosevelt Pump Station Update

Lindsay with background a couple years ago, one of our biggest pump stations, had a number of failures overflowed into the Housatonic River. DEEP gave a notice of violation to resolve the issue a plan was sent to them and to replace the pump station. They accepted original plan.

DEEP Resolution

Will follow up with more information regarding the resolution at the next meeting.

TV Camera Transport – discussion & possible action

This piece of equipment is the tractor system that moves the camera through the pipes so there is a visual on what is taking place. The board will discuss this at the next meeting when more information is gathered.

Capital Improvements Referendum Update

Will take the numbers that we have now meet with the counsel and then take the next steps needed.

Review adjustments to accounts since July 1, 2013 and approve

Motion by John Saccu to accept the adjustments made to customer accounts based on the report submitted for those adjustments. Second by Carolyn Duhaime. All in favor.

Adopt proposed change to WPCA Sewer Regulations.

Sub metering discussion is something that we have had increased requests for from people that have properties that have multiple classifications of properties like a mixed use. Put together changes of the regulations and to adopt the new regulations.

Motion by John Saccu to accept the changes to our regulations concerning sub metering of properties with multiple classifications and sub metering the same property with classifications as stated in this updated document on the common water meter. Second by Carolyn Duhaime. All in favor.

WPCF Solids Dewatering Upgrades Update

The belt filter press is a part of the proposed referendum, so that is why the board went ahead and followed through because this is a very important piece of equipment that is needed for the City.

Approve minutes for February 19, 2014

Not enough members to have a quorum so we will put the minutes for February 19, 2014 in the file. We will bring them to the next meeting and finalize what needs to be done.

Approve expenditures for February 21, 2014 – March 14, 2014

Motion by John Saccu to approve expenditures for February 21, 2014 – March 14, 201. Second by Carolyn Duhaime. All in favor.

Office Report

There was an increase in the amount needed for the three computers to be replaced in the WPCA department in the City Hall. John will see Henry regarding the new computer software. A collection agency will be coming in to go over their procedures rather than a sheriff or lawyer just to have some knowledge with how collection agencies collect.

Superintendent Report

Just explained about the Quahog still had construction activity due to weather regarding the waste water treatment plan flow. Averaging 1.19 million gallons per day last year was also low on gallons. Went over some additional information regarding the gallons also went over the old pump stations and the conditions,

Engineer Report

Anthony DeSimone from Weston and Sampson went over the filter press and if there will or will not be a waive on Building permits for this project. Also went over the school roof, the building committee for the school would like to have the smoke and dye testing all of the school roofs during April Vacation which is the week if the 21st.

Transfers

Motion by Carolyn Duhaime to approve the two transfers as shown on the sheet dated March 19, 2014 first is for \$4,712.77 from Hawthorne Ave sewer to Engineering Costs account 6200-480-0484 and the second is for \$18,994.00 from Hawthorn Ave sewer project to Emergency Replacer Belt Filter Press account 6200-490-0499. Second by John Saccu. All in favor.

Motion by Carolyn Duhaime to adjourn at 8:38PM. Second by John Saccu.

Respectfully Submitted,

Elyse Callaghan

**City Of Derby
Adjustment Register**

Date Range:
7/01/2013 -
3/19/2014

| <u>me / Reason</u> | <u>CERT.</u> | <u>List/TY/Yr</u> | <u>Date</u> | <u>** Tax Effect **</u> | | <u>** Bond Effect **</u> | |
|---|--------------|-------------------|-------------|-------------------------|-------------|--------------------------|-------------|
| | | | | <u>Orig/New</u> | <u>Diff</u> | <u>Orig/New</u> | <u>Diff</u> |
| DERBY FIVE STAR LLC | | | | 565.56 | | 0 | |
| Change - Decrease FROM 3UNIT TO 2 | 80209 | 500026 C 2011 | 1/27/2014 | 415.56 | -150.00 | 0 | 0 |
| LANZARO MARGARET | | | | 540.09 | | 0 | |
| Change - Decrease 2 UNITS NOT 3 | 80203 | 2754 C 2011 | 9/19/2013 | 390.09 | -150.00 | 0 | 0 |
| DERBY FIVE STAR LLC | | | | 870.36 | | 0 | |
| Change - Decrease FROM 3 UNITS TO 2 | 80210 | 500026 C 2012 | 1/27/2014 | 620.36 | -250.00 | 0 | 0 |
| DERBY FIVE STAR LLC | | | | 938.16 | | 0 | |
| Change - Decrease FROM 3 UNIT TO 2 | 80212 | 500027 C 2012 | 1/27/2014 | 688.16 | -250.00 | 0 | 0 |
| LANZARO MARGARET | | | | 932.00 | | 0 | |
| Change - Decrease 2 UNITS NOT 3 | 80204 | 2754 C 2012 | 9/19/2013 | 682.00 | -250.00 | 0 | 0 |
| SORRENTINO III, PATSY | | | | 647.58 | | 0 | |
| Change - Decrease PER JOHN SACCU | 80195 | 2439 C 2012 | 7/03/2013 | 295.60 | -351.98 | 0 | 0 |
| BAMF HOMES LIMITED | | | | 250.00 | | 0 | |
| Change - Decrease DEMOLISHED 7/13 | 80199 | 1902 C 2013 | 8/12/2013 | 0 | -250.00 | 0 | 0 |
| BARRETTA PROPERTY MANAGEMENT LLC | | | | 603.38 | | 0 | |
| Change - Decrease METER REMOVED 5/13 | 80207 | 1538 C 2013 | 11/04/2013 | 0 | -603.38 | 0 | 0 |
| BARRETTA PROPERTY MANAGEMENT LLC | | | | 250.00 | | 0 | |
| Change - Decrease ONE METER FOR PROP | 80206 | 500012 C 2013 | 11/04/2013 | 0 | -250.00 | 0 | 0 |
| CZAJKOWSKI FRANK P,LISA M | | | | 688.30 | | 0 | |
| Change - Decrease FROM 2 UNITS TO 1 | 80202 | 478 C 2013 | 9/12/2013 | 438.30 | -250.00 | 0 | 0 |
| DERBY FIVE STAR LLC | | | | 930.13 | | 0 | |
| Change - Decrease COMM TO 2 FAMILY | 80208 | 1977 C 2013 | 1/27/2014 | 688.06 | -242.07 | 0 | 0 |
| DERBY FIVE STAR LLC | | | | 877.52 | | 0 | |
| Change - Decrease FROM 3 UNITS TO 2 | 80211 | 500026 C 2013 | 1/27/2014 | 627.52 | -250.00 | 0 | 0 |
| DERBY FIVE STAR LLC | | | | 977.82 | | 0 | |
| Change - Decrease FROM 3 UNITS TO 2 | 80213 | 500027 C 2013 | 1/27/2014 | 727.82 | -250.00 | 0 | 0 |
| FOUR BROTHERS CAR WASH | | | | 6,402.09 | | 0 | |
| Change - Decrease | 80200 | 500040 C 2013 | 8/23/2013 | 4,993.63 | -1,408.46 | 0 | 0 |
| GIORDANO ANGELO | | | | 7,365.82 | | 0 | |
| Change - Decrease SEPARATED METERS | 80198 | 3528 C 2013 | 7/31/2013 | 5,374.85 | -1,990.97 | 0 | 0 |

City Of Derby
Adjustment Register

Date Range:
7/01/2013 -
3/19/2014

| Name / Reason | CERT. | List/TY/Yr | Date | ** Tax Effect ** | | ** Bond Effect ** | |
|---------------------------|-------|---------------|-----------|------------------|---------|-------------------|------|
| | | | | Orig/New | Diff | Orig/New | Diff |
| GREENLAW DAVID N | | | | 745.31 | | 0 | |
| Change - Decrease | 80201 | 3452 C 2013 | 8/28/2013 | 694.12 | -51.19 | 0 | 0 |
| TWO QTRS CONS PUT IN 4TH | | | | | | | |
| LANZARO MARGARET | | | | 903.00 | | 0 | |
| Change - Decrease | 80205 | 2754 C 2013 | 9/19/2013 | 653.00 | -250.00 | 0 | 0 |
| 2 UNITS NOT 3 | | | | | | | |
| NESTERUK DARREN AND JOYCE | | | | 576.51 | | 0 | |
| Change - Decrease | 80193 | 3554 C 2013 | 7/02/2013 | 325.32 | -251.19 | 0 | 0 |
| CONSUMPTION WRONG | | | | | | | |
| OCONNOR CARRIE | | | | 492.66 | | 0 | |
| Change - Decrease | 80196 | 3163 C 2013 | 7/09/2013 | 371.33 | -121.33 | 0 | 0 |
| ALL CONS IN ONE QU | | | | | | | |
| POLLASTRO SABATINO SR TR | | | | 250.00 | | 0 | |
| Change - Increase | 80197 | 1130 C 2013 | 7/12/2013 | 280.33 | 30.33 | 0 | 0 |
| CONSUM NOT ON REPORT | | | | | | | |
| R. K. CORP. | | | | 250.00 | | 0 | |
| Change - Increase | 80194 | 500094 C 2013 | 7/02/2013 | 394.54 | 144.54 | 0 | 0 |
| CONS NOT ADDED | | | | | | | |

City Of Derby
Adjustment Register Totals

Date Range:
7/01/2013 -
3/19/2014

| <u>Count</u> | <u>Type</u> | <u>Year</u> | <u>Increase</u> | <u>** Tax Effect **</u> | | <u>Diff</u> | <u>** Bond Effect **</u> | | <u>Diff</u> |
|--------------|-------------|---------------|-----------------|-------------------------|--|------------------|--------------------------|-----------------|-------------|
| | | | | <u>Decrease</u> | | | <u>Increase</u> | <u>Decrease</u> | |
| 2 | C | 2011 | 0.00 | -300.00 | | -300.00 | 0.00 | 0.00 | 0.00 |
| 4 | C | 2012 | 0.00 | -1,101.98 | | -1,101.98 | 0.00 | 0.00 | 0.00 |
| 15 | C | 2013 | 174.87 | -6,168.59 | | -5,993.72 | 0.00 | 0.00 | 0.00 |
| 21 | C | Totals | 174.87 | -7,570.57 | | -7,395.70 | 0.00 | 0.00 | 0.00 |
| 21 | | Totals | 174.87 | -7,570.57 | | -7,395.70 | 0.00 | 0.00 | 0.00 |