

City of Derby
Water Pollution Control Authority

October 19, 2016
Regular Meeting Minutes

Jack Walsh, Chairman
Robert Miani
Rose Marie Pertoso
Kelly Curtis
Alex Lethick

The meeting was called to order at 6:30 p.m.

Roll Call: Present – Jack Walsh, Robert Miani, Kelly Curtis, Rose Marie Pertoso and Alex Lethick.

Public Portion

There was no one from the public wishing to speak.

Approval of Minutes August 17, 2016 and September 21, 2016

A motion to approve the minutes of the August 17, 2016 meeting was made by Mr. Kelly, seconded by Ms. Pertoso and carried unanimously.

A motion to approve the minutes of the September 21, 2016 meeting was made by Mr. Kelly, seconded by Ms. Pertoso and carried unanimously.

Approval of bills for September 23 to October 14 and bills over \$5000.

Mr. Walsh noted that any bills related to the foreclosure from James Cirillo will be reimbursed to the WPCA from any monies paid to the City for the sale of the properties.

Ms. Pertoso moved to approve payment of bills for September 23, 2016 in the amount of \$14,540.27. The motion was seconded by Mr. Miani and carried unanimously.

Mr. Curtis moved to approve payment of bills for September 30, 2016 in the amount of \$50,417.94. The motion was seconded by Ms. Pertoso and carried unanimously.

Mr. Curtis moved to approve payment of bills for October 14, 2016 in the amount of \$28,135.51. The motion was seconded by Mr. Lethick and carried unanimously.

Mr. Curtis moved to approve payment of bill from Philadelphia Mixing Solutions in the amount of \$70,853.80. The motion was seconded by Mr. Miani and carried unanimously.

Mr. Curtis moved to approve payment of bill from G & L Water Works in the amount of \$6,463.32. The motion was seconded by Ms. Pertoso and carried unanimously.

Approval of Pullman & Comley Bills

Mr. Curtis moved to approve payment of Pullman & Comley bills in the amounts of \$374.00 and \$249.00. the motion was seconded by Ms. Pertoso and carried unanimously.

Approval of Referendum Bills

Ms. Pertoso moved to approve payment of Invoice #460213 from Weston and Sampson for Burtville and Division Street pump stations in the amount of \$10,000.00. The motion was seconded by Mr. Curtis and carried unanimously.

Ms. Pertoso moved to approve payment of Invoice #461039 from Weston and Sampson in the amount of \$4,000.00 for Phase A bidding assistance. The motion was seconded by Mr. Curtis and carried unanimously.

Mr. Curtis moved to approve payment of Invoice #462073 in the amount of \$3,500.00 and Invoice #462074 in the amount of \$2,000.00 from Weston and Sampson. The motion was seconded by Ms. Pertoso. Mr. Curtis noted that these bills have not been before the Infrastructure Committee and felt that they should go before that Committee first. He then withdrew his motion to approve the payment and Ms. Pertoso withdrew her second of that motion. Mr. Curtis then moved that both bills be paid after the Infrastructure Committee approves them. The motion was seconded by Ms. Pertoso and carried unanimously.

Mr. Curtis moved to approve payment of Pullman & Comley Invoice #311216 in the amount of \$6,063.00. The motion was seconded by Ms. Pertoso and carried unanimously.

Mr. Curtis moved to approve payment of Pullman & Comley Invoice #311840 in the amount of \$7,661.92. The motion was seconded by Ms. Pertoso. Mr. Curtis stated that he would like to see a breakdown of the bills that are being paid by bond funds.

A motion to approve payment of United Rental Bill #137377231-006 in the amount of \$2,080.75 for South Division was made by Mr. Curtis, seconded by Mr. Miani and carried unanimously.

Westcott & Mapes, Inc. \$15,975.00. Mr. Curtis stated that this bill has not gone before the Infrastructure Committee and did not think it should be paid until approved by that Committee. Ms. Pertoso moved to table approval of the payment of the WEscott & Mapes bill. The motion was seconded by Mr. Curtis and carried unanimously.

Conn. Title & Escrow (Roosevelt Drive) – Welch, Teodosio & Stanek, LLC (49 Burtville Ave.) \$445.83

Mr. Curtis moved to table the approval of these two bills. The motion was seconded by Ms. Pertoso and carried unanimously.

Emmett Avenue Discussion

Lindsay King stated that he met with the Street Commission and the City wants to pave Emmett Avenue. He stated that the sewers in this area are in very bad condition and would cost approximately \$400,000.00 to replace. He suggested getting a loan from road bond to replace the sewers. He stated that this could be done at the same time as the road work is being done. He stated that this is just for informal purposes as it would have to be approved by the Board of Aldermen. Mr. Walsh asked Mr. King to report back next month on this. Mr. King stated that it would be substantially cheaper to do this along with the road work.

220 Derby Avenue discussion and action.

Mr. King stated that there was a back-up on Derby Avenue that did major damage to 220 Derby Avenue. The blockage was cleared and a cleaning company came in. The costs to the property owner was \$32,101.69 for lost rent and repairs to the structure. Mr. King stated that he did not know if this will be covered by the insurance and it is being discussed with them. Mr. Walsh stated that any reimbursement from insurance would come back to the WPCA. Mr. King stated that a general release and agreement will be signed by the property owner and no further bills can be submitted to the City from him. These documents were prepared by the corporation counsel. Mr. Curtis moved to pay Mr. Perone of 220 Derby Avenue \$32,101.69 for sewer backup under the direction of the corporation counsel and authorize the Chairman to sign the appropriate documents. The motion was seconded by Ms. Pertoso and carried unanimously.

Mr. Curtis moved to approve payment to Serve Pro in the amount of \$7,802.14. The motion was seconded by Ms. Pertoso and carried unanimously.

Resolution for DEEP Clean Water Fund Grant

Mr. Miani moved to approve the WPCA Authorizing Resolution Re: Clean Water Fund Grant and have the name of the chairman changed to John Walsh, who will sign the resolution. The motion was seconded by Ms. Pertoso and carried unanimously.

Burtville and S. Division Street pump Stations discussion and possible action.

Mr. Walsh stated that last month the contract was signed and shortly after the corporation counsel made some changes to the terms. The Chairman will now need to sign the additional terms. Mr. Walsh stated that this language was added to protect the City and is more procedural in nature. Mr. Curtis moved to authorize the Chairman to sign the updated agreement. The motion was seconded by Ms. Pertoso and carried unanimously. Mr. Tedeschi, Weston and Sampson stated that the contractor will submit draft invoices every month which will be reviewed by them and also the City of Derby. He asked who will be authorized by the City to sign off on them. Mr. Walsh stated that Lindsay King will sign off on behalf of the City of Derby. Keith McLiverty stated that Mr. King would sign off on them and the Board would approve the payment of the bills.

FOG Program discussion and action;

Mr. King stated that there are approximately 80 restaurants in Derby and this program deals with fats, oils and grease. The restaurants are being inspected to make sure that they have grease structures and are using them and maintaining them. The restaurants are inspected annually and if there is a problem then a second time in the year. If violations are found, then they will be inspected monthly. Mr. King stated that there is a fee schedule if they are not in compliance with the regulations. The Program is being reviewed by Weston and Sampson. Mr. King also stated that Valley Health will withhold the permit for an establishment not in compliance. This also needs to be reviewed by corporation counsel. Mr. Walsh asked how are restaurants notified about the program and the regulations. Mr. King stated that there are forms that the restaurant have to complete regarding this program. Mr. Curtis asked if there can be a charge for the inspection. Mr. King stated that he will look into that. Mr. Miani moved that this be forwarded to the corporation counsel for review and approval. The motion was seconded by Ms. Pertoso and carried unanimously.

DeCarlo and Doll Rt. 34

Mr. King stated that DeCarlo & Doll submitted a proposal for the reconstruction of Route 34 (Main Street) agreement to prepare sanitary sewer final design. Mr. Walsh asked if this comes out of bond funds. Mr. Curtis moved to table this until next month or have a special joint meeting to discuss this matter. The motion was seconded by Mr. Miani and carried unanimously.

Field House Bill

A motion to table this was made by Mr. Curtis, seconded by Ms. Pertoso and carried unanimously.

Engineers Report

Mr. Tedeschi stated that the emergency response plan has been completed. The sewer overflow emergency response plan has also been completed. There is a construction meeting with the contractor and the City of Derby on the second Tuesday of every month at the Plant. A progress report should be available for next month's meeting. He stated that a memo is being prepared on the Roosevelt Drive pump station and this will be finalized and given to Wescott & Mapes.

Superintendent's Report

Mr. King submitted his monthly report. He stated that because of the drought conditions they are experiencing plow problems. He stated that he purchased carbon to help and system and this will help. He stated that there was an issue on Roosevelt Drive last week with the system that pumps out running dry because of an electrical problem. He also stated that South Division Street had to be pumped out again. Mr. King stated that the Board had approved hiring a lab person and there are now enough funds for that position. He stated that position will be posted. Mr. Walsh stated that he would like to take a tour of the Plant and pump stations to get a better understanding of the system. Mr. King suggested that some dates be given to him and he can arrange that. Mr. Walsh also stated that he will ask Rick Dunne from VCOG to attend next month's meeting to talk about a grant that is available.

Transfers

There were no transfers necessary.

A motion to adjourn was made by Ms. Pertoso, seconded by Mr. Curtis and carried unanimously. The meeting was adjourned at 8:07 p.m.

Respectfully submitted


Maryanne DeTullio