

**CITY OF DERBY**  
**JOINT SPECIAL MEETING**  
**INFRASTRUCTURE COMMITTEE & W.P.C.A.**  
**MONDAY, AUGUST 17, 2016 – 6:00 P.M.**  
**DERBY CITY HALL – JOAN WILLIAMSON ALDERMANIC CHAMBERS**  
**MINUTES**

**NOTE: Tape Record would not work. Minutes derived from Recording Secretary's notes.**

Infrastructure Chairman Keith A. McLiverty called the joint Special Meeting between the Infrastructure Committee and the W.P.C.A. to order at 6:00 p.m. All rose and pledged allegiance to the flag.

**Roll Call – Infrastructure Committee**

Present: Keith A. McLiverty, Robert Bell, Richard Bartholomew, Kelly Curtis, William Marcucio

Absent: David Anroman

**Roll Call – W.P.C.A.**

Present: Rose Marie Pertoso, Kelly Curtis

Absent: Donald Demanuel, Robert Miani, John Walsh

Also Present: The Honorable Mayor Anita Dugatto  
Henry J. Domurad, Jr., Chief Administrative  
Salvatore Coppola, Finance Director  
Carmen DiCenso, President – Board of Aldermen  
Barbara L. DeGennaro – Board of Aldermen  
Stephen Iacuone, Alderman  
Lindsay King, Plant Superintendent – Water Pollution Control

Mr. McLiverty said we can proceed although there are not enough members of the W.P.C.A. present. We won't go into Executive Session due to the fact there are not enough members present and therefore it really isn't a joint meeting.

**PUBLIC PORTION**

Mr. McLiverty asked if anyone wished to address the committees. Hearing no requests...

**A MOTION** was made by Mr. Bartholomew with a second by Mr. Marcucio to close the public portion. **Motion carried.**

#### **ENGINEER REPORT – DISCUSSION/POSSIBLE ACTION**

Mr. Chris Wester from Weston & Sampson informed those present that two bids were received for the South Division Street and Burtville Avenue pump stations:

- True Blue Environmental, Inc. - \$1,758,952.00
- The Associated Construction Company - \$2,552,353.00

Mr. McLiverty noted that it is approximately an \$800,000 variance between the two amounts and asked who would do the bid review. Mr. Wester said they would perform the due diligence. Mr. Curtis questioned if the difference in the amount is due to concrete? Mr. Wester said both companies had the same amount. Mr. McLiverty asked when the boards should expect the review to be completed. It was noted that a thorough analysis should be completed by the end of the week, beginning of next.

#### **DISCUSSION AND POSSIBLE ACTION ON WESCOTT AND MAPES PROPOSAL**

Mr. McLiverty noted that the Infrastructure Committee acted on the Westcott and Mapes proposal at their last meeting. It is his understanding that the W.P.C.A. will be acting on this proposal at their meeting later on this evening.

#### **EXECUTIVE SESSION – DISCUSSION ON ENGINEERING CONTRACTS**

**A MOTION** was made by Mr. Bell with a second by Mr. Marcucio to go into Executive Session at 6:10 p.m. inviting Mayor Dugatto and Barbara DeGennaro to discuss the engineering contracts. **Motion carried.**

**A MOTION** was made by Mr. Bell with a second by Mr. Marcucio to come out of Executive Session and back into Regular Session at 6:15 p.m. **Motion carried.**

As several members of the W.P.C.A. arrived a new roll call was conducted:

#### **Roll Call – Infrastructure Committee**

Present: Keith A. McLiverty, Robert Bell, Richard Bartholomew, Kelly Curtis, William Marcucio

Absent: David Anroman

#### **Roll Call – W.P.C.A.**

Present: Rose Marie Pertoso, Kelly Curtis, Robert Miani, John Walsh

Absent: Donald Demanuel

**A MOTION** was made by Mr. Bell with a second by Mr. Bartholomew to go into Executive Session at 6:15 p.m. inviting Mayor Dugatto, Barbara DeGennaro and Henry J. Domurad, Jr. to discuss the engineering contracts. **Motion carried.**

**A MOTION** was made by Mr. Walsh with a second by Mr. Bartholomew to come out of Executive Session and back into Regular Session at 7:05 p.m. **Motion carried.**

#### **INVOICES – DISCUSSION/POSSIBLE ACTION**

Mr. McLiverty stated that there are two invoices from Pullman & Comley before us this evening. Mr. Domurad explained that Atty. Phillips had miscoded the items and that they should be Order items paid through the Infrastructure Committee. It was noted that under Invoice #299964 this committee has already paid for the Order items for a total of \$6,865.00 and under Invoice #302603 we have paid \$17,864.54 for Order items.

- **Pullman & Comley Invoice #299964**

Mr. Wester said this is for the final design, attending utility coordination meetings. Mr. McLiverty said there should be no more design work on Route 34. Mr. Wester said that is correct.

**A MOTION** was made by Mr. Bell with a second by Mr. Bartholomew to pay the Pullman & Comley Invoice #299964 in the amount of \$675.00. **Motion carried.**

Mr. Walsh asked who reviews the invoices prior to the committee receiving them. It was noted that Marcy McGuire and Lindsay King review the invoices. Mr. Walsh requested that the invoices be initialed by the person who is reviewing them and submitting them for payment.

- **Pullman & Comley Invoice #302603**

**A MOTION** was made by Mr. Bartholomew with a second by Mr. Curtis to pay the Pullman & Comley Invoice #302603 in the amount of \$3,252.10. **Motion carried.**

- **Weston & Sampson Invoice #453170 (Project #2150155)**

**A MOTION** was made by Mr. Bartholomew with a second by Mr. Bell to pay the Weston & Sampson Invoice #453170 in the amount of \$8,500.00. **Motion carried.**

- **Weston & Sampson Invoice #456184 (Project #2150155)**

**A MOTION** was made by Mr. Bartholomew with a second by Mr. Bell to pay the Weston & Sampson Invoice #456184 in the amount of \$6,400.00. **Motion carried.**

- **Weston & Sampson Invoice #459048 (Project #459048)**

**A MOTION** was made by Mr. Bell with a second by Mr. Bartholomew to pay the Weston & Sampson Invoice #459048 in the amount of \$5,275.00. **Motion carried.**

#### **POSSIBLE ACTION ON ENGINEERING CONTRACTS**

Raymond Macaluso from Westcott and Mapes said they need to acquire all the information from Weston & Sampson. They have yet to see the conceptual plans and there has been nothing submitted. Mr. Wester said they haven't produced any 40x40.

The latest memo shows the reduction in size. Mr. Macaluso said assuming they get all the information that they need from Weston & Sampson it should take 4 to 6 weeks. Mr. Bartholomew asked if gathering this information will incur more administrative changes from Weston & Sampson. Mr. Wester said they were informed to not incur any more charges.

**ADJOURNMENT**

**A MOTION** was made by Mr. Bell with a second by Mr. Marcucio to adjourn the meeting at 7:20 p.m. ***Motion carried.***

Respectfully submitted,

Patty Finn  
Recording Secretary – Infrastructure Committee

***THESE MINUTES ARE SUBJECT TO APPROVAL BY THE INFRASTRUCTURE COMMITTEE AND W.P.C.A. AT THEIR RESPECTIVE MEETINGS***