

City of Derby
Water Pollution Control Authority

March 15, 2016

Regular Meeting Minutes

William Boland
Robert Miani
Rose Marie Pertoso
David Anroman
Donald Demanuel

Meeting called to order at 7:00 p.m.

Roll Call: Present – William Boland, Rose Marie Pertoso, Donald Demanuel and Robert Miani.

Public Portion

There was no one from the public wishing to speak.

Dan's Garage Property – environmental engineering study.

Mr. Boland stated that the environmental study was done and the bill from Pullman & Comley received. Keith McLiverty stated that it was approved and recommended payment of the dollar amount for each of the orders. Mr. Demanuel moved to act on the recommendation of the Infrastructure Committee to use bond proceeds to pay Invoice No. 299045 in the amount of \$1,609.25. The motion was seconded by Ms. Pertoso and carried unanimously. Mr. Miani moved to approve the payment of the bill in the amount of \$6,865.00 from bond proceeds.. The motion was seconded by Mr. Demanuel and carried unanimously. A motion was made by Mr. Miani to pay invoice dated 12/27/15 in the amount of \$17,864.54 from bond proceeds. The motion was seconded by Mr. Demanuel and carried unanimously. A motion was made by Mr. Demanuel to pay invoice dated 1/12/16 in the amount of \$4,696.83 from bond proceeds. The motion was seconded by Mr. Miani and carried unanimously.

A motion was made by Mr. Demanuel to pay invoice dated 9/24/15 in the amount of \$2,771.25 from the WPCA budget. The motion was seconded by Mr. Miani and carried unanimously. Mr. Demanuel moved to pay invoice dated 10/30/15 in the amount of \$5,095.00 from WPCA budget. The motion was seconded by Ms. Pertoso and carried unanimously. Ms. Pertoso moved to approve invoice dated 12/27/15 in the amount of \$16,417.26 from WPCA budget. The motion was seconded by Mr. Demanuel and carried unanimously. Mr. Miani moved to pay invoice dated 1/12/16 in the amount of \$1,044.08 from WPA budget. The motion was seconded by Mr. Demanuel and carried unanimously.

Mr. Miani moved to approve the payment of invoice No. 450042 dated 10/7/15 in the total amount of \$30,490.00 from bond proceeds. The motion was seconded by Ms.

Pertoso and carried unanimously. Mr. Demanuel moved to pay 11/15 invoice in the amount of \$6,200.00 from bond proceeds. The motion was seconded by Mr. Miani and carried unanimously. Mr. Demanuel moved to approve payment of 1/15 invoice in the amount of \$31,975.25 from bond proceeds. The motion was seconded by Mr. Miani and carried unanimously. Ms. Pertoso moved to pay the invoice for police services in the amount of \$351.00. The motion was seconded by Mr. Demanuel and carried unanimously.

Appraisal for Burtville Pump Station

Mr. Boland stated that the appraisal was not received at this time. He stated that he spoke with the Corporation Counsel about this and they are still waiting for it.

Mr. Boland stated that he received an e-mail indicating that there are many problems at Division Street and temporary fix will be upwards of \$50,000.00. He stated that he did not know if it would be beneficial to send both pump stations out together or should they be done separately. Mr. Demanuel stated that it appears that some action should be taken on Division Street before it becomes a problem. Mr. Boland stated that he has heard that it is already problematic. Mr. King stated that the system has failed several times during the past year. The members discussed whether temporary repairs should be done and if the funds for those repairs could be taken from the emergency fund. Mr. Boland stated that this will be as an emergency condition and will not be necessary to go out to bid. A motion was made by Mr. Demanuel to authorize the emergency repairs at Division Street.. The motion was seconded by Mr. Miani and carried unanimously.

Derby Milford Road discussion and possible action.

Mr. King stated that they met with DOT to investigate the possibility of putting a low pressure sewer line on that street. He stated that the Public Works Director sent letters to property owners on that street and six responses back. Most of the owners do not want a sewer line. The cost would be \$120,000.00 to the City and it would cost each property owner \$10,000.00. Mr. King stated that he will reply to DOT that the City will not be moving forward with that sewer line.

Bluff Street Bidding

Mr. Boland asked how much the Bluff Street project is going to cost. Mr. King stated that the cost would be approximately \$140,000.00. The members discussed this matter and determined that if it is going to out to bid then bid specs need to be done. Mr. Boland felt that only the 300 feet should be done using the pricing that we have and don't bid it. A motion was made and seconded to just do the small section. The motion was carried unanimously.

Seymour WPCA

Mr. Boland stated that this matter was on hold.

Weston and Sampson Contingency Plan due to delays due to EEP recommendations and Regionalization Study.

Copies of the contingency plan were passed out. A table was prepared that outlines short term and long term solutions. The short term solutions are two things – raw liquid is the do nothing option. If nothing is done with upgrading the system and getting it functional, it is going to fail and will fail in the near term future. It would be processing raw sludge and it is going to be a continuous operation because there is quite a bit of volume of it. It is not being reduced, the raw liquid is just going to shipped out. This will be sent out by a tanker truck off site, approximately ten trips a day. They would estimate that approximately \$200,000.00 of immediate pump improvements to transfer that amount of liquid that quickly into the trucks. Manual disposal costs, if this is done for a year, is going to be \$750,000.-\$800,000. The next step up would involve replacing the two machines that are there now. The cost to replace those two pieces of machinery would be approximately \$700,000. The plan suggests considering putting in place a program to get these pieces of equipment ordered and begin fabrication. There is no idea of how long it will be before the system fails. It was suggested that the board may consider taking some action now to get the pieces of machinery on order and fabricated. The two long term solutions would be those already proposed and part of the facilities plan. Mr. Boland stated the State asked that a plan be put together on what can be done because they do not want us to move forward with any of the corrections to the plant that were originally designed. This also has to be submitted to the State for their review. Mr. Boland stated that it was not intended that the Board would decide on what to do tonight to correct anything at the plant. This report was to meet the State mandate and get some idea of what could happen and what the possibilities are and what some of the costs would be. The report will be sent to DEEP and get their feedback and then the Board will have to make some decisions.

Superintendent job description and new position

Mr. King stated that a job description was prepared. Mr. Boland stated that the Board will review this. Mr. King stated that there are two employees out on workers' compensation and another one left.

DEEP Order

Mr. Boland stated that we are continuing to meet with DEEP and another meeting is scheduled for March 23, 2016. He asked Mr. King if all of the paperwork has been submitted to them. Mr. King stated that he would like to refer that to counsel.

Referendum Projects.

Mr. Boland stated that there was nothing to discuss on those.

EPA Investigation

Mr. Boland stated that this is ongoing. Mr. King stated that information is being compiled.

Resolution for Chairman to enter into and sign contracts on behalf of the City of Derby WPCA.

Mr. Boland stated that he needs to sign the contract to get the balance of the State funds. Mr. Boland read the authorizing resolution referencing clean water grant as written. Mr. Demanuel moved to approve the agreement as written to name Chairman, William Boland, WPCA authorizing resolution for the clean water grant. The motion was seconded by Ms. Pertoso and carried unanimously.

Superintendent's Report

Mr. King stated that the report was submitted to the members.

Engineer's Report

A updated was given on the SSES. The wastewater treatment plant is on hold. The Roosevelt pump station is being worked on with DEEP. Copies of the Burtville and Division pump stations drawings were submitted to the Mayor's Office today.

Approval of Capital Project bills and Bills from 2/19/16 to 3/11/16

Mr. Demanuel moved to approve the payment of bills dated 3/4/16. The motion was seconded by Mr. Miani and carried unanimously. A motion to approve payment of bills dated 3/11/16 was made by Mr. Demanuel, seconded by Mr. Miani and carried unanimously. A motion to approve payment of bills from 1/1/15 to 6/30/15 was made by Mr. Miani, seconded by Mr. Demanuel and carried unanimously. A motion to approve payment of bills from 7/1/15 to 12/31/15 was made by Mr. Miani, seconded by Mr. Demanuel and carried unanimously.

A motion to approve the transfer in the amount of \$6,248.39 from plant maintenance to lab supplies was made by Mr. Demanuel, seconded by Ms. Pertoso and carried unanimously.

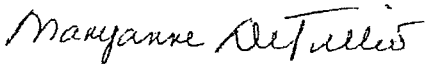
Mr. Demanuel moved to approve the transfer of \$249.74 from pump station maintenance to vehicle maintenance. The motion was seconded by Ms. Pertoso and carried unanimously.

Meeting Minutes – February 17, 2016

A motion to approve the minutes of the 2/17/16 meeting was made by Mr. Demanuel, seconded by Ms. Pertoso and carried 3-1 with Mr. Miani abstaining.

A motion to adjourn was made by Mr. Demanuel, seconded by Ms. Pertoso and carried unanimously.

Respectfully submitted


Maryanne DeTullio