

DERBY MUNICIPAL PARKING AUTHORITY

Minutes

(meeting taped)

Monthly meeting: Wednesday April 8, 2015 in the Derby Parking Garage office.

Meeting was called to order at 6:40 p.m.

By roll call, members present: Anthony Dulla, Richard Bartholomew and Cheryl Pereiras. William Boland and Susan Baum were excused.

Parking Authority Director Leo Moscato and Bookkeeper Angela Borrelli were excused.

PUBLIC PORTION: No one was present. Motion made by Richard Bartholomew and second by Cheryl Pereiras. Move to close the public portion. Motion carried unanimously.

APPROVAL OF MINUTES:

Motion was made Cheryl Pereiras and second by Richard Bartholomew. Move to accept the minutes of March 11, 2015, as written. Motion carried unanimously.

FINANCIAL STATEMENT:

The following reports were reviewed. Naugatuck Valley Savings & Loan – Meter Coin Reconciliation Detail period ending 10/31/2014 with balance of \$2,625.34 and period ending 12/31/2014 with balance of \$6,267.66. Naugatuck Valley Savings & Loan – General Reconciliation Detail period ending 10/31/2014 with balance of \$27,326.30, period ending 11/30/2014 with balance of \$28,296.17 and period ending 12/31/2014 with balance of \$24,145.73. Bank of America - Reconciliation Detail period ending 10/31/2014 with balance of \$479.13, period ending 11/30/2014 with balance of \$479.13 and period ending 12/31/2014 with balance of \$479.13. The Profit & Loss Budget vs Actual reporting Jul 14 through Dec 14 dated 1/29/15.

Motion made by Cheryl Pereiras and second by William Boland. Move to accept the financial report with the corrected line item expenditures as reported by the bookkeeper. Motion carried unanimously.

DIRECTORS REPORT:

March 2015 report submitted.

Reviewing the Activity report:

<u>Hourly</u>	<u>Flat Rate</u>	<u>Validated</u>	<u>Prepaid</u>	<u>TOTAL</u>
327	201	1,902	5,321	7,751

Monthly meter collection - \$5,120.19 and \$2,908.93. There were 109 tickets issued by Mr. DiCarlo. There were no appeals in March. A meter was stolen and reported to the Police. Employees are doing well.

Motion made by Cheryl Pereiras and second by Richard Bartholomew. Move to accept the director's report, as presented. Motion carried unanimously.

OLD BUSINESS:

Mr. Boland indicated that the intention of the Authority is to go to the Board of Alderman to report on what to do with the structure. He felt there to be two options. 1.) To communicate with Richard Marnicki P.E. to report his assessments or 2.) Speak with Prime AE Group, the engineers that reviewed the structure last year at the time of the temporary closing. He felt that Prime AE Group should come in and inspect to determine the status of the temporary repairs and to also inspect for any new concerns. He strongly felt that a current status report of the structure was warranted. Mr. Boland indicated that in December he did take the time to observe vehicular use and noted that more than 100 vehicles were observed each day. He felt this did show a need for the garage. During his observations he noted that the upper roof deck appeared to be closed with visible potholes roped off. He indicated that the redevelopment and planning of the downtown is moving slowing and he did not feel their actions would be forthcoming in the near future. Inviting Mr. Marnicki to review the structure could prove costly and he felt the better option would be to have Prime AE Group, the city's engineering firm, to do an inspection and further he was hopeful that the City could absorb any associated costs.

Members concurred that the best course of action would be to approach the city engineer to provide a current status report of the structure.

Motion was made by William Boland and second by Cheryl Pereiras. Move that the meeting be adjourned at 7:15 p.m. Motion carried unanimously.

Respectfully prepared,

Karen Kemmesies

Karen Kemmesies, secretary

"These minutes are subject to the Authority's approval at their next scheduled meeting."