

DERBY BOARD OF APPORTIONMENT & TAXATION MEETING
July 19, 2010 – DERBY CITY HALL
ALDERMANIC CHAMBERS
MINUTES
(CORRECTED)

Call to Order: Chairwoman Szewczyk called the meeting to order at 7:01 p.m.

Pledge of Allegiance

All rose and pledged allegiance to the flag.

A moment of silence was observed for Joan Williamson - former City Clerk for the City of Derby.

Roll Call: Present: Jeremy Bell, James Butler, William Nelson Cummings, Anita Dugatto(arrived at 7:12 p.m.), Frank Lazowski, Carlo Malerba, Mark Nichols and Judy Szewczyk.

Absent: Carolyn Duhaime and Tim Conlon.

Also Present: Henry Domurad - Finance Director, Keith McLiverty - City Treasurer.

Additions, Deletions & Corrections to Agenda

Additions: Executive Session for the police department for the purpose of discussing a retirement severance, changes to payroll line items and a wage increase at the Mayor's request for the dog warden. **A MOTION** to accept the additions by Mr. Bell, second by Mr. Lazowski, all in favor, **motion carries.**

There is an addition for the public works department for overtime rollover from the 09-10 budget to the 2010-2011 budget. **A MOTION** to accept by Mr. Nichols, second by Mr. Malerba, all in favor, **motion carries.**

Public Portion

Dan Waleski - 21 Elm Street. Mr. Waleski presented Chairwoman Szewczyk with a bouquet of flowers in thanks for performing an outstanding task in setting the budget.
PUBLIC PORTION CLOSED.

Approve Minutes of June 21, 2010

This item will be tabled to next month's meeting as they were not included in the meeting packet.

2009-2010 Fiscal Year Transfers

Highway - Transfer \$811.33 from 4100-110-0114 Maintainer IV Wages to 4100-110-0112 Maintainer II Wages

The Maintainer II Wages line item was short \$811.33 and the Maintainer IV Wages line item had an overage. **A MOTION** to approve by Mr. Cummings with a second by Mr. Lazowski, all in favor, **motion carries.**

City Hall Maintenance - Transfer \$538.12 from 8400-390-0390 Working Balance to 8100-210-0211 Postage

The postage account was short \$538.12 for the July 2010 tax bill mailings. **A MOTION** to approve by Mr. Bell with a second by Mr. Malerba, all in favor, **motion carries**.

Building Department - Transfer \$652.96 from 8400-390-0390 Working Balance to 6100-480-0480 State of Connecticut Permit Fees

State imposed fees based on application/building permit fees calculated after the quarter ends. **A MOTION** to approve by Mr. Lazowski with a second by Mr. Nichols, all in favor, **motion carries**.

City Electric - Transfer \$1883.93 from 8400-390-0390 Working Balance to 4200-240-0242 Public Library

The public library electricity account was short \$1883.93 after transfers. **A MOTION** to approve by Mr. Lazowski with a second by Mr. Malerba, all in favor, **motion carries**.

Employee Benefits - Transfer \$1163.14 from 8400-390-0390 Working Balance to 2400-270-0278 Medical Benefit Reserve

Retiree prescription experience. **A MOTION** to approve by Mr. Cummings with a second by Mr. Nichols, all in favor, **motion carries**.

Health Services - Transfer \$1744.52 from 8400-390-0390 Working Balance to 5400-270-0004 C Med

Transfer is the difference among available balance in line item and the June 2010 bills. **A MOTION** to approve by Mr. Malerba with a second by Mr. Lazowski, all in favor, **motion carries**.

Payroll Taxes

The State reimbursable unemployment charges for May 2010.

Increase 6000-680-6807 Town Clerk Receivables \$3519.00

Increase 6000-610-6000 Miscellaneous Revenue \$1323.00

Increase 2600-270-0271 Unemployment Compensation \$4842.00

A MOTION to approve by Mr. Bell with a second by Mr. Butler, all in favor, **motion carries**.

2010-2011 Fiscal Year Transfers, etc.

Community Development - Increase 6000-690-6918 Appropriate from Fund Balance \$61,000.00 and Increase 6300-250-0250 DOT Road Parcel \$61,000.00

The 2009-2010 appropriation was not expended and dropped to Fund Balance - this is a re-appropriation. The amount was approved last year to resolve title issues.

A MOTION to increase 6000-690-6918 "appropriate from fund balance" by \$61,000.00 and increase 6300-250-0250 "DOT Road Parcel" by Mr. Cummings, second by Mr. Nichols, discussion...

Mr. Butler stated this should be a roll over.

Mr. McLiverty explained the mechanics of the motion is to move it prior to it dropping down to the fund balance so that it is available if needed sooner rather than later.

Ms. Dugatto feels they should wait for it to drop down and then move it.

all in favor.....Mr. Lazowski and Ms. Dugatto are opposed, **motion fails**.

A MOTION to move this item to Executive Session by Mr. Cummings, second by Mr. Nichols, all in favor, **motion carries**.

City Wide Agencies - Transfer \$9.41 from 8400-390-0390 Working Balance to 8200-380-0387 Railroad License Agreement

The right of way fee has a CPI factor. **A MOTION** to approve by Mr. Cummings with a second by Mr. Lazowski, all in favor, **motion carries**.

Insurance - Transfer \$5219.00 from 2200-270-0005 Firemen's Insurance to 2200-270-0001 Liability

Transfer to correct for change in premium costs. **A MOTION** to approve by Mr. Cummings with a second by Mr. Lazowski, all in favor, **motion carries**.

Finance

Transfers to cover extra hours worked the week of July 2 2010. **A MOTION** to approve by Mr. Cummings with a second by Mr. Lazowski, all in favor, **motion carries**.

Transfer \$69.69 for 2500-110-0110 Deputy Finance Director to 2500-110-0111 Assistant Finance Director

Transfer \$55.26 from 2500-110-0110 Deputy Finance Director to 2500-110-0112 Clerical Wages

A MOTION to approve by Mr. Cummings with a second by Mr. Lazowski, all in favor, **motion carries**.

Police Department - addition of line items

The line items were approved at the June 21 2010 meeting for Mechanical Services and Recording Secretary Services wages.

Dog Warden - Wage Increase - Discussion/Possible Action

During budget sessions for the 2010-2011 fiscal year the non union employees were granted a 4% wage increase. The tax board cut the police budget and the request tonight is to put back the 4% increase for the records clerk and the dog warden.

A MOTION to table to the next meeting by Mr. Malerba to allow all board members to be present and if they are not present move forward with the motion, second by Mr. Bell, all in favor, **motion carries**.

Public Works - Overtime Rollover from 2009-2010 to 2010-2011 in the amount of \$1869.66

A MOTION to approve by Mr. Malerba with a second by Mr. Butler, all in favor, Ms. Dugatto is opposed, **motion carries**.

Ms. Szewczyk moves for a five minute recess prior to the Executive Session, second by Mr. Malerba, all in favor, **motion carries**.

Executive Session - Police Department - Retirement Severance

A MOTION to go into Executive Session by Mr. Cummings with a second by Mr. Lazowski, invited in will be Deputy Chief Narowski, Henry Domurad - Finance Director and Keith McLiverty - City Treasurer, Sheila OMally for their respective issues, all in favor, **motion carries**. Executive Session ended at 8:38 p.m.

A MOTION by Mr. Conlon with a second by Mr. Butler to increase 6000-690-6918 "Appropriate from Fund Balance" \$79,158.00 and increase line item 3100-110-0018 to fiscal year 2010-2011 by \$79,158.00.

A MOTION by Ms. Dugatto with a second by Mr. Lazowski to increase 6000-690-6918 Appropriate From Fund Balance \$61,000.00 and increase 6300-250-0250 DOT Road Parcel \$61,000.00, all in favor, **motion carries**.

Next month's meeting the audit report will be discussed.

Adjournment

A MOTION to adjourn at 8:40 p.m. by Mr. Butler, second by Mr. Malerba, all in favor, **motion carries**.

Respectfully Submitted,

*Denise Cesaroni
Recording Secretary*

****These minutes are subject to the approval of the Board of Apportionment & Taxation at their next regular meeting.