

**DERBY BOARD OF APPORTIONMENT & TAXATION MEETING
JANUARY 19, 2010 – DERBY CITY HALL
ALDERMANIC CHAMBERS
REGULAR MEETING
MINUTES**

Call to Order: Chairwoman Szewczyk called the meeting to order at 7:00 p.m.

Pledge of Allegiance

All rose and pledged allegiance to the flag.

Roll Call: Present: Carolyn Duhaime, Jeremy Bell, Leo DiSorbo, Judy Szewczyk, James Butler, Frank Lazowski, Anita Dugatto, Mark Nichols, Tim Conlon and Carlo Malerba.

Also Present: Mayor Staffieri, Henry Domurad - Finance Director, Keith McLiverty - City Treasurer, Jerry Narowski - Deputy Chief of Police and Dr. Stephen Tracy - Superintendent of Schools.

Additions, Deletions & Corrections to Agenda

Ms. Duhaime has two additions: training follow up and budget preview. **A MOTION** to approve the agenda as amended by Ms. Duhaime, second by Mr. Conlon, all in favor, **motion carries**.

Public Portion

Dr. Tracy congratulated those on the board who have returned and those who are new members. He also extended his thanks to the previous Chairwoman Ms. Duhaime. Dr. Tracy will be preparing a draft budget to the Board of Education, they will work on it in February, hoping to adopt by February 25th. The settlement with the teachers union contract will affect the budget. They have been unable to reach an agreement and will be going to binding arbitration. This will be held on Tuesday and Wednesday at the high school at 5:00 p.m. and he invites the tax board to attend. The panel will decide, Keith McLiverty has agreed to testify regarding the financial condition and there should be a decision by early March.

PUBLIC PORTION CLOSED.

Approve Minutes of December 14, 2009

A MOTION by Mr. Nichols with a second by Ms. Duhaime: there is a correction to the spelling of Tax Board member - Anita Duggato. It should read: Anita Dugatto, all in favor, **motion carries**.

Training Follow Up

Corporation Counsel offered to anyone who feels they have a conflict of interest to let the Chairwoman know first.

Everyone felt overall the training was good. Ms. Dugatto wanted to know more about debt. Mr. Lazowski feels they need an FOI session with Tom Hennock to be scheduled maybe after the budget season.

Discussion and possible action on Final Audit for ROW State Project No. 36-175 - Reconstruction of Marshall & Sodom Lanes

A MOTION to table for more information by Ms. Dugatto, second by Mr. Bell. Ms. Dugatto retracts her motion to table.

A MOTION by Mr. DiSorbo to approve to the State of CT for \$10,160.27 for the state project #36-175, second by Mr. Lazowski, discussion....Ms. Dugatto contacted the state. The state did an audit. The project was funded 80% federal, 10% state and 10% town. To get the town to own the road again, this is what is old. Ms. Dugatto asked about a statute of limitations seeing the project was 1998 and we were billed in 2008. Ms. Dugatto was told FHWA was required a mapping. A mapping was done and that is what the bill is for. The City could write a letter explaining things are tough and see where it goes. If there is any other bonding that comes up, this audit would have to be settled. Mayor Staffieri said if the state says the money is due and we do not pay, we could miss out on some grant money, all opposed, **motion fails**.

A MOTION by Mr. Lazowski to have this researched and a letter to be written to the Revenue Accounting Office to seek relief or a reduction by Mr. Domurad, and the board will review the letter, second by Mr. Malerba, all in favor, **motion carries**.

Discussion and possible action on City Assessor's request for reimbursement of training expenses.

A MOTION to approve \$251.40 more or less, not to exceed \$400.00 from special working balance 8400-390-0391 into training 2900-280-0280, all in favor, Mr. Malerba opposed, **motion carries**.

Discussion and possible action on F. Pepe Construction, LLC invoice for Lighting Project/Derby Train Station

A MOTION by Mr. DiSorbo to:

- 1) Recognize \$24,186.00 from 6000-250-0252 as unanticipated revenue from Greenway Revenue Phase II.
- 2) Create an account expense line item under department 3700 as Misc Capital Lighting Project/Derby Train Station, account number to be determined by the Finance Director.
- 3) Transfer \$24,186.00 into the new account from 6000-250-0252.
- 4) Transfer the difference between the unanticipated revenue and the invoice from F. Pepe for \$1,939.00 from special working balance, second by Mr. Lazowski, all in favor, **motion carries**.

Additional funding for Hypertension Medical Claims line item 2400-270-0272 - \$2,000.00

A MOTION by Mr. Lazowski to transfer \$2,000.00 from working balance to 2400-270-0272, second by Mr. Conlon, discussion, all in favor, **motion carries**.

Budget Preview

Workshops will start in March with workshops being scheduled two nights a week. Everyone will send their schedule to Chairwoman Szewczyk. She will build one binder. There will be a spread sheet to show comparisons from other years.

Adjourn

A MOTION to adjourn by Ms. Duhaime, second by Mr. Nichols, all in favor, **motion carried** at 7:58 p.m.

Respectfully Submitted,

Denise Cesaroni

Recording Secretary

****These minutes are subject to the approval of the Board of Apportionment and Taxation at their next meet