

**City of Derby
Board of Apportionment & Taxation
Special Meeting
Monday – 24 January 2011**

Meeting called to order - The meeting was called to order by Carolyn Duhaime (acting Chair) at 7:00 p.m.

Pledge of Allegiance - all rose and pledged allegiance.

Roll Call - Jeremy Bell , James Butler, Tim Conlon, Mark Nichols, Carolyn Duhaime, Frank Lazowski and Nelson Cummings.

Absent: Anita Dugatto, Judy Szewczyk and Carlo Malerba.

Also Present: Henry Domurad - Finance Director, Keith McLiverty - City Treasurer, Dr. Stephen Tracy - Superintendent of Schools and Pam Mangini - Board of Education Business Manager.

Public Portion

No one from the public spoke, public portion was closed.

Approve 6-December 2010 Minutes

A MOTION by Mr. Butler to accept the minutes second by Mr. Cummings, Mr. Lazowski abstained, minutes will be on file in the Town Clerk's office.

Treasurer's Report

Mr. McLiverty addressed the board. There is no change to the fund balance. Moody's conducted a review of bond rating. Derby's rating has been reconfirmed. They looked at recent financial and economics of Derby.

Adopt February 2011 to January 2012 Meeting Schedule

A MOTION by Mr. Lazowski with a second by Mr. Butler to accept the schedule, all in favor, **motion carried.**

2011-2012 Meeting Schedule

February 22 2011 (Tuesday)
March 21 2011
April 18 2011
May 16 2011
June 20 2011
July 18 2011
August 15 2011
September 19 2011
October 17 2011
November 21 2011
December 12 2011 (2nd Monday)
January 17 2012 (Tuesday)

The meetings will be held at 7:00 p.m. in the Aldermen's Chambers.

Adopt Robert's Rules of Order as modified

A MOTION to accept by Mr. Nichols with a second by Mr. Lazowski, all in favor, **motion carried.**

Community Development

- Information Update on Potential Hawthorne Avenue Pavement Rehabilitation Grant

Ms. O'Malley addressed the board. Derby applied for a federal surface transportation program for urban funds for Hawthorne Avenue. The proposed area is from Sixth Street to Talmadge Street, approximately 4200 linear feet.

It is a full deck reconstruction program, curb to curb. It will repair draining issues, curbing, and driveway aprons. It has serious catch basin issues.

The federal government has decided to give Derby 1.8 million dollars in a federal grant which is a 80/20 match. 20% comes from the City (360,000.00). The proposed engineering scope was presented which is Derby's responsibility which is \$86,500.00.

- Discussion and Possible Action on the "Save America's Treasures Grant Program" & Grant Agreement No. 09-10-ML-2007.

Ms. O'Malley is asking for authorization for a revenue and expenditure line item for a federal grant for \$150,000.00.

A MOTION by Mr. Cummings with a second by Mr. Lazowski to increase the revenue side with \$150,000.00 (line item to be determined by the finance office) as per Grant Agreement No. 09-10-ML-2007 and increase the expenditure side with \$150,000.00, all in favor, **motion carried.**

Board of Education

- Discussion and Possible Action on a Bid Waiver for Gas Turbine Service Contract with EarthWise Energy Technologies.

Ms. Mangini addressed the board. The gas turbines were installed at the Middle School by Titan Mechanical Contractors. They do not service the turbines. They were referred to the manufacturer who has one authorized manufacturer which is Earthwise Energy Technologies. The agreement is for nine years for parts and labor. The cost is \$40,958 a year.

A MOTION to approve the bid waiver by Mr. Conlon, second by Mr. Lazowski: Roll Call: Mr. Conlon - yes, Mr. Butler - yes, Mr. Lazowski - yes, Mr. Nichols - yes, Ms. Duhaime - yes, Mr. Cummings - yes, Mr. Bell - yes. Motion passes pending approval by Ms. Szewczyk, Mr. Malerba and Ms. Dugatto and the Board of Aldermen.

- Update on 2011-2012 Education Budget Process

Dr. Tracy addressed the board. Dr. Tracy sent a preliminary budget forecast to the Mayor and the Tax Board Chair in November. The forecast took into consideration if the school board maintained what the school system is currently doing, what would that roughly cost.

The maintenance budget would come in at twenty million dollars from all sources (ie: tax board and federal funds). The budget would not bring back positions that were lost, librarians, custodians, etc.

Dr. Tracy is projecting a nine percent federal decline with the end of the federal stimulus money.

This would result in a six percent increase in the school district's spending from all sources. With the federal money dropping, the request to the City would be for a seven percent increase or 1.2 million dollars.

The budget will call for reductions in positions.

The wildcard will be the State's Education Cost Sharing Aid, which for Derby amounts to fourteen percent of the total ECS Grant.

Highway

- Transfer Funds to Cover Overtime Costs Associated with Winter Storms
- Move \$25,000.00 from 8400-390-0391 "Special Working Balance" into 4100-120-0121 "Overtime Special Storms Wages"

A MOTION to approve by Mr. Lazowski with a second by Mr. Butler, all in favor, **motion carried.**

Workers Compensation

- Set Up Line Items Discussed in Executive Session at Dec 6 2010 BOAT Meeting
- Create Wage Line Item under Dept Employee's Benefits for Taxable Wages Paid Under Workers Compensation Cases
- Transfer \$2,300 from 2400-270-0273 "Workers Compensation Insurance" to Line Item Created

A MOTION to approve by Mr. Butler with a second by Mr. Cummings, all in favor, **motion carried.**

Executive Session

A MOTION to go into Executive Session for labor and collective bargaining at 7:35 p.m. inviting Mr. Domurad and Mr. McLiverty by Mr. Butler, second by Mr. Conlon, all in favor, **motion carried.**

A MOTION to come out of Executive Session at 7:53 p.m. by Mr. Lazowski with a second by Mr. Butler, all in favor, **motion carries.**

Employees Benefits

- Fund Increased Retiree Medical Costs to Reflect Experience
- Transfer \$6000 from 8400-390-0390 "Working Balance" into 2400-270-0278 "Medical Benefit Reserve"

A MOTION to approve by Mr. Butler with a second by Mr. Lazowski, all in favor, **motion carried.**

Fund Increased Unemployment Compensation Costs to Reflect Experience

- Transfer \$7000 from 8400-390-0390 "Working Balance" into 2600-270-0271 "Unemployment Compensation"

A MOTION to approve by Mr. Cummings with a second by Mr. Lazowski, all in favor, **motion carried.**

Tax Refunds

- Cover Tax Refunds Made in FY 2010-2011 (Through January 2011)
- Discussion and Possible Action on Funding Additional \$65,938.83 in Line Item 2100-480-0484 and increase the revenue side 6000-660-6630 by the same amount.

A MOTION to approve by Mr. Lazowski with a second by Mr. Cummings, all in favor, **motion carried.**

Adjourn

A MOTION to adjourn by Mr. Butler with a second by Mr. Lazowski, all in favor, **motion carried.** Meeting ended at 7:56 p.m.

Respectfully Submitted

*Denise Cesaroni
Recording Secretary*

******These minutes are subject to approval by the Board of Apportionment and Taxation at their next regular meeting.**